

11 January 2024

Matt Tromans  
Creative Gardening Solutions Ltd  
CGS Offices  
Valley Road  
Stourbridge  
DY9 8JG

Dear Matt,

### **Procurement for Tree Maintenance Services (RHA\_Tree\_Services\_2023)**

On behalf of Rooftop Housing Association Limited (Rooftop), I would like to thank you for submitting a tender for the above procurement.

I can confirm that we have now completed our evaluation of all tenders received for this contract in accordance with our published evaluation criteria, and I'm delighted to confirm that, your tender has been successful and selected is to be awarded this contract, subject to references.

The table below shows the individual scores given against the published criteria in respect of your submission.

| Supplier                         | Quality Score | Overall Pricing Score | Total Weighted Score |
|----------------------------------|---------------|-----------------------|----------------------|
| Creative Gardening Solutions Ltd | 39            | 56                    | 95                   |

Due to the value of this contract, we have not applied a standstill period. The Contract Manager, Simon Jarvis, will contact you to discuss contract mobilisation.

Yours sincerely

*Melissa Bunn*  
Procurement Officer  
**For and on behalf of Rooftop Housing Group**