

Planning Related Advice Professional Services (PRAPS) Framework

PART 2: PROPOSAL & QUOTE

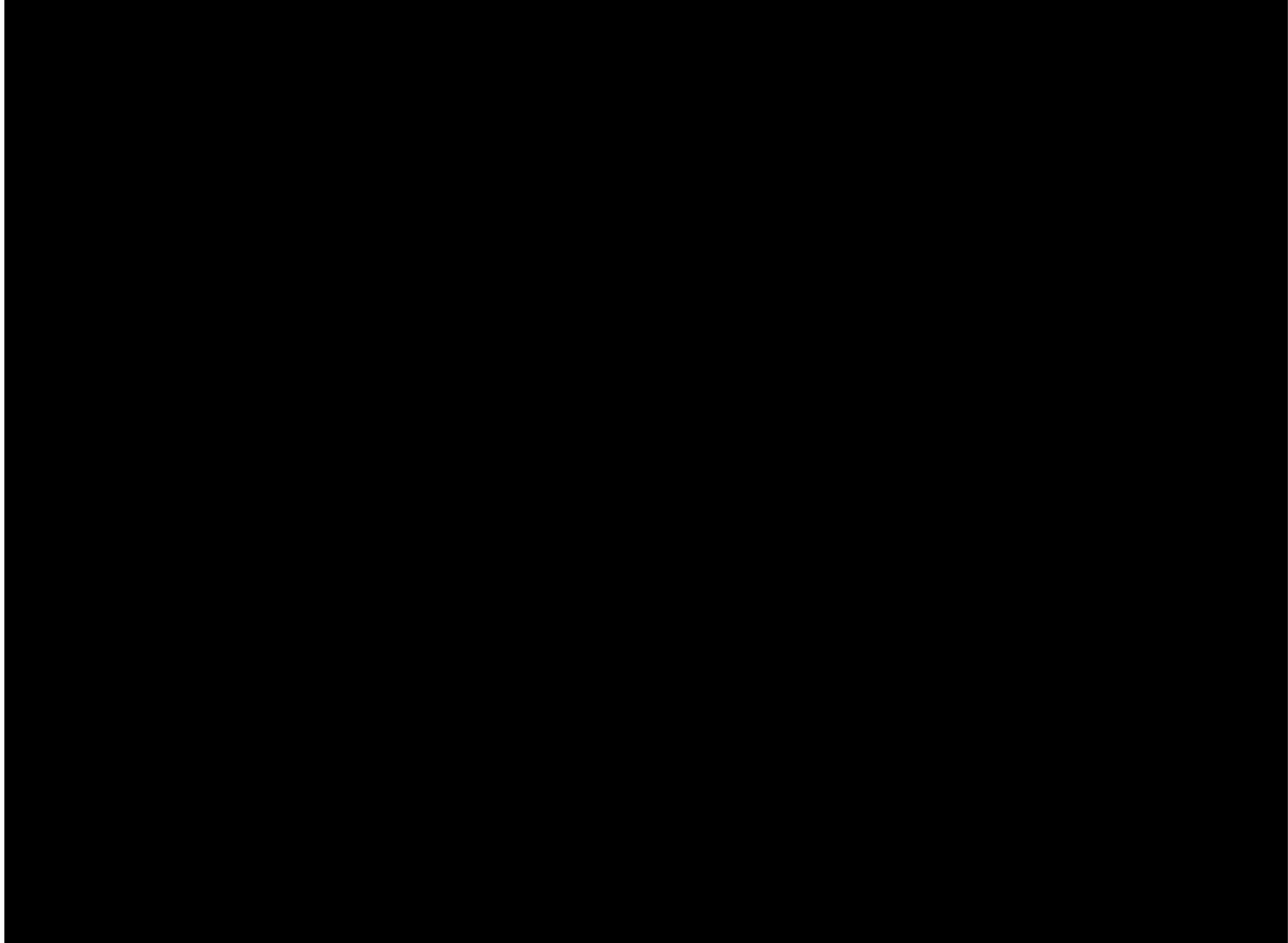
1. Approach & Methodology

Redacted under FOIA Section 43 Commercial Information

Redacted under FOIA Section 43 Commercial Information

5. Health & Safety (only complete if requested in defined evaluation criteria)	N/A
6. Sustainability (only complete if requested in defined evaluation criteria)	N/A
7. Cost Proposal	
<i>Please use day rates, including any applicable discounts, as agreed under the framework contract. A full cost schedule may be attached to support the costs summarised below.</i>	

Redacted under FOIA Section 43 Commercial Information

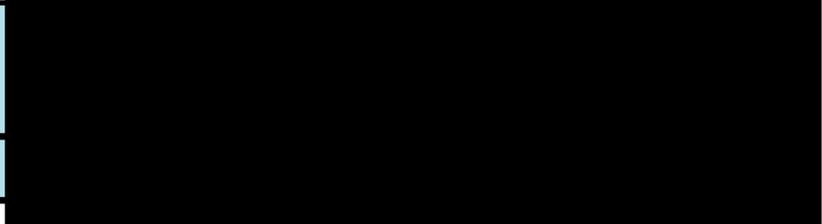


Overall Costs (excluding VAT)	£38,281.83
Overall Costs (including VAT)	£45,938.20

By signing this form Ricardo agrees to provide the services stated above for the cost set out in your Cost Proposal and in accordance with the Planning Related Advice Professional Services (PRAPS) Framework – Call-Off Contract.

Supplier Project Manager: Redacted under FOIA Section 40 Personal Information

Signature:
Date:



Attachment: Project Plan

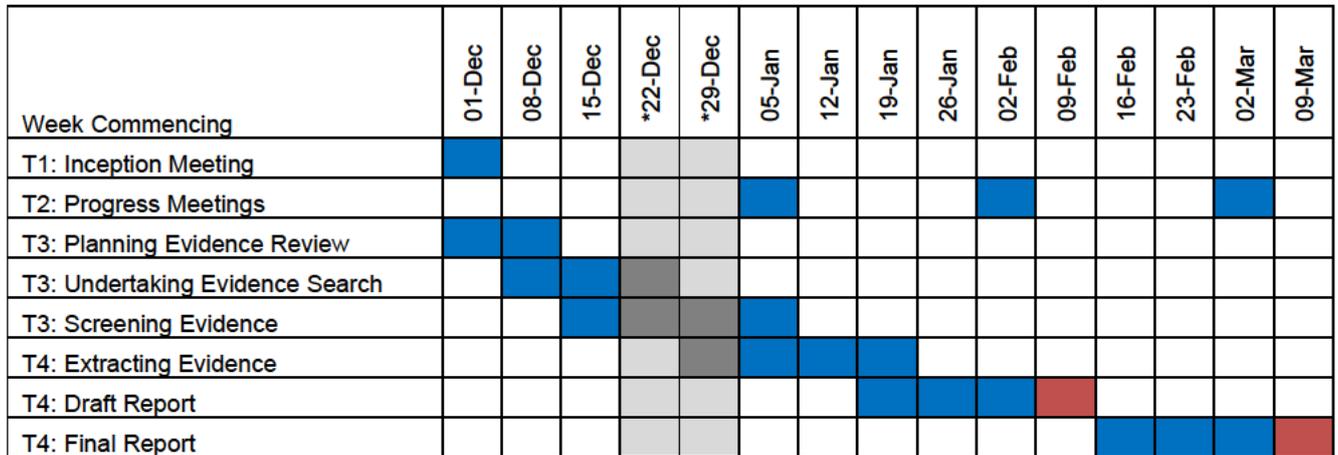
This project will require robust and effective management to deliver the project objectives in accordance with expectations while meeting all and sustainability requirements. This project requires a strong Project Director (PD) and Project Manager (PM) team with experience of delivering complex projects and assessments. Redacted under FOIA

This Project Plan sets out within the Gantt chart below with key deliverables marked in **RED**. The PM will use the Gantt chart and project forecasts to track progress against deliverables and budget. Ricardo has existing resource management systems in place that identify the tasks, deliverables and other responsibilities assigned to each team member, with time allocated in each week of the contract. We confirm that the project team has availability to deliver the contract within the timeframe.

Table 1. Task list

Project tasks	Description
Task 1	Inception Meeting
Task 2	Progress Meetings
Task 3	Planning and evidence review
Task 4	Data extraction and reporting

Figure 2. Programme diagram (Gantt chart)



*Christmas break period, work will remain on going where staff are available

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PART 3: AGREEMENT

To be completed by Framework Manager and Authority Contract Manager

Approved by Framework Manager:

Redacted under FOIA Section 40 Personal Information

Contract Award Date:

26/11/2025

Agreed by Supplier:

Redacted under FOIA Section 40 Personal Information

Approved by Contract Manager:

Redacted under FOIA Section 40 Personal Information

Date: 01/12/2025

Terms and Conditions

All call off contracts under the PRAPS Framework are subject to the terms and conditions agreed at framework award.

You must have a purchase order number from Natural England before you start any work in connection with this proposal.

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PART 4

Change Control Schedule

Notes	<p>To be completed by Contracting Authority Project Manager</p> <p>Any extensions, price changes or amendments to existing orders need to be discussed with the Framework Manager before being agreed with the Contractor. Please remember to amend your Purchase Order in SOP if necessary.</p> <p>The table below should be used to record and authorise the agreed changes throughout the project. A Change Control Notice (CCN) should be completed for substantial changes to the project and a summary provided in the table below.</p> <p>Send a copy of the revised Project Form and CCN (if used) to the Contractor once the change has been agreed and approved. A copy should also be sent to your Commercial Lead if a Atamis reference has been provided.</p>
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10. Change Control

All amendments to project scope, timetable or costs must be submitted to and approved by the Contracting Authority PM prior to implementing the change.

Change Details	CCN Ref. (if applicable)	Revised completion date (if applicable)	Revised Project Cost (if applicable)	Approved by (Framework Manager / Date)

