



Department of Health

DH Procurement Services
Skipton House
80 London Road
London
SE1 6LH

13th April 2015

PERSONAL INFORMATION REDACTED UNDER SECTION 40 OF THE FREEDOM OF INFORMATION ACT

Multi Resource Marketing Ltd
Barberton House
Farndon Road
Market Harborough
Leicestershire
LE16 9NR

Dear **PERSONAL INFORMATION REDACTED UNDER SECTION 40 OF THE FREEDOM OF INFORMATION ACT**,

Invitation to Tender for: Healthy Start Reimbursement Unit
BMS Reference Number: 59419

The Standstill Period has now been completed and the Authority wishes to formally award the Contract for the Healthy Start Reimbursement Unit.

This letter and the documents listed below form the binding contract between yourselves and the Authority.

- (i) This Agreement Letter;
- (ii) The Invitation to Tender 59419 for Healthy Start Reimbursement Unit dated 22 July 2014 (with any enclosures);
- (iii) Your Tender response dated 4th September 2014;
- (iv) The Authority's response to clarification against the tender documentation (attached as Appendix A); and
- (v) Your response to clarification questions regarding your Tender (attached as Appendix B).

It is agreed that:

1. The Contract effected by the signing of this Agreement Letter constitutes the entire Agreement between the Parties relating to the subject matter of the Contract and supersedes all prior negotiations, representations or understandings whether written or oral.
2. In this Agreement words and expressions shall have either the same meanings as are assigned to them herein or in Condition 1 of the Terms and Conditions of Contract, as appropriate.
3. The Contractor shall provide the goods and services in accordance with the Contract.

4. The Parties shall be entitled to such rights and be subject to such obligations as are imposed by the Contract.
5. The period of the Contract delivery will be for three years commencing on 1st April 2015 and terminating on 31st March 2018, with the option to extend up to a further 24 months.
6. The contract price shall be in accordance with ITT Part B, Schedule 2 - Pricing Schedule for HSIU.

The Contractor should sign, scan and return this Agreement Letter to acknowledge the formation of the contract using the Business Management System (BMS) messaging facility.

On receipt of a signed copy, the Authority will arrange to add its signature and return a copy of the Agreement Letter for your file.

Please contact **PERSONAL INFORMATION REDACTED UNDER SECTION 40 OF THE FREEDOM OF INFORMATION ACT** on receipt of this Agreement Letter to organise the commencement of the work.

It is important to note that the Agreement Letter (and by implication the Contract) must be signed unaltered in any way. Any amendment without the prior written approval of the Authority will render the document void.

The Authority looks forward to working with you and your team.

For the Contractor

Signed:	PERSONAL INFORMATION REDACTED UNDER SECTION 40 OF THE FREEDOM OF INFORMATION ACT
Full Name:	
Position:	e.g. Partner/ Director
Date:	

For: the Secretary of State for Health

Signed:	PERSONAL INFORMATION REDACTED UNDER SECTION 40 OF THE FREEDOM OF INFORMATION ACT
Full Name:	
Position:	
Date:	

Appendix A: Tender clarifications questions and response

The clarification questions (against the tender documentation) received by the Authority with responses it provided is summarised in the table below:

Commercial information redacted under Section 43 of the Freedom of Information Act

Appendix B: Proposal clarifications questions and response

The clarification questions (against the Tenderer response) received by the Authority with responses provided by the Contractor is summarised in the table below:

Commercial information redacted under Section 43 of the Freedom of Information Act