

Order Form

Framework agreement reference: SBS / 19 / AB / WAB / 9411

Date of order	23/05/2022	Order Number	DDaT22215 To be quoted on all correspondence relating to this order.
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FROM

Customer	UK Research and Innovation (UKRI)	"Customer"
Customer's Address	Keckwick Ln, Halton, Daresbury, Warrington WA4 4AD	
Invoice Address	Polaris House, N Star Ave, Swindon SN2 1FL	
Contact Ref:	Name: [REDACTED] Address: Keckwick Ln, Halton, Daresbury, Warrington WA4 4AD e-mail: [REDACTED]	

TO

Supplier	SoftCat PLC	"Supplier"
Supplier's Address	Softcat plc (Head Office), Fieldhouse Lane, Marlow, Bucks, SL7 1LW	
Account Manager	Name: [REDACTED] e-mail: [REDACTED]	

1. TERM
(1.1) Commencement Date This contract will commence on 23 rd May 2022
(1.2) Expiry Date The Contract shall expire on 22 nd August 2022

DDaT22215

2. GOODS AND SERVICES REQUIREMENTS**.1) Goods and/or Services**

Quote Subject: Electron Microscopy App Migration			
Quantity	Description	Unit Price	Total Price
	Project Manager – 1 x Hour		
	Technical Lead – 1 x Hour		
	Software Developer – 1 x Hour		
	Tester – 1 x Hour		
	The above services will be delivered in accordance with the proposal 'Tessella Managed Project Description' submitted on 24/03/2022		
Please note:		Subtotal (GBP)	£99,956.40

The Customer agrees to purchase all of its requirements for the Goods or equivalent goods from the Supplier.

Service Profile

as per Softcat quote ref: PAR00024320 V1 and the Capgemini (Tessella) document '11727 Electron Microscopy App Migration proposal'

Quote Subject: Electron Microscopy App Migration			
Quantity	Description	Unit Price	Total Price
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	Technical Lead – 1 x Hour		
	Software Developer – 1 x Hour		
	Tester – 1 x Hour		
	The above services will be delivered in accordance with the proposal 'Tessella Managed Project Description' submitted on 24/03/2022		
Please note:		Subtotal (GBP)	£99,956.40

The latest delivery date will be 23rd May 2022

(2.2) Premises

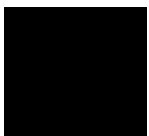
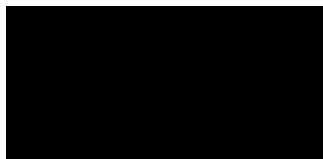




N/A

(2.3) Lease/ Licenses

N/A

(2.4) Standards

As per 11727 Electron Microscopy App Migration proposal
(2.5) Security Requirements
Security Policy
N/A
Additional Security Requirements
N/A
Processing personal data under or in connection with this contract
No
(2.6) Exit Plan (where required)
N/A
(2.7) Environmental Plan
No

3. SUPPLIER SOLUTION	
(3.1) Supplier Solution	
	Project Manager – 1 x Hour Technical Lead – 1 x Hour Software Developer – 1 x Hour Tester – 1 x Hour
	
Please refer to Capgemini (Tessella) document entitled '11727 Electron Microscopy App Migration proposal' attached.	
 11727 Electron Microscopy App Migr	
(3.2) Account structure including Key Personnel	
Customer:	
Name:	
	 
(3.3) Sub-contractors to be involved in the provision of the Services and/or Goods	
Softcat will sub-contract 100% of the project deliverables to Tessella Limited, part of Capgemini UK Limited.	
(3.4) Outline Security Management Plan	
As per the deliverables under 11727 Electron Microscopy App Migration proposal	

(3.5) Relevant Convictions
N/A
(3.6) Implementation Plan
As per the deliverables under 11727 Electron Microscopy App Migration proposal

4. PERFORMANCE QUALITY			
(4.1) Key Performance Indicators			
As per the deliverables under 11727 Electron Microscopy App Migration proposal			
(4.2) Service Levels and Service Credits			
N/A:			
Service Level	Description	Service Credit Calculation	Critical Service Failure
If the level of performance of the Supplier during the Contract Period:			
(i) fails to achieve a Service Level in respect of each element of the Service, then the Customer shall be entitled to deduct the Service Credits from the Contract Price; and/or			
(ii) constitutes a Critical Service Failure, the Customer shall be entitled to terminate this Contract.			

5. PRICE AND PAYMENT
The total value of this contract is £99,956.40 excluding VAT

Delivery Address	Invoice Address	Quote Information	
Science Technology Facilities Council Polaris House North Star Avenue Swindon SN2 1SZ	Science Technology Facilities Council Polaris House North Star Avenue Swindon SN2 1SZ Company Registration VAT Registration	Prepared For: Quote Number: Quote Date: Account Number: Account Manager: Email: Direct Dial: Company Registration 2174990 VAT Registration GB 4318485 03	
Quote Subject: Electron Microscopy App Migration			
Quantity	Description	Unit Price	Total Price
	Project Manager - 1 x Hour Technical Lead - 1 x Hour Software Developer - 1 x Hour Tester - 1 x Hour The above services will be delivered in accordance with the proposal 'Tessella Managed Project Description' submitted on 24/03/2022		
Please note: · Prices exclude VAT · Quotes valid for calendar month unless otherwise stated, or exchange rate dependent		Subtotal (GBP)	£99,956.40
		Delivery	£0.00

(5.2) Invoicing and Payment

The Supplier shall issue invoices in arrears for hours worked during that month. The Customer shall pay the Supplier within thirty (30) days of receipt of a Valid Invoice, submitted in accordance with this paragraph 5.2, the payment profile set out in paragraph 5.1 above and the provisions of the Contract.

Expenses will be claimed in addition, although we do not anticipate any for this project. Invoices will be monthly in arrears. The total is based on our estimate of the amount of effort to complete the work, but you should bear in mind that this is not a fixed price contract, so we do not guarantee to provide a complete solution within the estimate. If you consider that changes may be required, you may wish to include some extra contingency in your budget for this project.


Please ensure that the Purchase Order number is quoted on all invoicing. Invoices to be submitted to: UK Shared Business Services, Polaris House, Swindon, Wiltshire, SN2 1FF. Emails sent to: finance@uksbs.co.uk.

6. SUPPLEMENTAL AND/OR ADDITIONAL CLAUSES**(6.1) Supplemental requirements**


11727 Electron Microscopy App Migration provided as at Appendix A

BY SIGNING AND RETURNING THIS ORDER FORM THE SUPPLIER AGREES to enter a legally binding contract with the Customer to provide the Goods and/or Services. The Parties hereby acknowledge and agree that they have read the NHS Conditions of Contract for purchase of goods and/or Services and by signing below agree to be bound by the terms of this Contract.

For and on behalf of SoftCat PLC

Name and Title	
Signature	
Date	

Signed for and on behalf of UK Research and Innovation by its authorised representative

Name and Title	
Signature	
Date	