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|  | Mrs Sarah Younger Ministry of Defence Army Commercial, Zone 8 (IDL 437)2nd Floor, Ramillies Building,Marlborough Lines, Monxton Road,Andover,Hampshire,SP11 8HJ |

Centerprise International Limited

Hampshire International Business Park,

Lime Tree Way,

Basingstoke,

Hampshire,

RG24 8GQ

16th December 2021 Our Ref: **701575574**

Dear Sir/Madam,

**Award of contract for** **the** **Provision of Audio-Visual Equipment at Worthy Down for DCLPA under PROJECT WELLESLEY**

Further to your recent submission of a tender for the above further competition carried out under the Crown Commercial Service Technology Products and Associated Services (TePAS) framework, I am writing to advise that the Further Competition is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you (Option 2).

We are holding a 10-day standstill period for this Further Competition, therefore you are strongly advised not to incur any expense or enter into any binding arrangements during this pre-contract period from 17th December 2021 – 31st December 2021. Should the Authority be required to extend the standstill period, you will immediately be notified of when revised period ends.

Your attention is drawn to your obligation to hold your Tender open for acceptance during the period up to the contract start date.

You are requested not to make any press announcements regarding the award of this further competition until the contract has been signed by both parties.

A copy of the completed Order Form will be forwarded to you shortly for your signature and return.

For your information, please also find attached a debrief report which sets out the scores achieved by your company during the evaluation.

Yours sincerely

Mrs Sarah Younger

On behalf of the Head of Commercial

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| **Debrief report** |
| **Score** | **Rationale** |
| **Q1 Question (%)** |
| Provision of the Procurement of Audio-Visual (AV). | Based on the evidence provided the bidder demonstrated an ability to meet the requirement in full, with no support from the Authority. This is evident with the bidders showing a comprehensive understanding of the requirement by, for example having a single point of contact; providing a delivery timeline with key personnel; supporting evidence to overcome milestones of the project; prevalent to MoD procedures and JSPs.  |
| **Q2 Question (%)** |
| Supply and installation of the requirement to British and MOD Standards. | Based on the evidence provided the bidder demonstrated an ability to the meet the requirement in full, with minimal support from the Authority. This is evident with the bidders’ comprehensive presentation of accreditations/certificates; understanding MoD procedures (JSPs) and the SCIDA process; and may require minimal support from the Authority with the utilisation of a approved 'Contract Safe' subcontractor to ensure the Authority's vision is fully understood. |
| **Q3 Question (%)** |
| Specification – Sound and Quality. | Based on the evidence provided the bidder demonstrated an ability to the meet the requirement in full, with no support from the Authority. This is evident with the bidder providing comprehensive technical specifications for each projection equipment type. |
| **Q4 Question (%)** |
| Specification – Picture and Quality. | Based on the evidence provided the bidder demonstrated an ability to the meet the requirement in full, with no support from the Authority. This is evident with the bidder providing comprehensive technical specifications for each projection equipment type. |
| **Q5 Question (%)** |  |
| Specification – Hardware. | Based on the evidence provided the bidder demonstrated an ability to the meet the requirement in full, with no support from the Authority. This is evident with the bidder providing comprehensive technical specifications for each projection equipment type. |
| **Q6 Question (%)** |  |
| Support Management Plan – Repair or replace supplied equipment within acceptable parameters when faulty. | Based on the evidence provided the bidder demonstrated an ability to the meet the requirement in full, with no support from the Authority. This is evident with the bidder providing a comprehensive explanation of the Support Management Plan presenting an understanding of what the Authority requires in accordance with Appendix 3 to the SoR, 1st and 2nd Line of Support.  |
| **Q7 Question (%)** |  |
| SQEP and TTLS for the duration of the contract. | Based on the evidence provided the bidder demonstrated an ability to the meet the requirement in full, with no support from the Authority. This is evident with the bidder providing a comprehensive TTLS Support Plan for the duration of the Contract; recognition of on-site training for end-users; and a clear demonstration of the experienced SQEP in order to support all TTLS activities.  |
| **Q8 Question (%)** |  |
| Security | Based on the evidence provided the bidder demonstrated an ability to the meet the requirement in full, with no support from the Authority. This is evident with the bidder providing a comprehensive background to in-house security procedures (HMG BPSS) and utilisation of the DBS-UKSV to manage staff vetting; comprehensive list of security cleared personnel assigned to this project.  |
| **Q9 Question (%)** |  |
| Risk Management | Based on the evidence provided the bidder demonstrated an ability to the meet the requirement in full, with no support from the Authority. This is evident with the bidder comprehensively providing examples of assumptions and dependencies and how the bidder with continuously mitigate against any such risk(s) throughout the delivery of this project. |
| **Q10 Question (%)** |  |
| Contract Management | Based on the evidence provided the bidder demonstrated an ability to the meet the requirement in full, with no support from the Authority. Although the supplier exceeded two sides of A4, the bidder has however provided a comprehensive methodology and metrics of monitoring SLAs/Performance Measures by detailing compliancy and monitoring processes to ensure customer satisfaction and continuous service improvements methods with Authority engagement.  |
| **Q11 Question (%)** |  |
| Social Value | Based on the evidence provided the bidder demonstrated an ability to the meet the requirement in full, with no support from the Authority. This is evident with the bidder providing comprehensive examples of supported/ing social values, specifically for local communities; environmental conscious and COVID-19 Recovery. |
| **Appendix 1 Mandatory Questionnaire (%)** |  |
| Pass/Fail | Pass |