

Stantec UK Ltd  
Buckingham Court  
Kingsmead Business Park, Frederick Place  
London Road  
High Wycombe  
HP11 1JU

Our ref: C20775

Date: 08 September 2023

FAO: [REDACTED]

Framework: ESPO 664-21 Consultancy Services | Lot 8h Waste and Recycling  
EA Ref: C20775 (tender ref. C19717)  
Contract Title: Closed Landfill + Borehole Assessment

Dear Robin

I am pleased to inform you that the Environment Agency hereby accepts your revised tender dated 4 September in respect of the above framework contract.

The contract shall be carried out in accordance with:

This contract award letter

Our Invitation to Tender dated 20 June 2023

Your response received dated 18 July 2023

Your clarifications provided on the 1 September 2023 and 4 September 2023

The Contract Charges for the services to be provided will be as set out in your revised tender response in [REDACTED]

Please check the tender information transferred into the [REDACTED] document attached with this letter is accurate, including the post-tender clarifications highlighted, re-sign the form and return it via the eSourcing Portal as acceptance of the contract.

The contract will be awarded for an initial period of 18 months, with the option to extend the contract for a further 12 months subject to the continued need for the services, budget availability and a high level of contractor performance.

The contract price set out in your revised cost schedule will be fixed for the initial 18 month contract period. Costs for extending the contract for a further 12 months will be negotiated prior to the extension being agreed, based on the indicative costs you provided in your bid. Any costs for borehole re-instatement works recommended will be negotiated as part of contract extension, subject to the works being required and providing value for money.

Purchase Order numbers will be issued by the Environment Agency following completion of the contract award. Our preference is for all invoices to be sent electronically, quoting a valid purchase order number (PO Number) to: APinvoices-ENV-U@gov.sscl.com.

Invoices not containing the correct Purchase Order number will mean we are unable to process them and they will be returned to you.

This Contract will be managed on behalf of the Environment Agency by:

Client [REDACTED]  
[REDACTED]

The contract reference C20775 and title given above should be quoted on all future correspondence.

The Contract will be governed by the ESPO framework 664\_21 (Consultancy Services) Call-off Terms and Conditions as contained within the original Invitation to Tender. The contract should be signed and returned through the eSourcing portal as acceptance of the contract.

The Client Contract Manager will contact you once I have received your acceptance to arrange a project start-up meeting at a convenient location and time.

Yours sincerely

[REDACTED]

[REDACTED]  
Senior Commercial Officer  
DGC | EGS Technical Team

[REDACTED]