

TASK ORDER

CLIENT OR CONTRACTING AUTHORITY (CA):	Defra
CONSULTANT:	WSP
TASK ORDER TITLE:	Multi-Disciplinary Design, Project Management and Cost Consultancy Services for DEFRA, Dragonfly House, Norwich
DATE:	29/06/2023

Unless otherwise stated, capitalised terms used in this Task Order shall have the meaning given to such terms in the contract as identified above (the "**Contract**"). Any attachments referenced in this Task Order form part of the Task Order. The Parties acknowledge and agree that this Task Order is issued pursuant to, forms part of and shall be subject to the terms and conditions of the Contract.

SECTION 1 – KEY INFORMATION	
Task Order number (ATAMIS PROJECT NUMBER):	TBC
Form of Contract – e.g. NEC4 PSC / PSSC	NEC4
Consultant's representative:	██████████
Client or CA's representative:	██████████
BIM Coordinator:	NA
NEC Supervisor	N/A
The Consultant [is] OR [is not] the 'principal designer' under the CDM regulations.	The consultant is not the 'Principal Designer' under the CDM regulations

SECTION 2 – SCOPE	
Task-specific Scope:	Summary of the outcome and the high-level specification agreed for this requirement is set out in the attached • Final Proposal Activity Schedule • RIBA 1 – Schedule • Task order scope • RIBA 1 Budget Summary  2023-06-26 CRPS DEFRA Norwich Drag  2023-06-26 CRPS DEFRA Norwich Drag  2023-06-26 CRPS DEFRA Norwich Drag  CRPS - Norwich Dragonfly House - Ou

Project Site(s):	Dragonfly House, Norwich
Expected Project Outputs – ‘Standard’ or ‘Light’	Standard
Project Status - e.g. ‘New’, ‘Novated’, RIBA stages complete to date – <i>i.e. does the project require a handover / validation period</i>	New – Starting at RIBA stage 1
Security requirements:	Standard
Task Activity Schedule (Ref:) attached:	Attached - CRPS DEFRA Norwich Dragonfly House – Rev 3

SECTION 3 – START DATE, COMPLETION DATE & MILESTONES

Task Start Date:	03/07/2023
Task Completion Date:	11/09/2023
Key dates – N/A, or ‘As set out in the Task Schedule’	As set out in Task Schedule

SECTION 4 – PAYMENT

Basis of payment:	Fixed price in accordance with Task Activity Schedule
Total of the Prices for the Task: £[●] (excluding VAT)	£78,591
Agreed Time Charge rates:	As set out in the Task Schedule

SECTION 5 – OTHER

Key Persons:	Stephen Frame, Pearl Ume,
KPIs – N/A, or ‘As set out in the Task Schedule’	As set out in the task schedule
Additional information:	Forecasted monthly costs have been added to the activity schedule. Monthly calls with Pearl Ume and Defra client to make sure the work has been completed and what what is being invoiced for.

SECTION 6 – TASK ORDER ACCEPTANCE

This Task Order is accepted by the *Client* acting by its authorised representative and the *Consultant* acting by its authorised representative by means of electronic signature on the Authority eTendering system

Contractors_signature

Authorities_signature