



**The Coal
Authority**

Resolving the impacts of mining

Coal Authority
200 Lichfield Lane
Mansfield
Nottinghamshire
NG18 4RG

T 0345 762 6848
T +44(0)1623 637000
www.gov.uk/coalauthority

Soil Engineering Geoservices Limited
Parkside Lane
Dewsbury Road
Leeds
West Yorkshire
LS11 5SX

19 August 2015

Our Reference: CA18/02468

Dear Sirs

**Framework Agreement for Ground Investigation Works – all Regions
1 August 2015 to 31 July 2019.**

On behalf of the Coal Authority (the *Employer*) I confirm acceptance of your tender for the above at the fixed rates and prices set out in your tender submission for all Regions.



**INVESTORS
IN PEOPLE**

[REDACTED]

The *Employer* gives no guarantee of the volume of work which may be ordered. Work Packages will be issued by the *Employer* and will state whenever possible estimated quantities against units of measurement contained in the Schedule of Rates and Prices applying to the framework.

Contract Documents:

1. The Coal Authority's Invitation to Tender dated 31 March 2015 and all documents comprised therein issued via the eTendering system.
2. Your tender dated 24 April 2015 and email dated 19 August 2015.
3. This Letter of Acceptance.

Commencement and Completion

The framework shall commence on 1 August 2015 and shall terminate on 31 July 2019.

No individual Work Packages are to commence on site until your developed Method Statements and Risk Assessments, or Construction Phase Health and Safety Plan, whichever is appropriate, has been provided to the *Employer' s* Representative or Principal Designer.

Employers Representatives

Appendix 1 details those who have been appointed as *Employer' s* Representatives and will issue Work Packages when required.

Framework Managers

The Coal Authority' s appointed Framework Manager is [REDACTED]
Principal Engineer, Telephone: 01623 637000. You should contact [REDACTED]
with any Framework related queries.



Principal Designer

The Coal Authority' s appointed Principal Designer is  SHE Construction Coordinator, Tel: 01623 637000.

Principal Contractor – Construction (Design & Management) Regulations 2015

The contract falls under the above Regulations and in accordance with these Regulations you are appointed as the Principal Contractor. Your compliance with these Regulations is therefore a binding part of the Contract and you should fulfil all the duties which fall within the Principal Contractor role.

Site Waste Management Plans

The Authority look to apply best practice standards to its construction activities and wish to have site waste management plans for Work Packages placed on this Contract, together with reporting on waste management and efficiencies delivered.

Safety, Health and Environment Guidelines for Contractors

The Authority are committed to the highest standards in respect of Safety, Health and Environmental practices to be adopted on its sites, enclosed are copies of the Authority' s Guidelines in respect of this matter for distribution to your employees involved in this Contract. Additional copies are available on request from  SHE Advisor, Tel: 01623 637 , email:

@coal.gov.uk



Submission of Invoices

Your invoices (single copy only) must be based on the contract rates/prices and must bear the contract reference CA18/02468, and be in sufficient detail to enable the contract to be easily identified.

Payments will be made for each Work Package in accordance with Condition 5 of the NEC3 Engineering and Construction Short Contract.

Your invoice must be submitted to the Authority's Finance Department, at the above address and made out for payment by The Coal Authority.

Any VAT that may be chargeable on the goods and services included on the invoice must be clearly identified.

Failure to comply with any of the above requirements may result in a delay in effecting payment.

Freedom of Information Act 2000

On 1 January 2005 the provisions for the Freedom of Information Act 2000 came into force and has created a general right of access to information held by public authorities, which includes the Coal Authority. The Authority therefore draws to your attention that it could receive requests for the release of information contained within documentation and correspondence, and the Authority will disclose information in accordance with the legislation. Should a request be received to which an exemption from disclosure may apply, the Authority will consult with you at that time.



Transparency Agenda

In accordance with the Government's Transparency Agenda the following information in respect of this Contract will be published on-line as stated in the tender documents:

- Publication of all individual payment transactions ie invoice information
- Contract documentation: acceptance letter, specification, Terms and Conditions, completed elements of the tender
- The tender documents issued by the Authority

Insurances

The Conditions of Contract require you to carry certain insurances, which you have self-certified that the appropriate insurance covers are place, which need to be maintained for the duration of this framework but this does not relieve any of your obligations under Clause 8 of the NEC3 ECSC Conditions of Contract.

[REDACTED]

Please acknowledge receipt of this letter and quote contract reference CA18/02468 on all correspondence.

Yours faithfully

[REDACTED]

Chief Executive

T 01623 637 [REDACTED]

E [REDACTED]@coal.gov.uk

Enc Safety, Health and Environment Guidelines for Contractors booklet

Cc

[REDACTED]

CA18/02467: Framework Agreement for Ground Stabilisation Works by Drilling and Grouting. 1 August 2015 to 31 July 2019.

List of *Employer's* Representatives

Public Safety and Subsidence Department:

Principal Project Managers
Principal Project Engineers
Project Managers
Project Engineers
Engineers
Assistant Project Managers
Assistant Project Engineers

Environment Department:

Principal Project Managers
Principal Technical Manager
Principal Contracts Manager
Project Managers
Principal Hydrogeologist
Hydrogeologist
Technical R&D Manager
Geochemist
Assistant Technical Manager
Contract Performance Manager
Contract Service Manager



Property Department:

Head of Property

Property Managers

Property Support Manager

Assistant Property Manager