#

# **RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)**

## Order Form

CALL-OFF REFERENCE: **17/02/1048**

THE BUYER: **The Planning Inspectorate**

BUYER ADDRESS **Temple Quay House**

**2 The Square**

**Temple Quay**

**Bristol**

**BS1 6PN**

THE SUPPLIER: **Journey4**

SUPPLIER ADDRESS: **Equity House, Blackbrook Business Park, Taunton, TA1 2PX**

REGISTRATION NUMBER: **04421970**

DUNS NUMBER:

SID4GOV ID:

### Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated **08 March 2022.**

It’s issued under the Framework Contract with the reference number RM6187 for the provision of Management Consultancy Framework Three (MCF3).

### CALL-OFF LOT(S): Lot 5

### Call-off incorporated terms

* + 1. The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

### Joint Schedules for RM6187 Management Consultancy Framework Three

* + Joint Schedule 1 (Definitions)
	+ Joint Schedule 2 (Variation Form)
	+ Joint Schedule 3 (Insurance Requirements)
	+ Joint Schedule 4 (Commercially Sensitive Information)
	+ Joint Schedule 6 (Key Subcontractors)
	+ Joint Schedule 7 (Financial Difficulties)
	+ Joint Schedule 8 (Guarantee) – not used
	+ Joint Schedule 9 (Minimum Standards of Reliability)
	+ Joint Schedule 10 (Rectification Plan)
	+ Joint Schedule 11 (Processing Data)

### Call-Off Schedules

* + Call-Off Schedule 1 (Transparency Reports) – not used
	+ Call-Off Schedule 3 (Continuous Improvement)
	+ Call-Off Schedule 5 (Pricing Details) – not used
	+ Call-Off Schedule 6 (ICT Services) – not used
	+ Call-Off Schedule 7 (Key Supplier Staff)
	+ Call-Off Schedule 8 (Business Continuity and Disaster Recovery) – not used
	+ Call-Off Schedule 9 (Security) – Part A
	+ Call-Off Schedule 10 (Exit Management)
	+ Call-Off Schedule 12 (Clustering) – not used
	+ Call-Off Schedule 13 (Implementation Plan and Testing)
	+ Call-Off Schedule 14 (Service Levels) – not used
	+ Call-Off Schedule 15 (Call-Off Contract Management)
	+ Call-Off Schedule 16 (Benchmarking) – not used
	+ Call-Off Schedule 17 (MOD Terms) – not used
	+ Call-Off Schedule 18 (Background Checks)
	+ Call-Off Schedule 19 (Scottish Law) – not used
	+ Call-Off Schedule 20 (Call-Off Specification)
	+ Call-Off Schedule 21 (Northern Ireland Law) – not used
	+ Call-Off Schedule 23 (HMRC Terms) – not used

1. CCS Core Terms (version 3.0.10)
2. Joint Schedule 5 (Corporate Social Responsibility)
3. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above**.**

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

### Call-off special terms

The following Special Terms are incorporated into this Call-Off Contract:

*Special Term 1 - The Buyer is only liable to reimburse the Supplier for any expense or any disbursement which is*

 *(i) specified in this Contract or*

 *(ii) which the Buyer has Approved prior to the Supplier incurring that expense or that disbursement. The Supplier may not invoice the Buyer for any other expenses or any other disbursements*

**Call-off start date:**  08 March 2022

**Call-off expiry date:** 31 March 2023

**Call-off initial period:**  12 months and 23 days

***With an option to extend*** 1 year (12 months) mutually agreed on same terms

### Call-off deliverables:

 See details in Call-Off Schedule 20 (Call-Off Specification)

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### Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are:

### Call-off charges

DEDACTED

### Reimbursable expenses

Not used

### Payment method

Bacs

### Buyer’s invoice address

Invoices must be sent by email to:

 clginvoices@communities.gov.uk and must include:

* The purchase order number provided
* Period the invoice covers
* Breakdown of resource provided by days and cost

### FINANCIAL TRANSPARENCY OBJECTIVES

The Financial Transparency Objectives do not apply to this Call-Off Contract.

**Buyer’s authorised representative**

Linda Paul

Procurement Manager

Linda.Paul@planninginspectorate.gov.uk

### Buyer’s security policy

Not Applicable

### Supplier’s authorised representative

Stuart Pearce

Director

Equity House, Blackbrook Business Park, Taunton, TA1 2PX

### Supplier’s contract manager

**Stuart Pearce**

**Director**

**Equity House, Blackbrook Business Park, Taunton, TA1 2PX**

### Progress report frequency

As agreed with Service Manager

### Progress meeting frequency

As agreed with Service Manager

**Key staff**

DEDACTED

### Key subcontractor(s)

**Rainbow HR**

### Commercially sensitive information

Not Applicable

### Service credits

Not Applicable

### Additional insurances

Not Applicable

### Guarantee

Not Applicable

### Buyer’s environmental and social value policy

### [https://www.gov.uk/government/publications/the-planning-inspectorate-environmental-policy](https://www.gov.uk/government/publications/the-planning-inspectorate-environmental-policy%22%20%5Ct%20%22_blank)

### Social value commitment

As detailed in supplier response, this will be monitored via contract management process

### Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

**For and on behalf of the Supplier**:

Signature:

Name: Mr Stuart Pearce

Role: Director

Date: 9th March 2022

**For and on behalf of the Buyer**:

Signature: Linda Paul

Name: Linda Paul

Role: Procurement Manager

Date: 08 March 2022