

██████████
Dialogue Matters
The Old Harness Room
Penstock Hall Farm
Canterbury Road
Brabourne
Kent
TN25 5LL

Contract ref: C24420

Date: 29 April 2024

Dear ████████,

Ref: Further Competition under the SEAFS contract

Project: NCF: Peatland Restoration Roadmap – Stakeholder Engagement & Geospatial Data

The Department for Environment, Food & Rural Affairs (Defra), on behalf of Natural England, are pleased to award you the above referenced project following a further competition under Project C23252. Natural England accepts your proposal for the above services based on the following:

This contract award letter and its Annexes set out:

Our invitation to tender dated 19 February 2024

Your response receipted on 2 April 2024 (Annex 2)

Clarification messages 21 March 2024 (only if appropriate)

Pricing Schedule receipted on 2 April 2024 (Annex 1)

The project shall commence on 29th April 2024 and will end on 30th November 2024 and the agreed maximum price of £111,900.00 (inclusive of optional workshop costs – due to be decided during life of contract) shall be fixed for the project duration.

We will require you to quote the Purchase Order reference, to be advised later, on all invoices to ensure timely payment. Invoices should be sent to:

████████████████████

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Invoices not containing the correct Purchase Order number will mean we are unable to process them, and they will be returned to you.

This Project will be managed on behalf of the Natural England [REDACTED]
[REDACTED]
[REDACTED] and [REDACTED] will be your first point of contact for all non-contractual day to day enquiries. The Project reference and title given above should be quoted on all correspondence. A start up meeting will be arranged shortly to discuss the project.

As this is a Call-off project under the Stakeholder and Engagement and Facilitation Services, reference project C23252, it is governed by the process outlined to you during our tendering process for the Framework along with the Terms and Conditions.

Please sign and return a copy of this letter to confirm receipt and acceptance of the above. We look forward to working with you on this Project.

Yours faithfully,

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

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Receipt and acceptance of award for the above Project, as per the Environment Agency's award letter of 27/09/2021 acknowledged for Dialogue Matters by:

Supplier Signature:

Signature Redacted

Date Signed: 02/05/2024

Counter signed by Defra Group Commercial on behalf of the Natural England:

Defra Signature:

Signature Redacted

Date Signed: 02/05/2024

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Annex 1 – Pricing Schedule:



Pricing_Schedule_D
M.pdf

Annex 2 – Task Quotation Sheet:



Task_Quotation_D
M.pdf



Project_Plan_DM.pdf



Staff_Pen_Portraits_
DM.pdf