

Standard Contract for Goods and/or Services - Order Form

1. Purchase Order Number	[Insert Customer's purchase order num	ber] – To be confirmed
2. Customer	Natural England 4th Floor Foss House Kings Pool 1-2 Peasholme Green York YO1 7PX	
3. Contractor(s)	Treligan Novascape Limited 19 Station Road Little Sutton Cheshire CH66 1NT	
4. Defra Group Members	The following Defra Group members wi Natural England	Il receive the benefit of the Deliverables:
5. The Agreement	Appendix 1 and shall come into effect of Unless the context otherwise requires, meanings as in the terms and condition. The following documents are incorporate following order of precedence applies (if a) this Order; b) the terms and condition	capitalised expressions used in this Order have the same s. red into the Agreement. If there is any conflict, the
6. Deliverables	Applicable Deliverables Goods	Goods Only: □ Services Only: □ Good and Services: ☒ - Project Report - A full report is required and must contain the following: - Executive Summary - Introduction - Methods - An assimilation of reasoning and needs as to what and why stakeholders are mapping in terms of habitats - An analysis of existing tools and methodologies which are being used to describe and map habitats - A summary of strengths and gaps in current habitat monitoring activities - Case studies and examples as appropriate The report is to be provided as two electronic copies in MS Word and Adobe PDF formats.

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		Services	 Excel workbook detailing: What and why current stakeholders are recording and mapping in terms of habitats Existing tools and methodologies and what they are used to tell us How these activities benefit and relate to Natural Capital assets Presentation A virtual presentation to the project working group upon completion of the project to include full methods and results. Please note, we aim to record the presentation. As set out in Appendix 2 – Specification/Description Date(s) of Delivery: 18/12/2023 - 31/03/2024 To be performed on working days for a period of around 16 weeks.
7.	Start Date	18/12/2023	
8.	Expiry Date	31/03/2024	
9.	Charges	The Charges for the Goods and/or Services shall be as set out below in Appendix 3 – Charges. The Charges are fixed for the duration of the Agreement.	
10.	Payment	Payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice.	
	Contractor's Liability Cap (Clause 13.2.1) Customer's Authorised Representative(s)	A sum equal to £5,000,000 For general liaison your contact will continue to be Redacted under FOIA Section 40, Personal Information	
13.	Contractor's Authorised Representative	For general liaison your contact will continue to be Redacted under FOIA Section 40, Personal Information	
14.	Optional Intellectual Property Rights ("IPR") Clauses	The Customer has chosen Option B in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions.	
15.	Progress Meetings and Progress Reports	The Contractor shall attend progress meetings with the Customer every 2 weeks	
16.	Address for notices	Customer: Rodanded under FOIA Section Natural England Sterling House Dixs Field Exeter	Contractor: Reducted under FOIA Section Treligan Novascape Limited 19 Station Road Little Sutton

	EX1 1QA Cheshire CH66 1NT
	Redacted under FOIA Section 40, Personal Information
17. Key Personnel of the Contractor	Key Personnel Contact Details: Name: Redacted under FOIA Section 40, Personal Information
18. Procedures and Policies	For the purposes of the Agreement: The Customer's security / data security requirements are as described in the specification The Customer's additional sustainability requirements are as described in the specification The Customer's equality and diversity policy/requirements and instructions related to equality Law and environmental policy are as described in the specification
19. Special Terms	N/A
20. Additional Insurance	N/A
21. Further Data Protection Provisions	The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below: Yes: □ No: ☑

Signed for and on behalf of the Customer	Signed for and on behalf of the Contractor
Name:	Name: Redacted under FOIA Section 40, Personal Info
[Insert name]	[Insert name]
[Insert job title] Redacted under FOIA Section 40, Personal Information	[Insert job title]
Date: 08/01/2024	Date: 2024-01-05
Signature: Resident Modern Folder	Signature:

Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the Natural England Website and which are called 'Standard Goods & Services Terms and Conditions'

Appendix 2: Specification/Description

Tender Specification

The NCEA programme is interested in better understanding the current state of ecosystem and asset survey methods (habitat field survey (both employed and volunteer), remote sensing and earth observation methods) in use across England. This will help us explore how Defra group might better coordinate survey effort that is sponsored and enabled by a diverse range of groups and organisations across England.

A community science approach has the potential to better close the loop between the survey and assessment of ecosystems and natural capital assets. We believe achieving this will enable and stimulate more active update, improvement and wider user community acceptance of evidence products and statistics.

3.1 Project Aims and Objectives

This contract aims to identify and collate information on existing stakeholders, methods, tools, and data (in terms of attributes / metrics) that aim to better understand ecosystems and habitats that are or could be used across England. It will also provide an assessment of their individual and collective strengths, weaknesses, and any gaps.

- Collate and describe current approaches and methods
- Review strengths, weaknesses, and gaps across these

Traditionally, habitat monitoring has focussed on determining their presence, extent, and condition. Increasingly we also want to understand how these things are changing and what is driving these changes (pressures/interventions).

- Presence (identification)
- Extent (location and spatial distribution)
- Condition (definition, health, function, resilience, pressures)
- Change Detection (Structure, Function, Management)
- Drivers (Land Management / Pressures)

The objectives of the contract are listed below, along with the associated outputs.

1A. Collate and review

- Identify practitioners.
 - What stakeholders are currently trying to map in terms of land cover, natural capital/environment systems, assets, features.
 - Why stakeholders are mapping these Existing purposes and reasoning for these survey

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- How the information is being used and shared
- Who is, and could, undertake the work
- Identify existing technology, protocols, tools, models, and data (both internally and externally) which are being used to describe and monitor habitats, land cover and naturalness (location, extent, condition) across England.
- Use a common structure to describe these

Project output – An analysis of the current practitioners and methodologies in the habitat mapping space, defining what, why and how stakeholders are currently recording habitats.

1B. Review strengths and gaps

• Highlight any strengths or gaps in current habitat monitoring practice – this could include, but is not limited to: function/focus of activity, Accessibility (who can use it), availability, skill levels and training required, how active/broad is the data use?

Project output – An assessment of the collective strengths, weaknesses and gaps including a summary of opportunities and limitations.

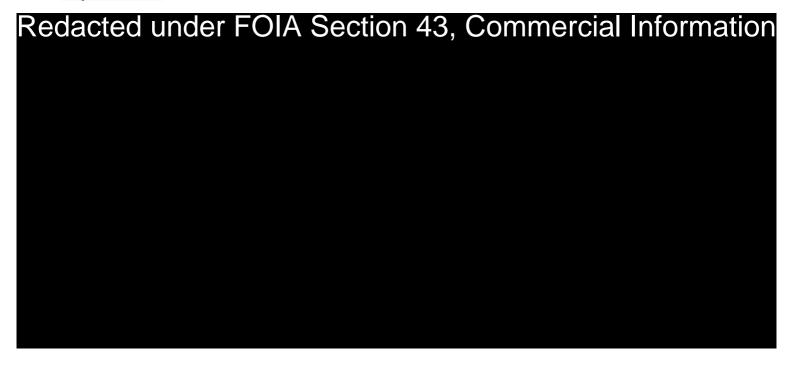
2. Detect change and drivers of change

- Determine **how** stakeholders are detecting, measuring, and recording presence, extent, condition.
- Identify **what** these efforts tell us (if anything) about pressures or interventions the drivers of change.

Project output – An assimilation of research into existing methods, tools, data, and technologies which are deployed to describe and monitor habitats, including how they relate to change detection.

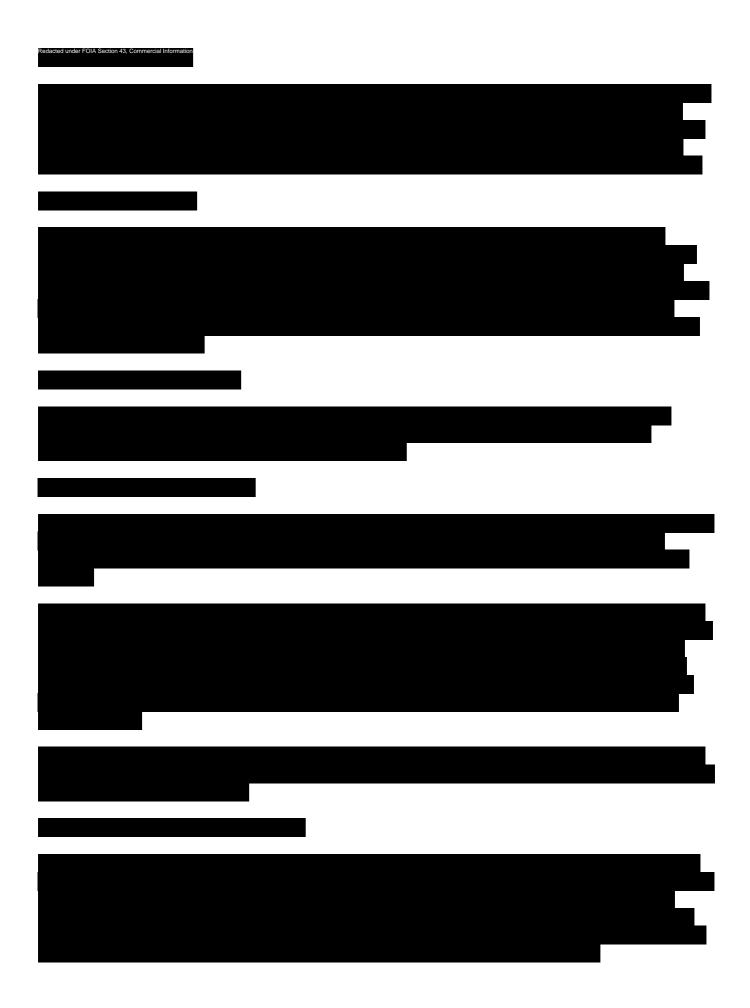
Tender Response

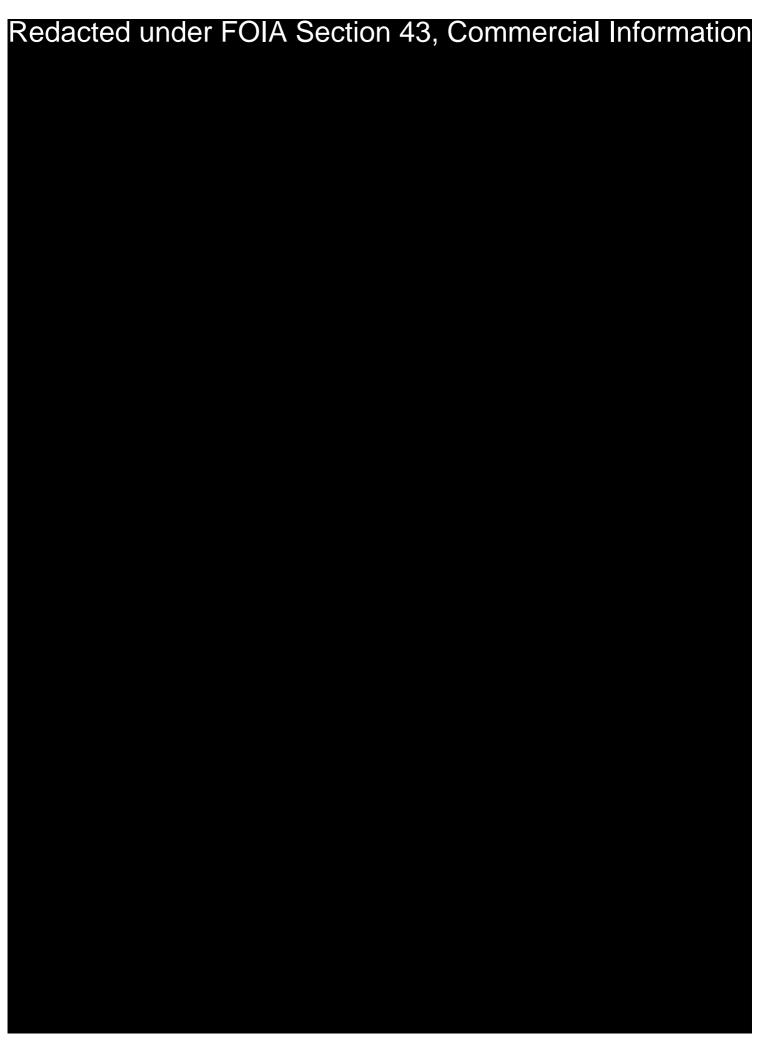
Project Schedule



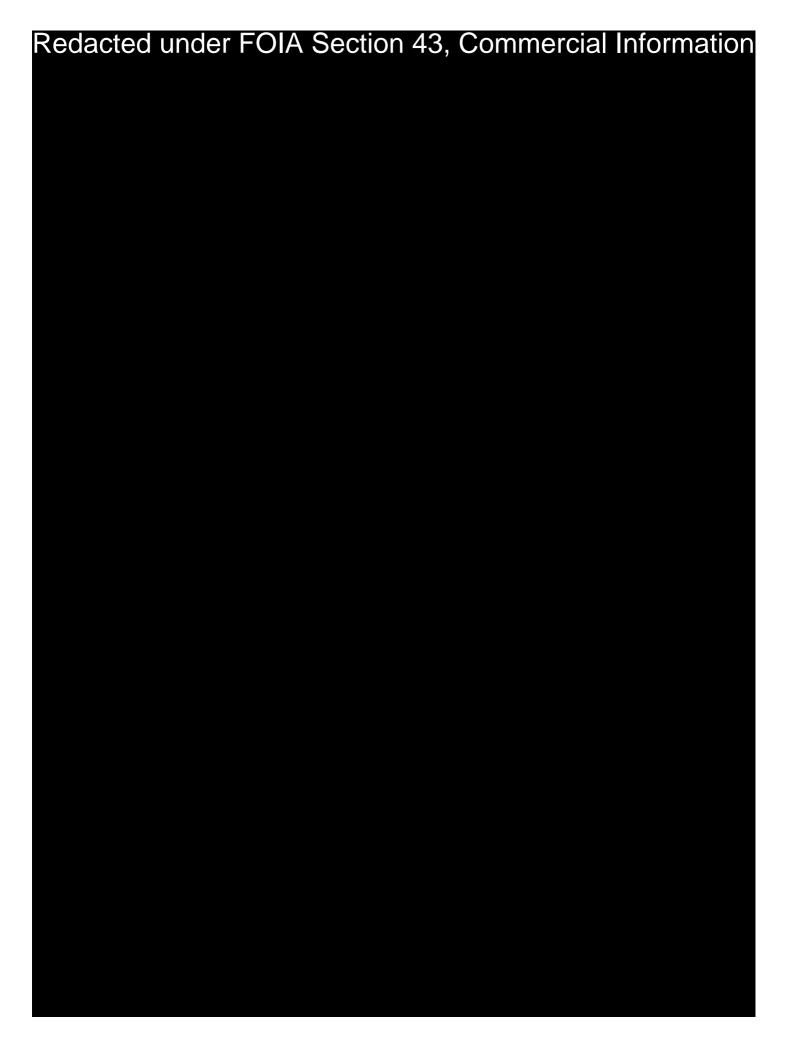
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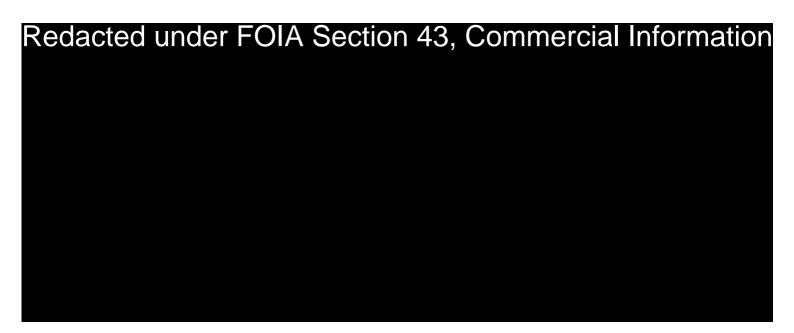












Appendix 3: Charges

Descriptions of Cost per product / No of products / Total Cost per Tasks and / or or Cost per Hour / Hours / Days Task

Products Day (i.e. rate)

Redacted under FOIA Section 43, Commercial Information

Total Overall Cost £18000 ex VAT

Redacted under FOIA Section 40, Personal Information Signed with PandaDoc PandaDoc is a document workflow and certified eSignature solution trusted by 50,000+ companies worldwide