

Contractor Name: Acumen Waste Services
Contractor Address:
Lincoln Street
Wolverhampton
West Midlands
WV10 0DX

Date: 23rd September 2021

For the attention of [REDACTED]

Ref: 33801 [REDACTED] House Waste Clearance

Dear [REDACTED],

Further to your mini tender submitted in respect of the above project I am pleased to inform you that your offer has been accepted. The subsequent contract shall be carried out in accordance with the following documentation, our mini-tender documents dated 17/08/2021 and your responses received as follows:

Authority Documents

20210902 WMoUS_SoR Template [REDACTED] House final updated
[REDACTED] Structural Report 2013
Safety, Health, Environment and Wellbeing (SHEW) Code of Practice

Supplier Proposal

1.1.2 Methodology & 1.1.3 Gant Chart
1.1.4 Experience and Qualifications
1.1.5 Health, Safety and Wellbeing
1.1.6 Programme
1.1.7 Environment and Sustainability
2.2.1 Cost Breakdown
2.4.1 Cost Estimate incl Pricing Notes
210909_Post Tender Clarifications
210915_Post Tender Clarifications #2

Post Proposal Clarifications

Clarification Question	Supplier Response
Please confirm that it is understood that the Supplier who is awarded the contract will be supplying their own welfare. Please confirm whether this will have any additional cost implications to the proposal submitted.	Please see 210909_Post Tender Clarifications
Authority Clarification: We will be appointing the Supplier who is awarded the contract as Principle Designer. If you wish to subcontract these responsibilities to another Party, this is	Please see 210909_Post Tender Clarifications

within your discretion. The Principle Designer will need to interact with [REDACTED] regularly. This will be laid out in the contract award documents.	
Please clarify your emergency call out procedure.	Please see 210909_Post Tender Clarifications
<p>Please confirm the name and position of the person in your project team who holds the following qualifications:</p> <ul style="list-style-type: none"> - Site Managers Safety Training Qualification - CSCS Card - Environmental Awareness Training <p>Please note it is mandatory that the proposed site manager holds these qualifications.</p>	<p>In response to Post Tender Query 4. Please can you confirm where in the Tender documentation the SMSTS / CSCS qualifications were noted as being mandatory? It is noted that such 'qualifications' are discussed in the EA SHEW document, Section 4.2.1, which we reference below:</p> <p>A) Anyone acting as:</p> <ul style="list-style-type: none"> - Site Manager and/or any person in control of the site - Engineering and Construction Contract (ECC) Site Supervisors - Area Operations team members supervising works <p>Must hold as a minimum a current CITB Site Management Safety Training Scheme (SMSTS) or IOSH Managing Safely in Construction qualification.</p> <p>We can confirm that [REDACTED], our proposed (and preferred) on-site Project Manager hold the IOSH Managing Safely qualification. [REDACTED] has managed other EA projects, as his CV will reference. Please can you confirm that this IOSH qualification is acceptable, or if not, please can you reference the section where SMSTS/CSCS is mandated? (we note that Env Awareness Training is also a requirement for [REDACTED]).</p> <p>Please see 210909_Post Tender Clarifications</p>
Under Methodology paragraph 1.2.1, please can you clarify how the 44 samples you propose to take from a range of bale shapes/size will provide an accurate representation of the composition of the waste bales on site, alongside allowing them to be correctly classified as hazardous or non-hazardous? Understanding the composition of bales is important to ensure that the site receiving them is able to do so without creating further unforeseen environmental risks (such as landfilling bales containing gypsum in a cell that also accepts biodegradable wastes). It is also a key factor for our cost recovery purposes to demonstrate that the waste went to the most appropriate end destination. Please also clarify if you intend to undertake	Please see 210909_Post Tender Clarifications

any waste sampling from baled waste contained in buildings 1 to 4 during Phase II works, assuming a safe method can be established to do this? Finally, please can you clarify if you will be undertaking any periodic verification testing of baled waste which becomes safe to access as the clearance progresses through Phases II and III to provide assurance that the composition and classification of the waste has not changed significantly from the sampled bales that were initially accessible during Phase I?	
Please confirm that you understand the following. The Authority currently cannot commit to full site clearance in Phase 3. The Authority also currently cannot commit to any of Phase 4. Phase 4 will only be triggered if this is a planning requirement that cannot be avoided.	Please see 210909_Post Tender Clarifications
Following our discussion on Friday, we have had discussions internally about the best way to award the contract, and as we can only commit to awarding Phase I we would like to request that you resubmit your Phase I price and cost breakdown allowing for any profit. Although we did try to find a way to put dates into a contract, we cannot with any certainty, put any events or dates in to a contract that would allow us to also award you Phase II onwards based on these dates/events due to the unpredictability of the situation. Please be assured that if Phase II onwards were to be awarded, they would be awarded to Acumen without any further tendering process.	Please see 210915_Post Tender Clarifications #2
Should we be in a position to award the subsequent phases, please can you advise how long it would take you to mobilise to be able to support them?	Please see 210915_Post Tender Clarifications #2

The costs for this contract are:

Phase I: [REDACTED] Acumen costs which will be credited to EA in Phase II; [REDACTED] external costs; [REDACTED] welfare costs)

[OPTION] Phase II: [REDACTED] credited to Acumen in Phase I] (cost estimate dependent on amount of waste)

[OPTION] Phase III: [REDACTED] (cost estimate dependent on amount of waste)

The contract shall commence on 23rd September 2021 and shall be completed on 23rd December 2021.

Phase I is the only Phase being awarded on 23rd September 2021. The option to take up Phase II may be exercised at the discretion of the project team. If this option is exercised then the scope and costs will be agreed in writing between the Parties before work commences.

The option to take up Phase III may be exercised at the discretion of the project team. If this option is exercised then the scope and costs will be agreed in writing between the Parties before work commences.

Due to the sensitivity of this Project, please do not publish any details about this requirement or any work taken place for this requirement without prior agreement by the Customer.

The purchase order number for this task will be advised by the Customer and must be quoted on all invoices for this project to ensure timely payment.

Please liaise with the project manager, [REDACTED], regarding the commencement of this contract.

The contract will be governed by the Environment Agency Standard Terms and Conditions – Services and any other Terms agreed in your Tender submission for this Waste Management of Unknown Substances inc Hazardous Waste Framework.

Yours faithfully / sincerely