

BMG Research,
Beech House,
Greenfield Crescent,
Edgbaston,
Birmingham,
B15 3BE

Wednesday, 9th June 2021

Dear Roger Sant,

Contract Title: Longitudinal Small Business Survey Years 6 and 7 (2020 and 2021)

Contract Reference: CR19106

Contract Variation Reference: CR19106V2

Please find the attached contract variation reference; CR19106: optional extension utilisation with effect from Friday, 11th June 2021.

Please ensure that you review and satisfy yourselves with its content and the contractual implications of this variation before signing and returning to Research@uksbs.co.uk our records.

Yours faithfully,


Professional Services
UK Shared Business Services

For and on behalf of The Department for Business, Energy and Industrial Strategy (BEIS).

SCHEDULE 5: VARIATION FORM

No of Letter of Appointment being varied: CR19106 - RM6018-Letter-of-appointment - Countersigned

Variation Form No: CR19106V2 – Contract Variation

BETWEEN:

The Department for Business, Energy and Industrial Strategy (BEIS), with offices at 1 Victoria Street, Westminster, London, SW1H 0ET ("the **Customer**");

and

BMG Research, a company whose registered office is at Beech House, Greenfield Crescent, Edgbaston, Birmingham, B15 3BE ("the **Supplier**").

1. This Contract is varied as follows and shall take effect on Friday, 11th June 2021:

- *the option to extend for year two shall be utilised (Wave 7), as with Wave 6 this includes requirement to fund projects with £25,000.*
- *Charges for Wave 6 and 7 (total contract value) were agreed at £961,700.00 (excluding VAT) as per the BEIS contract variation dated 27th October 2020.*
- *the total agreed charges of £457,975.00 (excluding VAT) for this extension shall be utilised.*
- *The contract end date is confirmed as Thursday, 30th June 2022 as a result of the full contract term being utilised.*

Terms of payment (exclusive of VAT) will be:

Delivery of Agreed Project Plan	Wednesday, 30 th June 2021	£228,987.50
Completion of Fieldwork and Research Awards	Monday, 31 st January 2022	£206,088.75
Delivery of Final Data and Reports	Thursday, 30 th June 2022	£22,898.75
Total		£457,975.00

2. Words and expressions in this Variation shall have the meanings given to them in this Contract.

3. This Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

Signed by an authorised signatory for and on behalf of **The Department for Business, Energy and Industrial Strategy (BEIS)** ("the Customer");

Signature..... [REDACTED]

Date..... 09/06/2021

Name (in Capitals)..... [REDACTED]

Address..... i VICTORIA STREET, LONDON, SW1H 0ET

Signed by an authorised signatory to sign for and on behalf of **BMG Research** ("the Supplier")

Signature..... [REDACTED]

Date..... 09/06/2021

Name (in Capitals)..... [REDACTED]

Address..... Beech House, Greenfield Crescent, Edgbaston, Birmingham, B15 3BE