Order Form

CALL-OFF REFERENCE: ORR/CT/24-70

THE BUYER: Office of Rail and Road

BUYER ADDRESS 25 Cabot Square, London E14 4QZ

THE SUPPLIER: Allen Lane Limited

SUPPLIER ADDRESS: 33 King Street, London, SW1Y 6RJ

REGISTRATION NUMBER: 05115229

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 31 December 2024.

It's issued under the Framework Contract with the reference number **RM6290** for the provision of the recruitment and search of Deputy Director, Economics and Finance.

CALL-OFF LOT(S):

Lot 1

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CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2. Joint Schedule 1(Definitions and Interpretation) RM6290
- 3. Framework Special Terms
- 4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6290
 - Joint Schedule 1(Definitions)
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - o Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 5 (Corporate Responsibility)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for RM6290
 - Call-Off Schedule 5 (Pricing Details)
 - o Call-Off Schedule 20 (Call-Off Specification)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

None

CALL-OFF START DATE: 31 December 2024

CALL-OFF EXPIRY DATE: 30 June 2025

CALL-OFF INITIAL PERIOD: 6 months

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £13,000.00

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CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Payment shall be via BACS.

BUYER'S INVOICE ADDRESS:

Accounts Payable

Office of Rail and Road, 25 Cabot Square, E14 4QZ

BUYER'S AUTHORISED REPRESENTATIVE

Office of Rail and Road, 25 Cabot Square, E14 4QZ

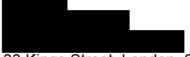
BUYER'S ENVIRONMENTAL POLICY

Not applicable

BUYER'S SECURITY POLICY

Not applicable

SUPPLIER'S AUTHORISED REPRESENTATIVE



33 Kings Street, London, SW1Y 6RJ

SUPPLIER'S CONTRACT MANAGER



33 Kings Street, London, SW1Y 6RJ

PROGRESS REPORT FREQUENCY

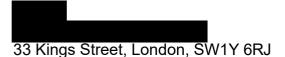
To be agreed

PROGRESS MEETING FREQUENCY

To be agreed

KEY STAFF

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33 Kings Street, London, SW1Y 6RJ



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KEY SUBCONTRACTOR(S) None

COMMERCIALLY SENSITIVE INFORMATION Not applicable

ADDITIONAL INSURANCES Not applicable

GUARANTEE Not applicable

SOCIAL VALUE COMMITMENT Not applicable

