

# DPS Schedule 6 (Order Form Template and Order Schedules)

## Order Form

ORDER REFERENCE:	ORR/CT/23-44
THE BUYER:	Office of Rail and Road
BUYER ADDRESS	25 Cabot Square, London E14 4QZ
THE SUPPLIER:	Savanta Group Limited
SUPPLIER ADDRESS:	C/O Bellwether Green Limited, 225 W George St, Glasgow G2 2ND
REGISTRATION NUMBER:	SC281352
DUNS NUMBER:	345793058

### APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 07 December 2023.

It's issued under the DPS Contract with the reference number RM6126 for the provision of Measuring passenger awareness of the Rail Ombudsman.

### DPS FILTER CATEGORY(IES):

Transport, Quantitative, Qualitative, Mixed method (qualitative and quantitative), Face-to-Face, Online, Telephone, Consumers, Commuters / regular travellers, Leisure travellers, England, Wales, Scotland.

## ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6126
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6126
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - Order Schedules for ORR/CT/23-44
    - Order Schedule 1 (Transparency Reports)
    - Order Schedule 2 (Staff Transfer)
    - Order Schedule 3 (Continuous Improvement)
    - Order Schedule 5 (Pricing Details)
    - Order Schedule 7 (Key Supplier Staff)
    - Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) RM6126

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## ORDER SPECIAL TERMS

None

ORDER START DATE: 11 December 2023

ORDER EXPIRY DATE: 29 March 2024

ORDER INITIAL PERIOD: 4 months

## DELIVERABLES

See details in Order Schedule 20 (Order Specification).

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**MAXIMUM LIABILITY**

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

**£49,950.00**

**ORDER CHARGES**

See details in Order Schedule 5 (Pricing Details).

**REIMBURSABLE EXPENSES**

None

**PAYMENT METHOD**

Payment shall be via BACS.

**BUYER'S INVOICE ADDRESS:**

[REDACTED] Square, E14 4QZ

**BUYER'S AUTHORISED REPRESENTATIVE**

Harriet Dinkele

Procurement Officer

[harriet.dinkele@orr.gov.uk](mailto:harriet.dinkele@orr.gov.uk)

Office of Rail and Road, 25 Cabot Square, E14 4QZ

**BUYER'S ENVIRONMENTAL POLICY**

Not applicable

**BUYER'S SECURITY POLICY**

Not applicable

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

[REDACTED]

**SUPPLIER'S CONTRACT MANAGER**

[REDACTED]

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**PROGRESS REPORT FREQUENCY**

As needed.

**PROGRESS MEETING FREQUENCY**

Weekly updates with the project team (which may be delivered virtually e.g., MS Teams or via email).

**KEY STAFF**

See details in Order Schedule 7 (Key Supplier Staff).

**KEY SUBCONTRACTOR(S)**

Not applicable

**E-AUCTIONS**

Not applicable

**COMMERCIALLY SENSITIVE INFORMATION**

Not applicable

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

Not applicable

Date:

08/12/2023

Date:

08/12/2023

