

**HSCN Access Services RM3825
Framework Schedule 3
(Template Order Form and Template Call Off Terms) Part 1**

Call for Competition Template Order Form Version 6.0

This Order Form must be used to run a Call for Competition under the HSCN Access Services DPS.

Before commencing a Call for Competition and completing this Order Form, please refer to the relevant guidance for your type of procurement, Collaborative or Self Serve ([How to run a further competition under the HSCN Access Services DPS agreement.....](#)) which are available from the Crown Commercial Service (CCS) website on the agreement web page:

<http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3825>

Order Form completion

The Order Form consists of the following sections, please complete as follows:

Section A – General information

The Customer must complete the blue boxes in this section before issue to Suppliers.
The Supplier must complete the grey sections as part of the General Tender Response.

Section B – Details of the requirement

The Customer must complete this section before issue to Suppliers.

Section C – Location details/requirements

The Customer must complete this section before issue to Suppliers.

Section D – Implementation Plan(s) and Milestones

The Customer to complete the Milestones section, as appropriate, before issue to Suppliers.
The Supplier to insert or embed a copy of their Implementation Plan(s) as part of the General Tender Response.

Section E - Compatibility information

The Customer to complete this section, if required, before issue to Suppliers.

Template Call Off Terms

The Customer must amend the template Call Off Terms as required. The revised terms must be issued to Suppliers with the Order Form.

Section F – Supplier response

The Supplier must complete this section for submission as part of the General Tender Response.

Section G - Call Off Contract award

The Supplier must complete the grey boxes in this section.
The Supplier must complete details in the signature box and **sign** before submitting a General Tender Response.

The Customer must complete and sign this section to award a Call Off Contract to the successful Supplier.



Section A

General information

This Order Form is issued in accordance with the provisions of the HSCN Access Services RM3825.

The Supplier shall supply the Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as the "Call Off Contract") for the duration of the Call Off Contract Period.

The Call Off Terms that will apply to the Call Off Contract are as specified in the Template Call Off Terms (DPS Schedule 3, Part 2). The only amendments that can be made, by the Customer, to the Call Off Terms are those identified in sections B and D of this Order Form, or where permitted in the Template Call Off Terms.

Customer details

Customer Organisation name

NHS Bristol, North Somerset & South Gloucestershire Integrated Care Board ("BNSSG ICB")

Customer Address

360 Bristol – Three Six Zero
Marlborough Street, Bristol
BS1 3NX

Customer billing address

Your organisation's billing address, please ensure you include a postcode

QUY Payables N095,
PO Box 312,
Leeds, LS11 1HP

Customer Representative

The name of your point of contact for this requirement

Customer Representative details

Please provide full address details, email address and telephone number

Supplier details

Supplier name

The Supplier organisation name, exactly as it appears on the DPS Agreement. A document listing all Supplier names and registered addresses has been provided for Customers on the agreement web page.

GCI Network Solutions Limited

Supplier address

The Supplier's registered address

Melbourne House,
Brandy Carr Road,
Wakefield,
West Yorkshire,
WF2 0UG



Supplier Representative

The name of the Supplier point of contact for this requirement

[REDACTED]

Supplier reference number

A unique number provided by the Supplier at the time of the General Tender Response. This number should be reported in the financial MI return.

[REDACTED]



Section B

Details of the requirement

The following details form the basis of a Call for Competition which will be used to award a Call Off Contract. Suppliers must refer to the Statement of Requirements (SoR) attached (which will form Part A of Annex 1 of Schedule 2 of the Call Off Terms) when preparing their General Tender Response.

Customer project reference

Please provide a project reference; this will be used in Management Information provided by Suppliers to assist CCS with DPS management.

1559

Customer Statement of Requirements (SoR) reference

Please complete an SoR in accordance with the DPS Agreement Schedule 4 (Call for Competition Procedure) and attach it to this Order Form. Please provide the reference number of your SoR.

1559

Closing date for Supplier responses

28/09/2023

eAuction

Please indicate if you are proposing to utilise an electronic reverse auction following an initial full evaluation of all Supplier General Tender Responses. DPS Schedule 4 (Call for Competition Procedure) paragraph 3 (E-Auctions) outlines the requirements for an eAuction under the agreement.

Yes ☐ No ☒

Call Off Commencement Date

The Call Off Commencement Date is the date of dispatch of this Order Form, following signature by the Customer. This date can be found in section G of this Order Form.

Expected Call Off Commencement Date

Please provide an indication of the planned Call Off Commencement Date. This will assist Suppliers in preparing their bid, but is provided is for guidance only.

Contract Start Date: 19/10/2023

Preferred Actual Services Commencement Date: The services are preferred to be commissioned to an online state by the above Contract Start Date, however, if a new supplier is awarded the Contract, the Contract Authority acknowledges there will be a lead time for implementation.

Call Off Contract Initial Period

The Call Off Contract Initial Period will be 60 Months. Where the customer has a specific requirement for a shorter Call Off Contract Initial Period, this should be entered below.

24 Months + two (2) optional extensions of 12 months each.



Please note

Selecting, or ticking 'yes' to any of the following options may have cost implications and limit the ability of some Suppliers to respond to your request for a General Tender Response.

Please ensure you read the 'How to run a Call for Competition' guidance which is available on our agreement web page. Details of the implications and risks of the following options are outlined in this guidance.

Service compatibility assessment required?

Tick if required. See clause 6.1.4 (c) (E) of the Call Off Terms and Section E of this form which requires you to provide additional information.

Yes ☐

Bespoke information security management systems (ISMS) required?

Tick if required. See call-off Schedule 7

Yes ☐

Customer Security Policy or ICT Policy to apply?

Tick if required. See call-off Schedule 7 and clauses 6.1.3 and 7.3.3 of the Call Off Terms for references.

Yes ☐

Service Level requirements

State your Service Level requirements below or refer to the relevant section of your attached Statement of Requirements. See clause 9 of the Call Off Terms and Call Off Schedule 6.

The changes to Call Off Schedule 6 are set out in the Customer Services Specification in Annex D (Statement of Requirement) of the RFP. For the avoidance of doubt these changes are for Service Hours and Service Desk Hours only.

Additional performance monitoring requirements?

Tick if required. See Call-Off Schedule 6, Annex 1 to part B

Yes ☒

Additional performance monitoring requirements

Please provide details of requirements

Appointment of Key Personnel?

Tick if required and insert descriptions of Key Roles and associated responsibilities to be fulfilled by Key Personnel in this box below. See clause 23 of the Call Off Terms

Yes ☐

Supplier business continuity and disaster recovery (BCDR) plans

Standard Supplier plan required?

Check the box below if you wish the Supplier to provide their Standard BCDR plan as part of their Tender response. See clause 11 of the Call Off Terms, Schedule 8 of the Call Off Terms, and the Supplier's RFP Response.

Yes ☒

Bespoke BCDR Plan required?

Tick if required. See clause 11 of the Call Off Terms and Schedule 8 of the Call Off Terms.

If required, please provide additional information in your SOR.

Yes ☐

**Financial distress provisions required?**

Tick if required. See clause 19 of the Call Off Terms and Schedule 5 of the Call Off Terms. Complete Rating Agency section below if required.

Yes ☒

Rating Agency 1

Please give name of required Rating Agency, see Call Off Schedule 5.

Dun & Bradstreet

Rating Agency 1 - Credit Rating Threshold

Please state the minimum credit rating level, see Call Off Schedule 5

30

Rating Agency 2

Please give name of required Rating Agency, see Call Off Schedule 5.

N/A

Rating Agency 2 - Credit Rating Threshold

Please state the minimum credit rating level, see Call Off Schedule 5

N/A

Payment terms/profile required?

Tick if required. See paragraph 4 of Call Off Schedule 3.

Yes ☒

Relevant Convictions apply?

Tick if required. See clause 24.2 of the Call Off Terms.

Yes ☐

Additional clause "Security measures" required?

See Call Off Schedule 13, paragraph 2.2.1

Yes ☐

General Data Protection Regulations (GDPR)

1 Customer/Controller, Supplier/Processor

Section 1 of Call Off Schedule 15 of the Call Off Terms sets out details of the Processing of Personal Data that the Customer, as Data Controller, is stating that the Supplier is authorised to do (see Clause 30.7.1).

Part A of Call Off Schedule 15 Section 1 defines "Customer Contact Data" and the Supplier shall be permitted to Process Customer Contact Data outside of the EU, provided that the conditions listed under Clause **Error! Reference source not found.** are fulfilled. The content of Part A has been defined to include that Personal Data which a telecommunications supplier is likely to need to process under their usual business operating model and represents what can be considered are low risk customer personnel and/or customer representatives contact details. The template content is the expected default position but Customers need to be aware of their own responsibilities under GDPR and may decide, based on their statement of requirements, that it needs varying to best suit their needs.

Customers should be aware that reducing the scope of the Personal Data set out in Part A of Section 1 of Call Off Schedule 15 may restrict the suppliers that are able to provide the Services and may increase the associated Charges.

Part B of Call Off Schedule 15 Section 1 defines any other Personal Data that the Customer is stating the Supplier is authorised to Process under Clause 30.7.1, but where the conditions set out in Clause 30.7.3 (d) must be fulfilled, including separate consent from the Customer in order for that Personal Data to be Processed outside the EU.

NB The Supplier will populate the list of Notified Sub-processors applicable to Parts A and B of Call Off Schedule 15 within Section F of this Order Form

Part A: Customer Contact Data

Description	Details
Subject matter of the Processing	Contact details of Customer personnel and/or Customer representatives, including those from relevant suppliers to the Customer, that the Supplier needs to contact, interact with or record in order to perform the Services and/or to administer the Call Off Contract
Duration of the Processing	Unless required under the Law, no longer than is necessary for the purpose(s) for which the data is held and no longer than up to six (6) Months after the expiry or termination of the Call Off Contract (including any Termination Assistance Period, where applicable).
Nature and purposes of the Processing	<p>To facilitate the fulfilment of the Supplier's obligations and/or Customer responsibilities under the Call Off Contract, including only, with regard to the subject matter of the processing, the collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction of data (whether or not by automated means)</p> <p>The purposes of the Processing of Customer Contact Data are to:</p> <ul style="list-style-type: none"> i. administer, track and fulfil orders for the services; ii. implement all or any of the services; iii. manage and protect the security and resilience of the services; iv. manage, track and resolve incidents associated with the services; v. administer access to online portals relating to the services; vi. compile, dispatch and manage the payment of invoices; and vii. administer the Call Off Contract.
Type of Personal Data	Only the following data attributes for each of the personnel which are the subject matter of the Processing: full name, role (in the context of this Call Off Contract), work address, work email address and work telephone number(s)
Categories of Data Subject	Customer personnel and/or Customer representatives, including those from relevant suppliers to the Customer, that the Supplier needs to contact, interact with or record in order to perform the Services and/or to administer the Call Off Contract.
Plan for return and destruction of the data once the Processing is complete	UNLESS requirement under union or member state law to preserve that type of data [the Supplier shall return and destroy all Personal Data in compliance with the Data Protection Legislation and Call Off Schedule 9 (Exit Management)]



Part B: Other Personal Data

Description	Details
Subject matter of the Processing	None
Duration of the Processing	None
Nature and purposes of the Processing	None
Type of Personal Data	None
Categories of Data Subject	None
Plan for return and destruction of the data once the Processing is complete	None
<u>2 Joint Controllers</u>	
Not Applicable.	

Additional clause "Access to MOD sites" required?

See Call Off Schedule 13, paragraph 2.2.2

Yes ☐

Any other changes

If you have made changes to any sections of the Call Off Terms that have not been captured in the Order Form, please use this section to draw them to the attention of the Suppliers

Yes ☒

Please state with brief description:

Insertion of definition "Actual Services Commencement Date" in Call Off Schedule 1: Definitions.

Non-Crown Body?

Please indicate if you are a Crown or non-Crown Body.

See Call Off Schedule 13, clause 2.1.3

The RFP includes Crown Bodies and Non-Crown Bodies (identified in Annex D section 2.2.2).

Crown Body ☐ Non-Crown Body ☒

Non FOIA Public Body?

Please indicate if you are an FOIA Public Body or non-FOIA Public Body. See Call Off Schedule 13, clause 2.1.4

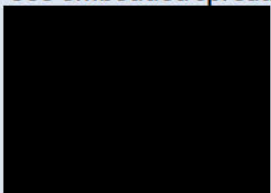
FOIA Public Body ☒ Non FOIA Public Body ☐

Section C

Location details/requirements

Please provide details of all the locations where the Supplier will be required to deliver the Service/s requested (this will be necessary for Suppliers to provide accurate quotations).

For each Site to be covered by this Order Form, please provide the full postal address, including postcode. If a postcode is not available please provide an Ordnance Survey National Grid reference, which can be found using an internet search such as [Grid Reference Finder](#).

Site address	Site postcode	Required service commencement date
See embedded spreadsheet 	See embedded spreadsheet	See Expected Call Off Commencement Date

Section D

Initial implementation and milestone requirements

The Supplier in their Tender Response confirmed: “There is no major implementation or installation work required to ensure the continuation of services by the specified dates”.

[Guidance Note: one or more Implementation Plans will be required to implement the required Service Instances. The usual practice will be to implement each Service Instance under its own Implementation Plan with its own associated Milestones and Milestone Achievement Criteria, however two or more of the required Service Instances may need to be implemented together due to cross-dependencies and these would be included under the same Implementation Plan.]

One or more Implementation Plans will be required and there may be one Implementation Plan per Service Instance. This Section D must set out sufficient information to enable the Supplier to produce the relevant implementation materials (which may include draft implementation plan(s)) required for the Services, which shall include, as a minimum, the following:

- a) descriptions of the Milestone and Milestone Acceptance Criteria models the Customer wishes to apply to the Implementation Plan(s);
- b) a indication of the Service Instances to be included on the draft implementation plan(s); and
- c) the level of detail required in the Supplier’s draft Implementation Plans provided in section F.

[Guidance Note: describe the Milestones and Milestone Achievement Criteria to be applied to the Implementation Plans provided by the Supplier. Where different Milestones and/or Milestone Achievement Criteria are required for different Implementation Plans explain which are applied and when. Note that each Implementation Plan must have a milestone described as being the 'Go-Live Milestone'. If a bespoke BCR Plan or bespoke ISMS is required, update the below to include an approved version of the relevant products as Milestone M1 Milestone Acceptance Criteria.]

Milestones and Milestone Achievement Criteria

When applicable: The Milestones and Milestone Achievement Criteria set out below will apply to each Implementation Plan.

Milestone table:

Milestone ID and title	Milestone Payments scope	Delay Payments amount (£)	ATP/CPP
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M1 (Go-Live Milestone)	All set-up charges will be paid on Achievement of Milestone M1.	Zero	ATP
M2 (Service Stable Milestone)	None. The charges for Live Operations are withheld until Milestone M2 is Achieved.	Zero	CPP

Milestone Achievement Criteria:

Milestone M1: Go Live	
Unique Ref	Acceptance Criteria
M1-1	<p>The Supplier evidences to the Customer's satisfaction that the Implementation Plan includes the following with appropriate time allowed for Customer activities:</p> <ul style="list-style-type: none"> - Any required transfer of assets from the incumbent - Any required technical and operational design - Any required order placement activity with underlying infrastructure provider(s) - Any required technical and operational build - Commissioning testing, customer acceptance testing and service acceptance testing - Those required under the Migration Addendum to the HSCN Obligations Framework - For the first Implementation Plan only, the provision of the standard BCDR Plan. - For the first Implementation Plan only, the provision of the standard ISMS. - For the first Implementation Plan only, the provision of the Security Management Plan - All Customer responsibilities, including Customer approval activity.
M1-2	The Supplier evidences to the Customer's satisfaction that all design, build and Commissioning Testing has been completed appropriately.
M1-3	The Supplier evidences to the Customer's satisfaction that any required Customer Acceptance Testing has been completed appropriately.
M1-4	The Supplier evidences to the Customer's satisfaction that Service Acceptance Testing has been completed appropriately.
M1-5	For the first Implementation Plan only, the provision of the standard BCDR Plan – bespoke to be reviewed and approved by the Customer.
M1-6	For the first Implementation Plan only, the provision of the standard ISMS Plan – bespoke to be reviewed and approved by the Customer.
M1-7	For the first Implementation Plan only, the provision of the Security Management Plan that has been approved by the Customer.
M1-8	The Customer approves that it has all necessary live operational documentation to enable it to interact with the Supplier in live operations. To include for example, invoice formats, contact details, process and guidance documentation.

M1-9	The Supplier evidences to the Customer's satisfaction that sufficient Supplier live operational staff (including Key Personnel where applicable) are recruited and ready for live service operations.
M1-10	Any commercial issues identified to date are visible to both Parties and an agreement on how they are to be handled has been reached between the Parties.
M1-11	Customer approves that the defects are at a level that is appropriate for progression to live service operations – Supplier to ensure visibility of defects to Customer.
M1-12	Approval by the Customer that all Milestone M1 activities have been successfully completed.
Milestone M2: Service Stability	
Unique Ref	Acceptance Criteria
M2-1	<p>With regard to the live operation of the Service(s), the Supplier evidences to the Customer's satisfaction that:</p> <ul style="list-style-type: none"> - The services are operating in accordance with the requirements - All Service Levels are being met or exceeded - All incidents that have been raised have been resolved or are being progressed appropriately - All live operational reports, processes and procedures are working effectively, including where applicable, but not limited to: <ul style="list-style-type: none"> o Invoicing products and processes o All required service managements products, reports and processes o All Performance Reporting products, reports and processes o All finance related products, reports and processes - Appropriate progress is being made to resolving any issues taken into live service (as agreed under the Milestone M1 Milestone Achievement Certificate).
M2-2	Any commercial issues identified to date are visible to both Parties and an agreement on how they are to be handled has been reached between the Parties.
M2-3	Approval by the Customer that all Milestone M2 activities have been successfully completed.

Customer Responsibilities

The following Customer Responsibilities will be applicable to each Implementation Plan.

- The Customer shall, in good time, provide all information reasonably requested by the Supplier in order to facilitate the development of an Implementation Plan, including the agreement of the timings for access to the Site(s).
- Where requested by the Supplier, the Customer shall obtain or procure any necessary Work Permits and Site Way Leaves relating to Customer Premises.
- The Customer shall prepare the Site(s) in accordance with the Supplier's reasonable instructions.
- The Customer shall be responsible for the reconfiguration of the Customer System where that is necessary for the Supplier to provide the Services.
- The Customer is responsible for the termination and decommissioning of the redundant services following a successful migration to the Services.
- The Customer shall be responsible for ensuring that any supplier(s) of the Customer System provide any necessary contribution to the Testing of the Services.
- The Customer shall, in good time, provide all support reasonably requested by the Supplier in order to facilitate the execution of an Implementation Plan. All requests from the Supplier shall take account of, and where possible minimise, the time commitment and effort on the part of the Customer.
- The Customer shall ensure that any CPE connected to the Service, other than Supplier Managed CPE provided by the Supplier, are updated every month with all patches of classification "Important" and above.
- The Customer shall ensure that any CPE connected to the Service, other than Supplier Managed CPE provided by the Supplier, shall remain on a vendor supported version of software and hardware.
- The Customer shall ensure that any CPE connected to the Service, other than Supplier Managed CPE provided by the Supplier, is hardened in accordance with Industry Best Practice.
- The Customer shall ensure that any CPE connected to the Service, other than Supplier Managed CPE provided by the Supplier, is appropriately specified (e.g. CPU, Memory, etc.) for the Service to be consumed.
- The Customer shall provide all Patch Cables required for the Service on the Customer side of the Demarcation Point.

- The Customer shall ensure that the location of the CPE (as part of the Supplier Systems) is suitably secure and that the Site / physical location complies with the Customer’s Security Policy.
- The Customer shall provide and maintain suitable physical space, power, cooling and associated inter-connectivity between disparate rooms / locations in accordance with the requirements agreed with the Supplier acting reasonably.
- The Customer shall present all LAN or Onward Connectivity Interfaces to the Supplier System located on Site as RJ45, unless otherwise agreed between the Parties.
- Unless otherwise agreed between the Parties, all installation and engineering works shall occur between 08:00 and 18:00 Monday to Friday (excluding public holidays), all works undertaken outside of these hours shall be subject to the out of hours charge set out in the Pricing Model.
- The Customer shall provide reasonable assistance in meeting the Supplier’s information requests, with information related to the existing and new services, such as, but not limited to, VRFs, VLANs, QoS, etc.
- The Customer shall, upon request, provide the Supplier with details of any planned activities that could impact project timelines, e.g. a change freeze.
- The Customer shall ensure that an individual with the authority to validate and approve the Go-Live Milestone is onsite and available during the Migration Slot.

Implementation Plans – Not Applicable as the Supplier in their Tender Response confirmed: “There is no major implementation or installation work required to ensure the continuation of services by the specified dates”.

The Customer will include a row in the table below for each Implementation Plan as part of Call Off Contract formation.

<i>Implementation Plan Id and title</i>	<i>Applicable Milestone / Milestone Achievement Criteria option</i>	<i>Service Instance Unique IDs</i>	<i>Go-Live date constraints</i>	<i>Level of detail required in the Implementation Plans provided by the Supplier in Section F</i>

Section E

Compatibility information

This section is relevant where you have indicated that a service compatibility assessment required.

See question in section B.

Clause 6.1.4 (c) (E) of the Call Off Terms refers.

Please provide additional information as required.

Customer Software

Customer System

Customer Property

all equipment must be 19" rack mountable with dual power supply

Customer Assets

Cisco Meraki switches.

Supplier to provide a managed CPE router per site (if required). Currently installed routers include:

- Cisco C887VA-K9 (in majority of sites)
- Cisco C1111
- Cisco C927 (for sites that have been upgraded to fibre)



Section F

Supplier response

Suppliers - use this section to provide any details that may be relevant to the General Tender Response. Please ensure that you also attach your detailed response which will be incorporated into Schedule 2, Annex 2 and Schedule 3 of the Call Off Terms.

Commercially Sensitive Information

Commercially Sensitive Information relating to the Supplier, its IPR or its business, or which the Supplier is indicating to the Customer that, if disclosed by the Customer, would cause the Supplier significant commercial disadvantage or material financial loss.

Pricing detail (as opposed to, the overall contract cost) to be excluded from any FOIA request.

Key Personnel

Please see Customer response in section B to confirm if required. See clause 24 of the Call Off Terms for details

Key Role	Key Personnel Name	Key Personnel telephone number	Key Personnel email address

Complaint handling

Please provide details of a single contact who will be responsible for Complaint handling as detailed in clause 52 of the Call Off Terms.

Name of key contact	
Job role	Next Generation Service Delivery Manager
Telephone number	
Email address	
Postal address	Melbourne House, Brandy Carr Road, Wakefield, West Yorkshire, WF2 0UG



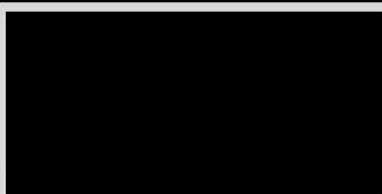
Supplier implementation and milestone response

Insert below any draft implementation materials and other relevant information in response to the Customer requirements set out in Section D of this Order Form:

The Supplier in their Tender Response confirmed: "There is no major implementation or installation work required to ensure the continuation of services by the specified dates".

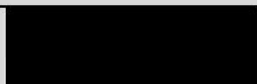
Supplier Equipment

Please detail any equipment that will be necessary to provide the services requested by the customer.
See clause 28 of the Call Off Terms.



Supplier and Third Party Software

Please include details of any relevant software in accordance with the "Supplier Software" and "Third Party Software" sections of the Call Off Schedule 1 (Definitions)



Due Diligence response information

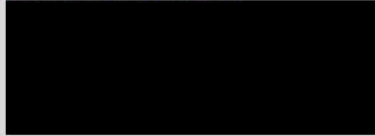
Please include any information that you wish to make the Customer aware of in accordance with clause 2 of the Call Off Terms.

We will comply with Clause 2 of the call-off terms and have no further information to add.



Rating Agency information

Please provide the ratings using the Rating Agencies identified (if appropriate) by the Customer in section B of this form, in accordance with Call Off Schedule 5.



Performance Monitoring & Reporting

Please provide details as required in part B of call-off Schedule 6 paragraph 1.2.

We will comply with the performance and reporting clause requirements terms as required in part B Schedule 6 Paragraph 1.1.

General Data Protection Regulations (GDPR)

Please provide details of Notified Sub-processors as required in Parts A and B of Call-Off Schedule 15

Part A - Notified Sub-processors

The Customer has consented to use of the following Sub-processors for the Customer Contact Data:

As we are not using any subcontractors there will be no Notified Sub-Processors.

Part B – Notified Sub-processors

None

Total contract value

Please provide an estimated total value (for the Call Off Period) as detailed in your attached response to the Customer's Statement of Requirements.

If you wish to provide a summary breakdown of the total contract value, please add details.

The maximum Contract Charges for the Core Requirements across the 2+1+1 term are summarised in the table below, taking into account the following:

- The potential maximum 10% increase to the charges in the optional extension Years 3 and 4 respectively.
- As stated within the ITT, the Contract is for a supplier to take over the current HSCN service and connections in their current 'As is' form (with the scope to upgrade sites to FTTP where requested by the Contracting Authority), therefore Supplier's clarification of the monthly 'As Is' costs have been used to calculate estimated annual 'As Is' costs, used as the maximum Contract Value.

Total Cost over Contract Term (fully extended)	£1,433,194.30
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The above maximum call-off value reflects the Core Requirements only based on the "As Is" costing. Any upgrades to circuits undertaken during the course of the Contract are deemed "Optional Requirements". The one-off installation costs and the ongoing annual costs of the Optional Requirements are costed in Appendix 1 of Call Off Schedule 3: Call Off Contract Charges, Payment and Invoicing: Annex 1, and may or may not be taken up by the Contracting Authority. Any Optional Requirements taken up will require a formal Contract Variation process).

Section G

Call Off Contract Award

Customer organisation: see section A
 Customer project reference see section B
 Supplier name see section A
 Unique Call Off Contract identifier see section A

This Call Off Contract is awarded in accordance with the provisions of HSCN Access Services RM3825.

The Supplier shall supply the Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as the "Call Off Contract") for the duration of the Call Off Contract Period.

The Customer confirms that no amendments other those identified in sections B and D of this form have been made to the Template Call Off Terms.

Call Off Commencement Date

The Call Off Contract Commencement Date will be the date of dispatch of this signed Order Form, by the Customer, to the successful Supplier, in accordance with DPS Schedule 4 (Call Off Procedures) paragraph 6 (Call Off Award Procedure).

SIGNATURES

For and behalf of the Supplier (at submission of General Tender Response)

The supplier confirms upon signature that they are HSCN Compliant Stage 2

Name	[REDACTED]
Job role/title	Managing Director
Signature	[REDACTED]
Date	18/12/2023 11:55:09 GMT

For and on behalf of the Customer (at Call Off Contract award)

Name	[REDACTED]
Job role/title	Chief Executive
Signature	[REDACTED]
Date of dispatch	18/12/2023 12:02:58 GMT

Please note that the Order Form must be sent to a supplier by electronic means (in line with the Regulations governing a DPS). Please see the DPS Platform for electronic contact details.

For Supplier use

Unique Call Off Contract identifier

A unique number provided by the Supplier at the time of Call Off Contract award. This number must be reported in the financial MI return.
NAS-O-027872