

Your Ref: OEL_NATSTU0424_TCR_V01
Date: 25/04/2024



COMMERCIAL IN CONFIDENCE

Dominic Waller,
Ocean Ecology LTD,
River Office,
Savernside Park, Epney,
Gloucester, GL2 7LN

Pip Mountjoy,
Natural England,
Dragonfly House,
2 Gilders Way,
Norwich,
NR3 1UB

Dear Dominic,

Request for Quotation for 2024 Shellfish Surveys of Stubborn and Ferrier Sand, The Wash, Norfolk.

I am pleased to inform you (the "Contractor") that Natural England (the "Customer") hereby accepts your response dated 12/04/2024, with revised offer of costs (received via email 22/04/2024), in respect of the above Agreement. The Agreement shall be carried out in accordance with the following documents. If there is any conflict, the following order of precedence applies (in descending order):

1. This award letter (described as the 'Order' in the Terms and Conditions).
2. Our Terms and Conditions which can be found at:

<https://www.gov.uk/government/publications/natural-england-terms-and-conditions-for-goods-and-services/standard-goods-and-services-terms-and-conditions-10000-to-50000>

Defined terms in this award letter have the same meaning as given in the Terms and Conditions.

3. Our Request for Quotation dated: 26/03/2024
4. Your response received dated: 12/04/2024 (which together with our Request for Quotation forms the 'Specification' for the purpose of the Terms and Conditions)

The Charges for this Agreement are as follows:

Table 1. Commercial Response for cockle surveys (as completed by the Contractor). Including cockle discount which was amended from 5% to 17% following further discussion. Excluding additional proposals for WFD surveys.

Cost 1 – Boat-based Cockle Bed Grab Survey

ITEM	SPECIFICATION TITLE	Staff to deliver work	No. of days	UNIT PRICE (ex. VAT) £	TOTAL PRICE (ex.VAT) £
1	Project set up/design and review	Senior Project Manager	2	£750.00	£1,500.00
2	Pre survey planning and design	Project Manager	2	£750.00	£1,500.00
3	Initial project meetings	Senior Project Manager & Project Manager	1	£ 1,250.00	£1,250.00
4	Equipment requirements and duration	Survey equipment	4	£200.00	£800.00
5	Field work	Senior Field Scientist & Field Scientist	2	£1,025.00	£2,050.00
6	Sampling Handling – storage and courier costs	Cockle storage (chilled) and handling	105	£5.00	£525.00
7	Data analysis and mapping	Field Scientist x 2	3	£1,025.00	£3,075.00
8	GIS data to electronic format	Senior Specialist (GIS	2	£600.00	£1,200.00
9	Travel and subsistence	Senior Field Scientist & Field Scientist	2	£2,000.00	£4,000.00
10	Customer support/contract management	Admin Support	1	£500.00	£500.00
11	Please detail any assumptions made during pricing:	Final Reporting -Senior Scientist	3	£550.00	£1,650.00
13	Vessel, Crew and Fuel Hire Costs (this has to be hired from the fishery operating on the Estate. The contractor charges this as part of the survey costs to Natural England.)	Mr David Loose and fuel fees	2	Flat rate	£2,450.00
Subtotal					£ 20,500.00
Discount	Discount @ 17% on all costs excluding vessel for award with mussel bed survey, following discussions via email				£ 3,068.50
Total					£ 17,431.50

Table 2. Commercial Response for mussel surveys (as completed by the Contractor). Excluding additional proposals for UAV surveys.

Cost 2 – Mussel Bed Walkover Surveys (UAV extent mapping not included in total

ITEM	SPECIFICATION TITLE	Staff to deliver work	No. of days	UNIT PRICE (ex. VAT) £	TOTAL PRICE (ex.VAT) £
1	Project set up/design and	Senior Project	2	£ 750.00	£1,500.00

	review	Manager			
2	Pre survey planning and design	Project Manager	2	£ 750.00	£1,500.00
3	Initial project meetings	Senior Project Manager & Project Manager	1	£1,250.00	£1,250.00
4	Equipment requirements and duration	Survey equipment	2	£200.00	£400.00
5	Field work	Senior Field Scientist & Field Scientist	2	£1,025.00	£2,050.00
6	Sampling Handling – storage and courier costs	Mussel storage (chilled) and handling	10	£7.50	£75.00
7	Data analysis and mapping	Field Scientist	3	£550.00	£1,650.00
8	GIS data to electronic format	Senior Specialist (GIS)	2	£ 600.00	£1,200.00
9	Travel and subsistence	Senior Field Scientist & Field Scientist	2	£2,000.00	£4,000.00
10	Customer support/contract management	Admin Support	1	£ 500.00	£500.00
11	Please detail any assumptions made during pricing	-	-	-	-
14	Reporting	Senior Scientist	3	£550.00	£1,650.00
Total					£15,775.00

The total cost is **£33,206.50 ex VAT**. The Charges will remain fixed for the duration of the Agreement.

The Agreement does not include the additional WFD or UAV surveys proposed by the contractor. The Agreement is awarded from 30th April 2024 to 30th November 2024.

It is our preference that all invoices are sent electronically, quoting a valid Purchase Order number to APinvoices-NEG-U@gov.sscl.com.

Alternatively, you may post to:

Shared Services Connected Limited
Natural England
PO Box 790
Newport
NP10 8FZ

We will require you to quote your Purchase Order number on all invoices to ensure timely payment. Invoices not containing the correct Purchase Order number will not be processed and returned to you.

The Terms and Conditions governing this Agreement, as referred to above, shall apply to the Purchase Order.

This Agreement will be managed on behalf of the Customer by Pip Mountjoy (Philippa.mountjoy@naturalengland.org.uk). The contract reference and title given above should be quoted on all correspondence.

Please acknowledge receipt of this letter and confirm your acceptance by completing the box below and returning to the Customer.

Yours sincerely



Pip Mountjoy
Marine Lead Adviser, Southern North Sea
Email: Philippa.mountjoy@naturalengland.org.uk
Telephone: 07876006143

Receipt and acceptance of award for the above contract, as per the Natural England award letter of 25/04/2024 acknowledged for Ocean Ecology Ltd by:

Name: Dominic Waller, Commercial Manager

Signature:



Date: 26/04/2024