



# Department of Health

DH Procurement Services  
Skipton House  
80 London Road  
London  
SE1 6LH

18 September 2015

***Information redacted in line with Section 40 of the FOIA,***

PwC LLP

7 More London Riverside,

London SE1 2RT

## **Invitation to tender for: Review of the Early Access to Medicines Scheme (EAMS)**

**BMS Reference Number: 59959**

Dear ***Information redacted in line with Section 40 of the FOIA***

Thank you for tendering for the above contract. The Authority has now completed its evaluation (of all the Tenders received) and writes to inform you that you have been successful.

This letter and the documents listed below form the binding contract between yourselves and the Authority.

- (i) This Agreement Letter;
- (ii) The Invitation to Tender 59941 for **Review of the Early Access to Medicines Scheme (EAMS)** dated 6 August 2015 (with any enclosures);
- (iii) Your Tender response dated 27 August 2015;
- (iv) The Authority's response to clarification against the tender documentation (attached as Appendix A); and
- (v) Your response to clarification questions regarding your Tender (attached as Appendix B).

### **It is agreed that:**

1. The Contract effected by the signing of this Agreement Letter constitutes the entire Agreement between the Parties relating to the subject matter of the Contract and supersedes all prior negotiations, representations or understandings whether written or oral.
2. In this Agreement words and expressions shall have either the same meanings as are assigned to them herein or in Condition 1 of the Terms and Conditions of Contract, as appropriate.
3. The Contractor shall provide the goods and services in accordance with the Contract.

4. The Parties shall be entitled to such rights and be subject to such obligations as are imposed by the Contract.
5. The period of the Contract will commence on **21 September 2015** and terminate on **30 October 2015**, unless extended by agreement.
6. The **Firm Price** for the Contract is **£15,000.00**, exclusive of Value Added Tax.
7. Suppliers must be in possession of a written Purchase Order (PO), before commencing any work under this contract. The PO number must be quoted on all invoices.

The Contractor should sign, scan and return this Agreement Letter to acknowledge the formation of the contract using the Business Management System (BMS) messaging facility.

On receipt of a signed copy, the Authority will arrange to add its signature and return the Agreement Letter for your file.

Please contact **Information redacted in line with Section 40 of the FOIA** on receipt of this Agreement Letter to organise the commencement of the work. Contact details: (**Information redacted in line with Section 40 of the FOIA**)

It is important to note that the Agreement Letter (and by implication the Contract) must be signed unaltered in any way. Any amendment without the prior written approval of the Authority will render the document void.

The Authority looks forward to working with you and your team.

**For the Contractor**

Signed:	
Full Name:	
Position:	e.g. Partner/ Director
Date:	

**For: the Secretary of State for Health**

Signed:	
Full Name:	
Position:	
Date:	

## Appendix A: Tender clarifications questions and response

The clarification questions (against the tender documentation) received by the Authority with responses it provided is summarised in the table below:

REF	QUESTION	RESPONSE
	N/a	

## Appendix B: Proposal clarifications questions and response

The clarification questions (against the Tenderer response) asked by the Authority with responses provided by the Contractor is summarised in the table below:

Ref	Question	Response
1	<p>The Authority is aware that PWC is currently carrying out a number of reviews using some of the resources named for this project. Can you please confirm and detail if any, contingency / business risk plans in place should the named personnel be required to fulfil reviews on other projects.</p>	<p>In the attached document - Potential Resources for Adaptive Licencing Proposal</p> <div style="text-align: center;">  <p>20150915 DH Adaptive licensing poi</p> </div>
2	<p>1. We are keen to bring in some senior expertise to provide additional input and credibility to this work. Is this a mechanism you would be willing to adopt within your work? 2. If awarded both the AAR and EAMS contracts, how would you ensure that the EAMS review is seen as sufficiently standalone to be credible to the EAMS community of stakeholders?</p>	<p>Question 1: We do not know whom you may have in mind as senior expertise but we would be happy to work with whomever you thought necessary to involve in this project to get the right outcomes. We are also happy to discuss with you which senior individuals within PwC's broader network you may find useful to involve. Question 2: If we won both components of Workstream 2: EAMS review and the Adaptive Pathways happy to work with you around staffing and/or approach and process to achieve the necessary credibility and independence required. From the ITT it is acknowledged that the work is intended to run in parallel and that also one vendor may be asked to support across both. This will help the Workstream 2 who are coordinating both parts of the analysis. Here are two potential approaches we would be happy to discuss with you and see which may land best with the AAR stakeholders. We would adjust our resourcing to fit this accordingly without impacting total budget. Our preference would be for the first Approach as it maximises efficiencies and learning across the two streams: (a). Use the same project team across both areas particularly since the Adaptive Pathways work completes about a month later to</p>

		<p>retain knowledge more effectively. Delay the start of the Adaptive Pathways design by 3-4 weeks so that in the interim report we summarise any key findings (if appropriate) from the EAMS review and the areas we would want to focus on for the Adaptive Pathways work without pre-judging what some of the recommendations may be. (b). Use two separate project management and analytical resources and conduct the work in parallel; retaining regular contact between the two streams of work within Workstream 2 meetings. We would still propose to keep <b>Information redacted in line with Section 40 of the FOIA</b> and <b>Information redacted in line with Section 40 of the FOIA</b> across both areas of work reflecting the way your team would oversee the complete Workstream 2 package. This would achieve some level of efficiencies and knowledge transfer</p>
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