

Planning Related Advice Professional Services (PRAPS) Framework			
PART 1: REQUEST FOR PROPOSAL			
Contract Title: Tatton Park Heritage Impact			
Contract Manager Name:	Redacted under FOIA Section 40 Personal Information	Contract Managers email:	Redacted under FOIA Section 40 Personal Information
Framework Reference Number:	PRAPS060	Lot Number:	Lot 1
Atamis Number (if applicable, refer to guidance)		Defra Group Commercial Contact (If applicable, refer to guidance):	
Date: Click or tap to enter a date.12/09/2024			
Contract Start Date		30/09/2024	
Contract Completion Date		03/03/2025	
Procurement Route:	Direct Award	<input checked="" type="checkbox"/>	Mini-competition <input type="checkbox"/>
Proposal return date: (For mini competitions, no less than 10 working days from issue date)	Click or tap to enter a date.26/09/2024		
Clarification Question Date: (For mini competitions, also insert the clarification question deadline date which is five working days from the issue date)	Click or tap to enter a date.20/09/2024		

Evaluation Criteria		
Suppliers: Failure to meet any minimum score threshold stated will result in the bid being removed from the process with no further evaluation regardless of other technical or price scores.		
Technical Weighting	60%	
Price Weighting	40%	
Quality sub-criteria weightings		Technical Weightings:

1. Approach & Methodology	<ul style="list-style-type: none"> Clearly set out the proposed approach and methodology for delivering the contract, include justification on suitability. Demonstrate understanding of what Natural England is trying to achieve through the contract. 		30%
2. Proposed Staff (including CVs) and Supplier's experience/accreditations	<ul style="list-style-type: none"> Demonstrate previous experience of carrying out the work specified. Demonstrate that staff selected for the work have the appropriate skills and experience. Confirm the availability of staff put forward. CVs of key staff can be included as attachments, maximum of 2 A4 pages, font size 11. 		25%
3. Project Management, Ability to Deliver	<ul style="list-style-type: none"> Provide a project timeline including contingency. Demonstrate quality assurance measures. 		25%
4. Risk	<ul style="list-style-type: none"> Include specific risks involved 		10%
5. Health & Safety (if no working at height or near water, mark as 'N/A' and re-distribute %)			5%
6. Sustainability (if no travel etc. mark as 'N/A' and re-distribute %)			5%

Specification Summary (please see accompanying full specification for further details)
1. Description of work required – overall purpose & scope (including reporting requirements)
<p><u>Background:</u></p> <p><i>Tatton's Meres are designated as a SSSI and a Ramsar site (Midland Meres & Mosses – Phase 1), and sits within Tatton Park, a grade II* Registered Park and Garden owned by the National Trust and managed by Cheshire East Council.</i></p>

These wetlands are vital components of Cheshire's Nature Recovery Project (NRP) area. There are 12 NRPs in England, all working towards the Government's Environmental Improvement Plan (EIP 2023) by increasing, improving and connecting wildlife rich places.

At the time of SSSI designation, water quality in the meres were moderate fertility (mesotrophic) and supported a rich diversity of aquatic plants and invertebrates. The site consists of 4 meres; Moor pool, Middle pool, Tatton mere and Melchett mere. And the designated features of the site are open water, fen and swamp vegetation, which is similar for both the SSSI and the Ramsar designations.

The current condition of Tatton Meres SSSI and Ramsar is in "unfavorable condition", with the mesotrophic lake feature being unfavorable – no change, due to water quality issues primarily significantly high total phosphorous.

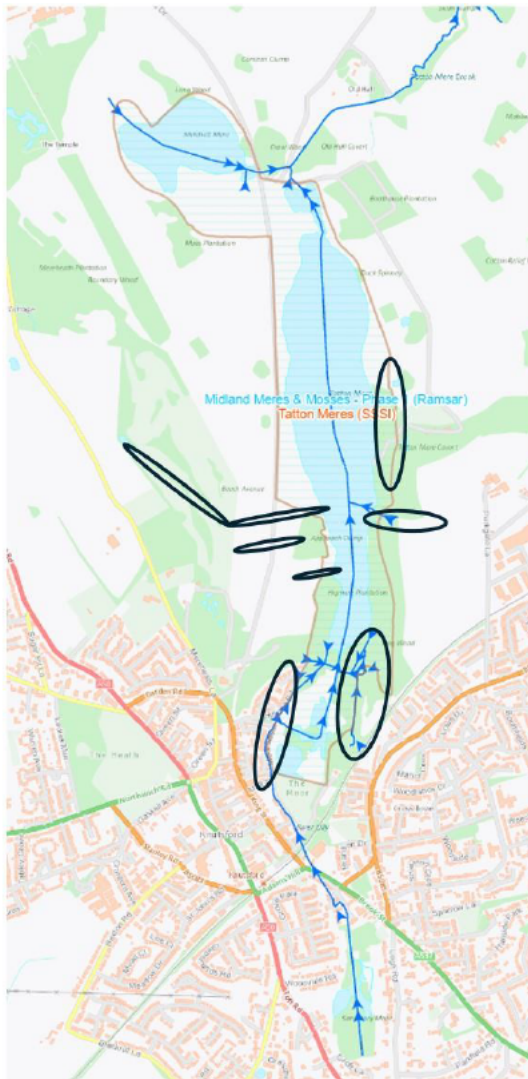
The 2023 environmental improvement plan outlined interim targets, aiming for 50% of SSSIs to have actions on track to achieve favorable condition by 31 January 2028. As a result, we have secured funding to carry out a series of investigations that will help us to understand how to get the site on track to achieving favorable condition.

The catchment partnership is working together, on a series of investigations aimed at addressing water quality pressures of the designated site. As part of this, a series of nature-based solutions and natural interventions will be identified, to address water quality. However, because Tatton Meres SSSI and Ramsar overlaps with a designated parkland, we need to have confidence that any proposed interventions within the parkland will not impact the heritage features prior to applying for planning permission.

Specification:

This contract is to carry out a Baseline Heritage Assessment of the area that may be subject to changes required to achieve favorable condition (see map for area of interest), and Heritage Impact Assessment of the proposed interventions prior to them be worked up into final design phase.

Tatton Meres SSSI & Ramsar



Phase 1 Baseline Heritage Assessment: This should include an audit of designated and non-designated heritage assets within the project area, an assessment of significance, and the capacity for change within the project area given its heritage significance and Registered Park and Garden status. This should encompass both a desk based assessment and walkover survey. And the walkover survey may need to highlight potential archaeological features which aren't documented, but may need further investigation, if they fall within the locality of a proposed intervention site. This Baseline Heritage Assessment will inform designs prepared in a subsequent contract for a specialist to design actions that will move the meres into favorable condition.

This should be done by a suitably experienced archaeologist and landscape architect familiar with designed (parkland) landscapes. The assessment should cover all aspects of the historic environment, not just those related to the Registered Park and Garden.

Dialogue with the appropriate Heritage Advisors from a range of organizations to ensure

the Historic Environment is fully considered. This will include, but not be limited to: National Trust, Historic England, The Cheshire Gardens Trust and the Local Authority Archaeologist and Historic Environment Record.

Phase 2 Heritage Impact Assessment: This will include undertaking an initial assessment of the likely impacts (whether adverse or beneficial) affecting landscape and heritage assets arising from the interventions proposed by the environmental specialist contractor. This should include recommendations for physical mitigation works such as archaeological evaluation, mitigation and sampling etc., to may need to be undertaken in advance of, or concurrently with, the physical works to undertake the approved works.

This contract will utilize the Historic Environment Desk Based Assessment and Walkover Survey prepared in Phase 1. The assessment should cover all historic environments, not just that related to the Registered Park and Garden. This should be undertaken by a suitably experienced archaeologist and landscape architect familiar with designed (parkland) landscapes.

Informed by the earlier Desk Based Assessment and Walkover Survey, the contractor will undertake a Preliminary Historic Impact Assessment to consider the likely impact of the proposed interventions upon landscape and heritage. This should be in the form of a written report with recommendations of areas that require attention due to adverse impact on landscape and heritage, considering the significance of these features and their capacity to withstand the proposed changes. Consultation with significant stakeholders should form part of this first phase. This will include, but not be limited to: National Trust, Historic England, The Cheshire Gardens Trust and the Local Authority Archaeologist and Historic Environment Record.

The project team will use the information from Phase 1 & 2 of the Tatton Park heritage impact contract, to decide which interventions proposed by the environmental contractor will be taken forward, with designs finalized and submitted in a planning application.

The final output should be presented in the form of two reports, including detailed methodologies; A phase 1 report summarizing the outputs of the Phase 1: Baseline Heritage Assessment. And a phase 2 report outlining likely impacts from the proposed interventions to address water quality on landscape and heritage features. Both reports should be submitted with supplementary GIS layers and excel spreadsheet.

2. Required skills / experience from the Supplier and staff. Include any essential qualifications or accreditations required to undertake the work.

- Chartered archaeologist (Chartered Institute for Archaeologists)
- Experienced landscape architect
- Familiar with designed (parkland) landscapes.

3. Proposed program of work and payment table (Detailing specific tasks, key milestones, deliverables & completion date where appropriate)

Please provide details of the project timeline and how you will deliver the work to the required standard, including management and quality control.			
Task no.	Task and deliverable	Completion date	Payment Schedule (%)
1	<i>Phase 1 Baseline Heritage Assessment</i>	01/12/2024	50%
2	<i>Phase 2 Heritage Impact Assessment:</i>	03/03/2024	50%
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4. Risk

Note: This section is to be used to detail any risks relevant to the project i.e. Programme deliverable dates, data, consultees etc.

Phase 2 of contract is reliant on the ecological consultant developing the proposed inventions to address water quality, as such delays in one contract may result in delays in the other. As mitigation, we have provided a 3 month window for the Heritage Impact Assessments to be carried out.

5. Health and Safety Requirements

Note: Only include if the work involves site visits. Do not request RAMS or similar risk assessments are returned with submissions. These should only be requested at contract award.

Working near water, inc blue/green algae.
 Slip, trips and falls.
 Working within a deer park, as such contact with deer.
 Working in a public space, as such contact with dogs and people.
 Biosecurity.

6. Sustainability Considerations (Only use if the work requires travel)

Biosecurity. Plant and animal diseases, pests and invasive non- native species (INNS) can be spread between and within sites by visitors. Contractors must take adequate biosecurity precautions to ensure that the risk of spreading disease, pests and INNS is minimized i.e. vehicles, equipment and clothes (particularly boots) must be clean before entering a site, and cleaned again before leaving. Vehicles, equipment, and clothes must

be free of loose mud and plant debris and, as far as possible, free of water.

These basic precautions should be carried out as a matter of routine, but some sites may require additional biosecurity measures. The contractor must demonstrate an understanding of biosecurity risks in general, and of the good practice measures that will minimize risks from any specific threats they are informed of.

Please therefore provide details of your policies/procedures with regard to biosecurity and delivery of this project.

In addition, please outline what steps you are taking to reduce your carbon footprint, during field work.

Planning Related Advice Professional Services (PRAPS) Framework

PART 2: PROPOSAL & QUOTE

To be completed by the Supplier

Note: Your proposal must not exceed 6 sides of A4 plus the Costs Proposal in Section 4 (unless indicated above). Attachments must not be included unless requested except for a programme diagram and full cost schedule if you consider these would support your proposal.

Do not make or append Caveats and Assumptions in your proposal – any points of uncertainty must be raised as a clarification point prior to submitting the proposal. Where assumptions are to be made, these will be stated by the Authority's Project Manager.

1. Approach & Methodology

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video, teleconference, combined with webinars for an interactive presentation allow TEP to mitigate environmental impacts brought about by travelling to meetings.

7. Cost Proposal

Please use day rates, including any applicable discounts, as agreed under the framework contract. A full cost schedule may be attached to support the costs summarised below.

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Overall Costs (including VAT)		£23,968.20
By signing this form The Environment Partnership (TEP) Ltd agree to provide the services stated above for the cost set out in your Cost Proposal and in accordance with the Planning Related Advice Professional Services (PRAPS) Framework – Call-Off Contract.		
Supplier Project Manager:	Redacted under FOIA Section 40 Personal Information	
Signature:		
Date:		

Planning Related Advice Professional Services (PRAPS) Framework

PART 3: AGREEMENT

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Planning Related Advice Professional Services (PRAPS) Framework

PART 4

Change Control Schedule

Notes

To be completed by Contracting Authority Project Manager

Any extensions, price changes or amendments to existing orders need to be discussed with the Framework Manager before being agreed with the Contractor. Please remember to amend your Purchase Order in SOP if necessary.

The table below should be used to record and authorise the agreed changes throughout the project. A Change Control Notice (CCN) should be completed for substantial changes to the project and a summary provided in the table below.

Send a copy of the revised Project Form and CCN (if used) to the Contractor once the change has been agreed and approved. A copy should also be sent to your Commercial Lead if a Atamis reference has been provided.

10. Change Control

All amendments to project scope, timetable or costs must be submitted to and approved by the Contracting Authority PM prior to implementing the change.				
Change Details	CCN Ref. (if applicable)	Revised completion date (if applicable)	Revised Project Cost (if applicable)	Approved by (Framework Manager / Date)