



**Framework:** Collaborative Delivery  
**Supplier:** Framework  
**Company Number:** Jacobs UK Ltd  
02594504  
**Geographical Area:**  
**Contract Name:**  
**Project Number:** East HUB Lot 1 DTA  
Programme PSC  
ENVFCPNZ00228B00R  
**Contract Type:**  
**Option:** Professional Service  
**Contract Number:** Contract  
Option E  
**Stage:** TBC

**Other**

Revision	Status		Originator		Reviewer		Date

Rev 1.9.2a

**PROFESSIONAL SERVICE CONTRACT under the Collaborative Delivery Framework CONTRACT DATA**

**Project Name** East HUB Lot 1 DTA Programme  
PSC

**Project Number** ENVFCPNZ00228B00R  
This contract is made on 17 June 2024  
between the *Client* and the *Consultant*

- This contract is made pursuant to the Framework Agreement (the "Agreement") dated 12th day of April 2019 and Framework Agreement Extension dated 1st April 2023 between the *Client* and the *Consultant* in relation to the Collaborative Delivery Framework. The entire agreement and the following Schedules are incorporated into this Contract by reference
- Schedules 1 to 23 inclusive of the Framework schedules are relied upon within this contract.
- The following documents are incorporated into this contract by reference LIT 13259 - Professional services contract scope\_DTA\_250324

**Part One - Data provided by the *Client***  
**Statements given in**  
**all Contracts**

**1 General**

The *conditions of contract* are the core clauses and the clauses for the following main Option, the Option for resolving and avoiding disputes and secondary Options of the NEC4 Professional Service Contract June 2017.

Main  
Option

Option  
E

Option for resolving and  
avoiding disputes

W2

Secondary Options

X2: Changes in the law

X9: Transfer of rights

X10: Information modelling

X11: Termination by the *Client*

X18: Limitation of liability

X20: Key Performance Indicators

Y(UK)3: The Contracts (Rights of Third Parties) Act 1999

Z: *Additional conditions of contract*

The *service* is

East HUB DTA Programme Support

The *Client* is

Environment Agency

Address for communications

Horizon House  
Deanery Road  
Bristol  
BS1 5AH

Address for electronic communications

The *Service Manager* is

Address for communications

Environment Agency  
Aqua House  
20 Lionel Street  
Birmingham  
B3 1AQ

Address for electronic communications

The *Scope* is in

LIT 13259 - Professional services contract scope\_DTA\_250324

The *language of the contract* is English

The *law of the contract* is

the law of England and Wales, subject to the jurisdiction of the courts of England and Wales

The period for reply is

2 weeks

The *period for retention* is

6 years

following Completion or earlier termination

The following matters will be included in the Early Warning Register

Early warning meetings are to be held at intervals no longer than

2 weeks

**2 The *Consultant's* main responsibilities**

The *key dates* and *conditions* to be met are  
*conditions* to be met

*key date*

'none set'

'none set'

'none set' 'none set'

'none set' 'none set'

The *Consultant* prepares forecasts of the total Defined Cost plus Fee and *expenses* at intervals no longer than 4 weeks

### 3 Time

The *starting date* is 17 June 2024

The *Client* provides access to the following persons, places and things  
access *access date*

The *Consultant* submits revised programmes at intervals no longer 4  
weeks than

The *completion date* for the whole of the *service* is 27 March 2027

The period after the Contract Date within which the *Consultant* is to submit a first programme for acceptance is 4 weeks

### 4 Quality management

The period after the Contract Date within which the *Consultant* is to submit a quality policy statement and quality plan is 4 weeks

The period between Completion of the whole of the *service* and the *defects date* is 26 weeks

### 5 Payment

The *currency of the contract* is the £ sterling

The *assessment interval* is Monthly

The forecast of the Prices is

The *expenses* stated by the *Client* are as stated in Schedule 9

The *interest rate* is 2.00% per annum (not less than 2) above  
Base rate of the the Bank of England

The locations for which the *Consultant* provides a charge  
All UK Offices for the cost of support people and office overhead are

6 Compensation events

These are additional compensation events

- 1. 'not used'
- 2. 'not used'
- 3. 'not used'
- 4. 'not used'
- 5. 'not used'

8 Liabilities and insurance

These are additional Client's liabilities

- 1. 'not used'
- 2. 'not used'
- 3. 'not used'

The minimum amount of cover and the periods for which the Consultant maintains insurance are

EVENT	MINIMUM AMOUNT OF COVER	
The Consultant's failure to use the skill and care normally used by professionals providing services similar to the service	£1,000,000 in respect of each claim, without limit to the number of claims	12 years after Completion
Loss of or damage to property and liability for bodily injury to or death of a person (not an employee of the Consultant) arising from or in connection with the Consultant Providing the Service	£15,000,000 in respect of each claim, without limit to the number of claims	12 months after Completion
Death of or bodily injury to the employees of the Consultant arising out of and in the course of their employment in connection with the contract	Legal minimum in respect of each claim, without limit to the number of claims	For the period required by law
The Consultant's total liability to the Client for all matters arising under or in connection with the contract, other than the excluded matters is limited to	£1,000,000	

Resolving and avoiding disputes

The tribunal is litigation in the courts

The Adjudicator is  
Address for communications

Address for electronic communications

The Adjudicator nominating body is

PERIOD FOLLOWING COMPLETION OF THE WHOLE OF THE SERVICE OR TERMINATION

firmed' 'to be confirmed'

The  
Institution of  
Civil  
Engineers

'to be  
confirmed'

## Z Clauses

### Z1 Disputes

Delete existing clause W2.1

### Z2 Prevention

The text of clause 18 Prevention is deleted.

Delete the text of clause 60.1(12) and replaced by:

The *service* is affected by any of the following events

- War, civil war, rebellion, revolution, insurrection, military or usurped power;
- Strikes, riots and civil commotion not confined to the employees of the *Consultant* and sub consultants,
- Ionising radiation or radioactive contamination from nuclear fuel or nuclear waste resulting from the combustion of nuclear fuel,
- Radioactive, toxic, explosive or other hazardous properties of an explosive nuclear device,
- Natural disaster,
- Fire and explosion,
- Impact by aircraft or other aerial device or thing dropped from them.

### Z3 Disallowed Costs

Add the following in second bullet of 11.2 (18) add:

(including compensation events with the Subcontractor, i.e. payment for work that should not have been undertaken).

Add the following additional bullets after 'and the cost of ' :

- Mistakes or delays caused by the *Consultant's* failure to follow standards in Scopes/quality plans
- Reorganisation of the *Consultant's* project team
- Additional costs or delays incurred due to *Consultant's* failure to comply with published and known guidance or document formats
- Exceeding the Scope without prior instruction that leads to abortive cost
- Re-working of documents due to inadequate QA prior to submission, i.e. grammatical, factual arithmetical or design errors
- Production or preparation of self-promotional material
- Excessive charges for project management time on a commission for secondments or full time appointments (greater than 5% of commission value)
- Any hours exceeding 8 per day unless with prior written agreement of the *Service Manager*
- Any hours for travel beyond the location of the nearest consultant office to the project unless previously agreed with the *Service Manager*
- Attendance of additional individuals to meetings/ workshops etc who have not been previously invited by the *Service Manager*
- Costs associated with the attendance at additional meetings after programmed Completion, if delay is due to *Consultant* performance
- Costs associated with rectifications that are due to *Consultant* error or omission
- Costs associated with the identification of opportunities to improve our processes and procedures for project delivery through the *Consultant's* involvement
- Was incurred due to a breach of safety requirements, or due additional work to comply with safety requirements
- Was incurred as a result of the *Client* issuing a Yellow or Red Card to prepare a Performance Improvement Plan
- Was incurred as a result of rectifying a non-compliance with the Framework Agreement and/or any call off contracts following an audit

### Z6 The Schedule of Cost Components

The Schedule of Cost Components are as detailed in the Framework Schedule 9.

### Z23 Linked contracts

Issues requiring redesign or rework on this contract due to a fault or error of the *Consultant* will neither be an allowable cost under this contract or any subsequent contract, nor will it be a Compensation event under this contract or any subsequent contract under this project or programme.

### Z24 Requirement for Invoice

Add the following sentence to the end of clause 51.1:

The Party to which payment is due submits an invoice to the other Party for the amount to be paid within one week of the *Service Manager's* certificate. Delete existing clause 51.2 and replace with:

51.2 Each certified payment is made by the later of

- one week after the paying Party receives an invoice from the other Party and
- three weeks after the assessment date, or, if a different period is stated in the Contract Data, within the period stated. If a certified payment is late, or if a payment is late because the *Service Manager* has not issued a certificate which should be issued, interest is paid on the late payment. Interest is assessed from the date by which the late payment should have been made until the date when the late payment is made, and is included in the first assessment after the late payment is made

**Z25 Risks and insurance**

The *Consultant* is required to submit insurances annually as Clause Z4 of the Framework Agreement

**Z111 PSC - Fee adjustment for non compliance with Scope**

Delete existing 11.2 (8) and replace with the following clause

The Fee is the amount calculated by applying the fee percentage to the amount of the Defined Cost excluding the cost of Subcontractors that have not complied with procurement by best value processes as defined in the Scope. 80% of the fee percentage is applied to the amount of the Defined Cost for Subcontractors that have not complied with procurement by best value processes as defined in the Scope.

Secondary Options

OPTION X2: Changes in the law

The *law of the project* is the law of England and Wales, subject to the jurisdiction of the courts of England and Wales

OPTION X10: Information modelling

The period after the Contract Date within which the *Consultant* is to submit a first Information Execution Plan for acceptance is 2 weeks

OPTION X18: Limitation of liability

The *Consultant's* liability to the *Client* for indirect or consequential loss is limited to £1,000,000.00

The *Consultant's* liability to the *Client* for Defects that are not found until after the *defects date* is limited to £1,000,000.00

The *end of liability* date is 6 years after the Completion of the whole of the *service*

OPTION X20: Key Performance Indicators (not used with Option X12)

The *incentive schedule* for Key Performance Indicators is in Schedule 17

A report of performance against each Key Performance Indicator is provided at intervals of 3 months

Y(UK)2: The Housing Grants, Construction and Regeneration Act 1996

The period for payment is 14 days after the date on which payment becomes due

Y(UK)3: The Contracts ( Rights of Third Parties Act) 1999

term beneficiary

no terms under this contno beneficiaries under this contract

1180 Eskdale Road
Winnersh
Wokingham
Berkshire





Responsibilities RG41 5TU  
Qualifications  
Experience



Name (2)  
Job

Option E

9.00%

Responsibilities  
Qualifications  
Experience

Designated Project  
Executive providing Leadership and  
technical expertise

Name (3)  
Job

Responsibilities  
Qualifications  
Experience

Project Manager

Project set up, Monthly reporting, Change and budget control

Name (4)  
Job

7 Years experience as a project manager

Responsibilities  
Qualifications  
Experience

Principal Surface Water Technologist  
Eastern Hub Co-Lead  
Doctorate in Engineering (EngD), Water Engineering, University of  
E

Name (5)  
Job

12 years in the Water Industry

Responsibilities  
Qualifications  
Experience

Name (6)  
Job

Responsibilities  
Qualifications  
Experience

Name (7)

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Jacobs UK Ltd

1180 Eskdale Road  
Winnersh  
Wokingham  
Berkshire

Job  
Responsibilities  
Qualifications  
Experience

The following matters will be included in the Early Warning Register

3 Time

The programme identified in the Contract Data is  
46538

Resolving and avoiding disputes

The *Senior Representatives* of the *Consultant* are

Name (1) [redacted]  
Address for communications  
Jacobs  
1180 Eskdale Road  
Winnersh  
Wokingham  
Berkshire  
RG41 5TU  
Address for electronic communications  
[redacted]

Name (2)  
Address for communications

Address for electronic communications

X10: Information Modelling

The *information execution plan* identified  
in the Contract Data is

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Contract Execution

Client execution

Signed Underhand by [redacted]

for and on behalf of the Environment Agency

[redacted signature box]

Signature Date

Role

**Consultant execution**

Signed Underhand by [PRINT NAME] for and on behalf of Jacobs UK Ltd [REDACTED]

[REDACTED]

24/07/2024

Head of Operations

Signature

Date

Role