

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: ORR/CT/24-70

THE BUYER: Office of Rail and Road

BUYER ADDRESS 25 Cabot Square, London E14 4QZ

THE SUPPLIER: Allen Lane Limited

SUPPLIER ADDRESS: 33 King Street, London, SW1Y 6RJ

REGISTRATION NUMBER: 05115229

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 31 December 2024.

It's issued under the Framework Contract with the reference number **RM6290** for the provision of the recruitment and search of Deputy Director, Economics and Finance.

CALL-OFF LOT(S):
Lot 1

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6290**
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6290**
 - Joint Schedule 1(Definitions)
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 5 (Corporate Responsibility)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for **RM6290**
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 20 (Call-Off Specification)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

None

CALL-OFF START DATE: 31 December 2024

CALL-OFF EXPIRY DATE: 30 June 2025

CALL-OFF INITIAL PERIOD: 6 months

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £13,000.00

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Payment shall be via BACS.

BUYER'S INVOICE ADDRESS:

Accounts Payable

[REDACTED]

Office of Rail and Road, 25 Cabot Square, E14 4QZ

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Office of Rail and Road, 25 Cabot Square, E14 4QZ

BUYER'S ENVIRONMENTAL POLICY

Not applicable

BUYER'S SECURITY POLICY

Not applicable

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

33 Kings Street, London, SW1Y 6RJ

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

33 Kings Street, London, SW1Y 6RJ

PROGRESS REPORT FREQUENCY

To be agreed

PROGRESS MEETING FREQUENCY

To be agreed

KEY STAFF

[REDACTED]

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KEY SUBCONTRACTOR(S)

None

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

