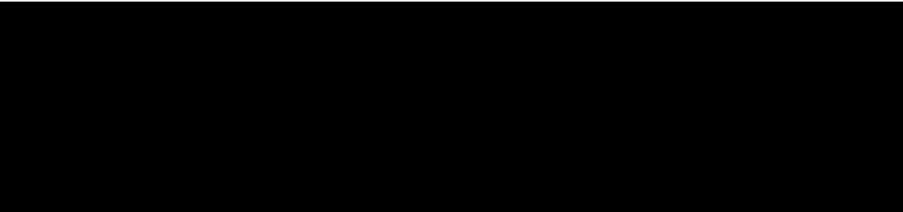

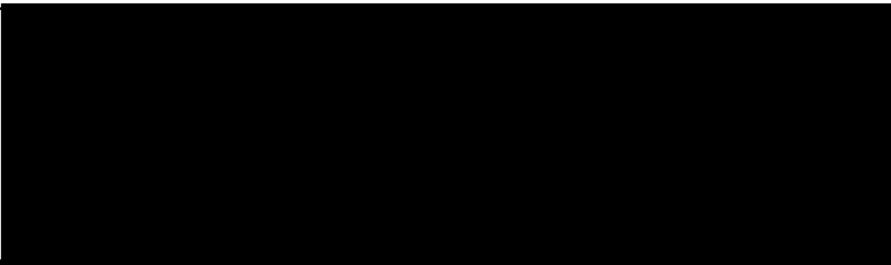






Standard Contract for Goods and/or Services - Order Form

1. Purchase Order Number	To be confirmed	
2. Customer	Natural England [REDACTED]	
3. Contractor(s)	Glebe Contractors [REDACTED]	
4. [REDACTED]	[REDACTED] benefit of the Deliverables: Natural England	
5. The Agreement	<p>This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.</p> <p>The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):</p> <ul style="list-style-type: none">a) this Order;b) the terms and conditions at Appendix 1; andc) the remaining Appendices (if any) in equal order of precedence.	
6. Deliverables	Applicable Deliverables	Goods Only: <input type="checkbox"/> Services Only: <input checked="" type="checkbox"/> Good and Services: <input type="checkbox"/>
	Goods	None
	Services	Description: as set out in Appendix 2 – Specification To be performed at Highbury Wood National Nature Reserve, Redbrook, Near Monmouth Date(s) of Delivery: <i>January 2024- 31st March 2024</i> To be performed on weekdays only.
7. Start Date	January 2024	
8. Expiry Date	31 st March 2024	

9. Charges	The Charges for the Goods and/or Services shall be as set out in Appendix 3 – Charges. The Charges are fixed for the duration of the Agreement.
10. Payment	Payments will be made to <i>Glebe Contractors</i> Payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice.
11. Contractor's Liability Cap (Clause 13.2.1)	A sum equal to £5,000,000.
12. Customer's Authorised Representative(s)	For general liaison your contact will continue to be 
13. Contractor's Authorised Representative	
14. Optional Intellectual Property Rights ("IPR") Clauses	The Customer has chosen Option B in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions.
15. Progress Meetings and Progress Reports	Not applicable
16. Address for notices	 
17. Key Personnel of the Contractor	
18. Procedures and Policies	For the purposes of the Agreement: <i>The Customer requires the Contractor to ensure that any person employed in the Delivery of the Goods and/or Services has undertaken a disclosure and barring service check.</i> [The Customer's security / data security requirements are: [See Glebe Contractors Website Terms and Privacy Policy] . [The Customer's additional sustainability requirements are: [See Sustainability Policy] .

	<p>[The Customer's equality and diversity policy/requirements and instructions related to equality Law [and] environmental policy [is/are] [See Equality Policy and Environmental Statement].</p> <p>[The Customer's health and safety policy is: [See Health & Safety Policy Glebe Contractors 14.11.23 signed].</p>
19. Special Terms	Not applicable
20. Additional Insurance	Not applicable
21. Further Data Protection Provisions	<p>The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:</p> <p>Yes: <input type="checkbox"/></p> <p>No: <input checked="" type="checkbox"/></p>

Signed for and on behalf of the **Customer**

Signed for and on behalf of the **Contractor**

Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](#) and which are called 'Standard Goods & Services Terms and Conditions'

Appendix 2: Specification/Description

Highbury Wood National Nature Reserve Tree Works Specification Winter 2023-2024

Background to Natural England

Our vision is of Thriving nature for people and planet. Our ambition is not just to improve nature, but to see it thriving everywhere. This is because we recognise that a healthy natural environment is fundamental to everyone's wealth, health and happiness. Our mission is Building partnerships for nature's recovery. This reflects the need for us to work with and through a wide range of people and also the need for rapid action to re-build sustainable ecosystems and thereby protect and restore habitats, species and landscapes.

Background to the specific Natural England work area relevant to this piece of work

The Gloucestershire National Nature Reserve (NNR) Team is responsible for the management of a suite of NNRs across Gloucestershire and beyond. This includes Highbury Wood NNR which is a prime example of the very rich and diverse woodland for which the Wye Valley is internationally important. The site is noted for its variety of woodland types, reflecting the wide range of soils, aspect and drainage on the site. Highbury Wood forms part of the Wye Valley Woodlands Special Area of Conservation, is a Site of Special Scientific Interest and lies within the Wye Valley Area of outstanding Natural Beauty. There are a series of Public Rights of Way (PROWs) running through Highbury Wood including the Offa's Dyke National Trail meaning the woodland is well used by both local and long-distance walkers. Ash dieback is widespread within Highbury Wood and to maintain long-term public safety it is necessary to remove diseased ash trees along PROWs and access tracks within the wood.

Requirement

Refer to map in Annex 1:

1. To fell to a safe height approximately 60 ash trees (marked with yellow paint) of varying sizes situated adjacent to access buildings, roads, forestry tracks and PROW.

All work on ash trees should be carried out using the following hierarchy where 1 is preferable and 4 is last resort:

1. Mechanical removal with harvesters or tree shears
 2. Sectional felling/dismantling from a mobile elevated work platform (MEWP)
 3. Felling from the ground using specialist techniques such as offset winching
 4. Aerial dismantling with rope and harness is to be used only as a last resort preferably with second point of attachment in an adjacent tree.
-
2. To stack brash within the woodland edge and cord wood at the designated areas on the attached map.

3. To carry out aerial works removing deadwood over PROW and hung-up branching on three oak and one elm.
4. To remove branching from approximately 50m of BT line to allow repair, stack brash in woodland edge or chip and remove if this is not possible.

All work will be carried out following HSE and Industry Best Practice, particularly those relating to dormice and bats which are both present on site. The Contractor is responsible for ensuring no breaches of protected species legislation occur.

Outputs and Contract Management

- Intended contract start date January 2024
- Contract completion by 31st March 2024

Supporting Documentation / Evidence

A site visit with the Senior Reserve Manager is required prior to quotation.

In your quotation please include:

- A Method statement detailing how you will carry out the works and all machinery to be used and health and safety arrangements.
- A Risk Assessment for the works
- A completed Contractor Competence Questionnaire (If your company holds a valid Safety Schemes in Procurement certificate relating to the works you do not need to complete this questionnaire, you can check your status here: [SSIP Portal](#))

Sustainability

Natural England protects and improves the environment and is committed to reducing the sustainability impacts of its activities directly and through its supply chains. We expect the Contractor to share this commitment and adopt a sound, proactive sustainable approach in keeping with the 25 yr environmental plan/our commitments compliant with all applicable legislation. This includes understanding and reducing direct and indirect sustainability impacts and realising opportunities, including but not restricted to; resilience to climate change, reducing greenhouse gas emissions, water use and quality, biosecurity, resource efficiency and waste, reducing the risk of pollution, biodiversity, modern slavery and equality, diversity & inclusion, negative community impacts.

As a delivery partner, the successful contractor is expected to pursue sustainability in their operations, thereby ensuring the Contracting Authority is not contracting with a supplier whose operational outputs run contrary to the Contracting Authority's objectives. The successful contractor will need to approach the project with a focus on the entire life cycle of the project

Biosecurity

Plant and animal diseases, pests and invasive non- native species (INNS) can be spread between and within sites by visitors. Contractors must take adequate biosecurity precautions to ensure that the risk of spreading disease, pests and INNS is minimised

i.e. vehicles, equipment and clothes (particularly boots) must be clean before entering a site, and cleaned again before leaving. Vehicles, equipment and clothes must be free of loose mud and plant debris and, as far as possible, free of water.

Evaluation Criteria

30% cost
30% Health and Safety (Risk Assessment)
30% Competence (Method Statement and Competence Questionnaire/SSIP)
10% Sustainability

Bid Format

Please provide an itemised quotation reflecting your approach to the specification.

Key Contacts

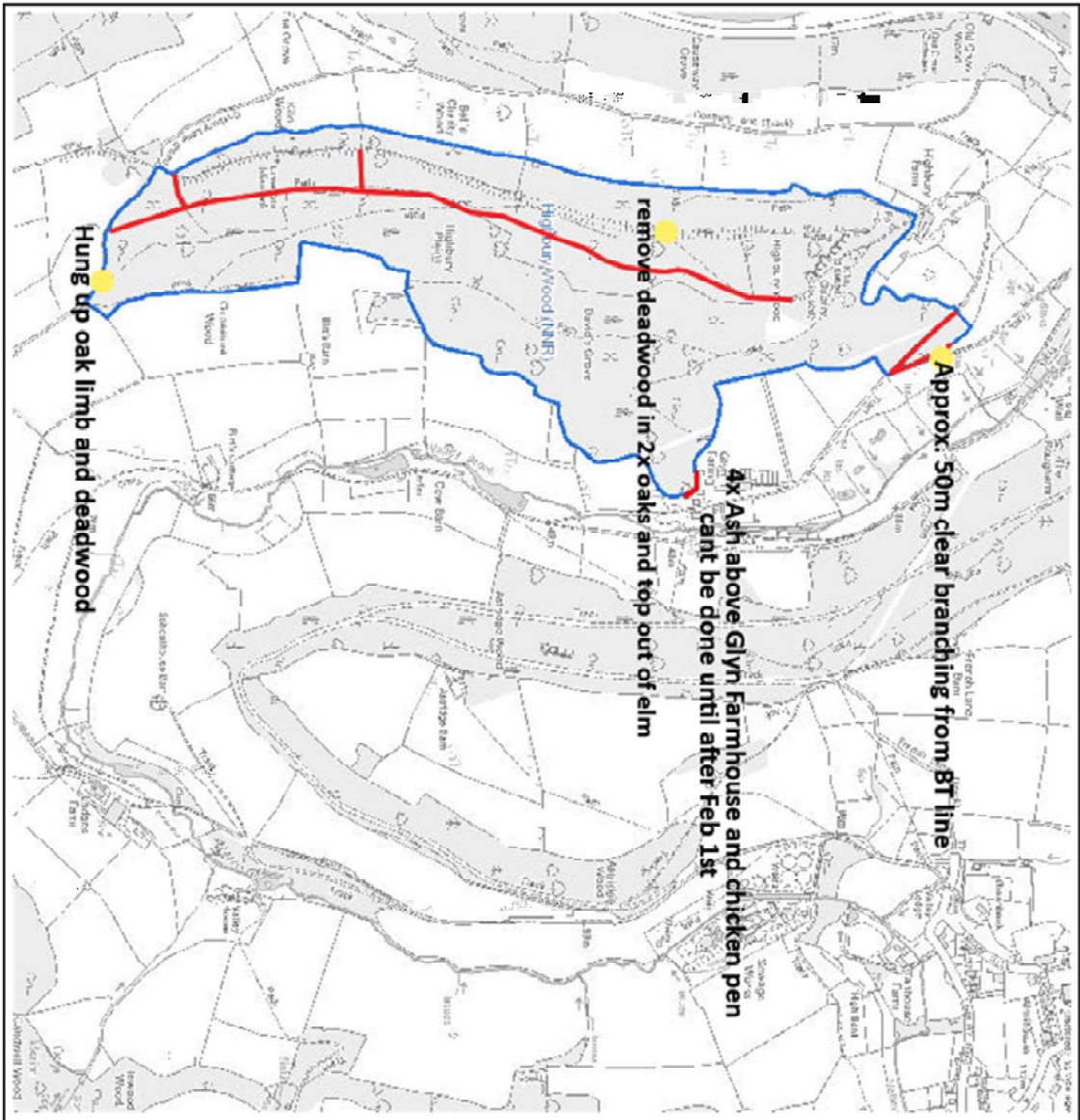
For any queries regarding the project brief please contact:

Charlotte Targett - NNR Senior Reserve Manager

Charlotte.targett@naturalengland.org.uk

07825245277

All queries and responses will be forwarded to all tenderers regardless of which supplier requested the information.



Highbury Wood Tree Works 2023-2024

Key

☐ Natural Nature Reserves © Natural England

Fell/make safe all marked ash from red lines

Carry out specific tree works at yellow circles

Stack cord wood trackside and brash within woodland

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Map Produced from WebMap2 on 30/11/23
Map Projection: British National Grid
Map Scale at A4: 1:10,000

Appendix 3: Charges

£10,437.50

