

Standard Contract for Goods and/or Services - Order Form

1. Purchase Order Number	TBC	
2. Customer	Natural England, Foss House, King's Pool, 1-2 Peaseholme Green, YORK YO1 7PX	
3. Contractor(s)	Redacted under FOIA Section 43 B Redacted Bence Lane, Darton, Barnsley, South Yorkshire, S75 5DA	
4. Defra Group Members	The following Defra Group members will receive the benefit of the Deliverables: Natural England	
5. The Agreement	<p>This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.</p> <p>The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):</p> <ul style="list-style-type: none"> a) this Order; b) the terms and conditions at Appendix 1; and c) the remaining Appendices (if any) in equal order of precedence. 	
6. Deliverables	Applicable Deliverables	Goods Only: <input type="checkbox"/> Services Only: <input checked="" type="checkbox"/> Good and Services: <input type="checkbox"/>
	Goods	
	Services	<p>A comprehensive, terrestrial invertebrate survey throughout 2024, on both the existing 'Strensall Common SSSI' and adjacent proposed SSSI sites: 'World's End Former Plantation', 'World's End Grasslands' and 'Sandburn Wood'</p> <p>To be performed at locations identified in the specification.</p> <p>Date(s) of Delivery: 22 April – 31 December 2024</p>
7. Start Date	22 April 2024	
8. Expiry Date	31 December 2024	
9. Charges	The Charges for the Goods and/or Services shall be as set out in Appendix 3. The Charges are fixed for the duration of the Agreement.	
10. Payment	Payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice.]	

11. Contractor's Liability Cap (Clause 13.2.1)	A sum equal to £5,000,000.
12. Customer's Authorised Representative(s)	For general liaison your contact will continue to be; Redacted under FOIA Section 43 Personal Information
13. Contractor's Authorised Representative	For general liaison your contact will continue to be Redacted under FOIA Section 43 Personal Information
14. Optional Intellectual Property Rights ("IPR") Clauses	The Customer has chosen Option B in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions. Option B: Customer ownership of all New IPR with limited Contractor rights to all New IPR in order to deliver the Agreement.
15. Progress Meetings and Progress Reports	<ul style="list-style-type: none"> Monthly updates via an e-mail summary of work progress should be sent to the project officer.
16. Address for notices	<div>Customer:</div> <div>Contractor:</div> Redacted under FOIA Section 43 Personal Information
17. Key Personnel of the Contractor	<div>Key Personnel Role:</div> <div>Key Personnel Name:</div> <div>Contact Details:</div>
18. Procedures and Policies	For the purposes of the Agreement: The Customer's security / data security requirements are:

	<p>The Customer's additional sustainability requirements are: Environmental Policy attached</p> <p>The Customer's equality and diversity policy/requirements and instructions related to equality Law [and] environmental policy [is/are] Environmental Policy attached.</p> <p>The Customer's health and safety policy is: Health and Safety policy attached</p>
19. Special Terms	<i>N/A</i>
20. Additional Insurance	<i>Agreement is only for insurance to be in place in line with industry best practice</i>
21. Further Data Protection Provisions	<p>The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:</p> <p>Yes: <input type="checkbox"/></p> <p>No: <input checked="" type="checkbox"/></p>

Please note that typically the Contractor should sign first and return the copy to the Customer to sign

Signed for and on behalf of the Customer	Signed for and on behalf of the Contractor
Name:	Name:
<div style="background-color: black; color: white; padding: 10px; text-align: center;"> <h2>Redacted under FOIA Section 43 Personal Information</h2> </div>	

	<p>The Customer's additional sustainability requirements are: Environmental Policy attached</p> <p>The Customer's equality and diversity policy/requirements and instructions related to equality Law [and] environmental policy [is/are] Environmental Policy attached.</p> <p>The Customer's health and safety policy is: Health and Safety policy attached</p>
19. Special Terms	<i>N/A</i>
20. Additional Insurance	<i>Agreement is only for insurance to be in place in line with industry best practice</i>
21. Further Data Protection Provisions	<p>The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:</p> <p>Yes: <input type="checkbox"/></p> <p>No: <input checked="" type="checkbox"/></p>

Please note that typically the Contractor should sign first and return the copy to the Customer to sign

Signed for and on behalf of the Customer	Signed for and on behalf of the Contractor
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Redacted under FOIA Section 43 Personal Information

Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which **can be located on the [Natural England Website](#) and which are called 'Standard Goods & Services Terms and Conditions'**

Appendix 2: Specification/Description

[Guidance note: Tender specification and Contractor's tender response to be included here (if applicable)]

Please find the specification attached to this document.

Appendix 3: Charges

[Guidance note: Include a clear breakdown of the charges in as much detail as necessary]

Table 1a: Strensall Common Costings only

Descriptions of Tasks and / or Products	Cost per Site	Cost per Hour / Day (i.e. rate)	No of Hours / Days	Total Cost per Task
Redacted under FOIA Section 43 Personal Information, Redacted under FOIA Section 43 Commercial Information				
	Total Overall Cost			£8,130.00 (or £8,380.00 with contingency day)

Table 1b: World's End Plantation Costings only

Descriptions of Tasks and / or Products	Cost per Site	Cost per Hour / Day (i.e. rate)	No of Hours / Days	Total Cost per Task
Redacted under FOIA Section 43 Personal Information, Redacted under FOIA Section 43 Commercial Information				
	Total Overall Cost			£3,582.50 (or £3,832.50 with contingency day)

Appendix 4: Processing Personal Data

Not applicable to this procurement project