

Huddersfield, New St

22/09/2022

Dear Joshua Helsby,

Scheme ID: KMCHS-385

Scheme: Mortar procurement, New St

On behalf of the Council, I am writing to you to confirm that your offer to deliver the bedding mortar, grout, primer & Silo in accordance with quotation JH/KCPR/020922 has been formally accepted, in the sum of:

£57,945.60 (EXCLUDING VAT)

For the avoidance of any doubt, the above Contract shall be for an initial period of thirty seven weeks, (8 1/2) months commencing on 7<sup>th</sup> November 2022 and expiring on 24<sup>th</sup> July 2023 (the “Contract Period”).

A formal agreement will not be prepared and therefore this letter, along with the following documents will govern the Contract between us:

Appendix:

1. The Statement of Requirements:

See figure 1 below regarding volumes & prices quoted from Instarmac quote ref ‘JH/KCPR/020922’

- Silo requirement is not required until 3<sup>rd</sup> January 2023.
- Grout & primer deliveries to commence in November.

Delivery schedules will be agreed & called upon by the project managers for the New St works.

Andy Magee - [Andy.Magee@kirklees.gov.uk](mailto:Andy.Magee@kirklees.gov.uk) Tel: 01484 221000

Graham Dean - [Graham.Dean@kirklees.gov.uk](mailto:Graham.Dean@kirklees.gov.uk) Tel: 01484 221000

Instarmac are to accept liability for any late shipments from the agreed delivery schedules as it will directly impact upon the critical deadlines for the paving works. Please see terms of conditions for further information.

Kirklees Council reserve the right to call upon Instarmac to further supply a +20% requirement for bedding mortar once the 224tonnes has been supplied.

UltraScape Product	Unit size	Unit price	Quantity
<b>Bedding Mortar Options</b>			
Pro-Bed HS bedding mortar (BS 7533 compliant)	28 tonne silo	£155	224 (28 tonne loads)
UK Emissions Trading Scheme Charge	1 per tonne	£2.40	224
<b>Jointing Material Options</b>			
Flowpoint grout, standard, smooth or ECO (BS 7533 compliant)	25 kg bag	£10.50	1776 (56 per pallet)
<b>Priming</b>			
Pro-Prime Slurry Primer (BS 7533 compliant)	20 kg bag	£10.10	400 (56 per pallet)
<b>Project TOTAL</b>		£57,945.60	

Figure 1

2. Kirklees Council Contract Conditions for Provision of Services;
  - Contract conditions for supply of goods.
3. Your Proposal (*if there is one*)
4. This Letter of Acceptance.

Kirklees Council will issue an order which will give details on how and where invoices are to be sent.

Yours sincerely

Sam Mannion

Senior Procurement Officer

Please confirm acceptance of the contract award notice & also confirm acceptance of the supply of goods terms of conditions: (SIGNED CONDITIONALLY ON 30 DAY PAYMENT TERMS)

Name: JOSHUA HELSBY

Job Title: AREA SALES MANAGER

Email: joshua.helsby@instarmac.co.uk

Signature: 