

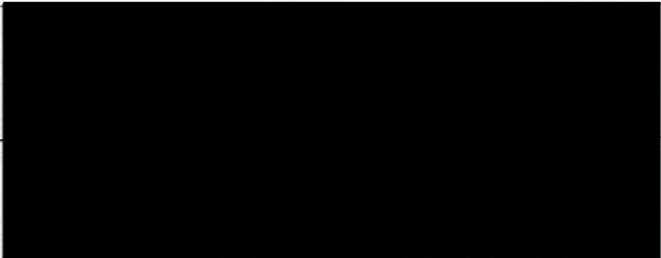




## Standard Contract for Goods and/or Services - Order Form

1. Purchase Order Number	Issued on Contract Award		
2. Customer	Natural England 4th floor, Eastleigh House Upper Market Street Eastleigh SO50 9YN		
3. Contractor(s)	Zetica Limited (4079723), Zetica House, Southfield Road, Eynsham, OX29 4JB		
4. Defra Group Members	The following Defra Group members will receive the benefit of the Deliverables:  Natural England		
5. The Agreement	<p>This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.</p> <p>The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):</p> <ul style="list-style-type: none"> <li>a) this Order;</li> <li>b) the terms and conditions at Appendix 1; and</li> <li>c) the remaining Appendices (if any) in equal order of precedence.</li> </ul>		
6. Deliverables	Applicable Deliverables	Goods Only: <input type="checkbox"/> Services Only: <input type="checkbox"/> Good and Services: <input checked="" type="checkbox"/>	
	Goods	In Appendix 2 – Specification	
	Services	In Appendix 2 – Specification	
7. Start Date	16/12/2024		
8. Expiry Date	28 <sup>th</sup> March 2025		
9. Charges	The Charges for the Goods and/or Services shall be as set out / in Appendix 3 – Charges. The Charges are fixed for the duration of the Agreement.		
10. Payment	Payments will be made to upon the completion of project milestones.		
	Milestone	Deliverable	Payment Schedule
	Date of completion		
	Core Requirement		
	250 Pre-desk studies complete total	Complete assessment and associated reports	

	500 Pre- desk studies complete	Complete assessment and associated reports		
	UXO Engineer watching brief	Number of days used.	£12,000	28 <sup>th</sup> March 2025
	Optional Extension			
	600 Pre-desk studies complete	Complete assessment and associated reports		
Payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice.				
11. Contractor's Liability Cap (Clause 13.2.1)	A sum equal to £5,000,000			
12. Customer's Authorised Representative(s)	For general liaison your contact will continue to be <div></div> <div></div> or, in their absence, <div></div>			
13. Contractor's Authorised Representative	For general liaison your contact will continue to be  Or in their absence,			
14. Optional Intellectual Property Rights ("IPR") Clauses	The Customer has chosen Option B in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions.			
15. Progress Meetings and Progress Reports	The Contractor shall attend progress meetings with the Customer every month			
16. Address for notices	Customer: <div></div> Contractor: <div></div>			
17. Key Personnel of the Contractor	Key Personnel Role:	Key Personnel Name:	Contact Details:	
18. Procedures and Policies	For the purposes of the Agreement:  The Customer's additional sustainability requirements are: In Appendix 2 - Specification The Customer's health and safety policy is: In Appendix 2 - Specification			

19. Special Terms	None.
20. Additional Insurance	None.
21. Further Data Protection Provisions	The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below: Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>

Signed for and on behalf of the <b>Customer</b>		
Name:		
		
Date: 12/12/2024		Date: 12/12/2024
Signature: 		Signature:

## **Appendix 1: Terms and Conditions**

The Customer's Standard Good & Services Terms and Conditions which can be located on the Natural England Website and which are called 'Standard Goods & Services Terms and Conditions'



## Appendix 2: Specification/Description

The overall aim of the contract is to deliver 500 pre-desk unexploded ordnance searches. The supplier shall carry out a pre-desk study UXO searches across England Ecosystem Survey sites. The sites are located within 1 km<sup>2</sup> squares, called monads, an example of such site is provided in Figure 1. We will require the studies for up to 500 selected sites.

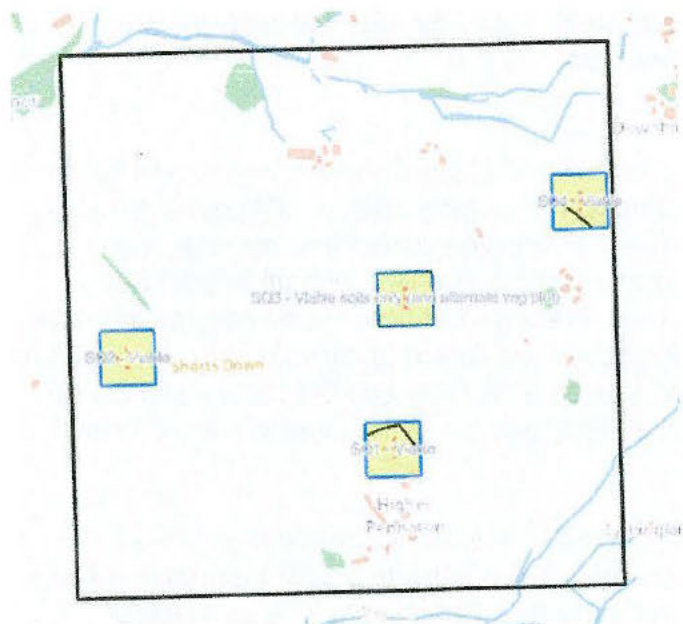


Figure 1: Example of monad (1km<sup>2</sup> square) with four 1ha squares

Natural England reserve the right to commission an additional 100 pre-desk studies, 600 in total, via a contract variation.

England Ecosystem Soils Sampling Surveys are ongoing, the supplier may be required to provide an unexploded ordnance engineer watching being on selected surveys sites where this has been recommended as a safety precaution. Natural England may commission up to 15 days UXO engineer watching brief time as required between the contract start date and 28<sup>th</sup> March 2025, but reserve the right to commission fewer.

The following activities will be carried out on up to six randomly placed 16 by 16 m square plots located anywhere within the sites. Since the locations of the plots may need to be adjusted at the time of the survey, we require the pre-studies for selected sites to be carried out for entire monads (reference Figure 1):

- Excavation by hand of soil pits to a depth of up to 0.80m using a spade.
- Taking soils samples using cylindrical soils corers with a maximum diameter of 5 cm; the cores will be driven to a depth 0.80 m using manual slide (drop) hammers.
- Manual soil coring using an Edelman type (Dutch or open-faced) auger, to a maximum depth of 1.20 m.
- Peat depth probing using a fiberglass or other material push probe (c. 5 mm diameter), by hand, down to a depth of hard substrate.

The supplier is required to communicate UXO risks and recommendations concisely to support effective decision making. The supplier will be expected to provide guidance and expertise to support their recommendations and help Natural England colleagues determine need for detailed desk-based studies. The supplier will be expected to project manage the delivery of the pre-desk studies, ensuring project milestones and timescales are achieved. The supplier will be responsible for managing the project plan, risk register and reporting.

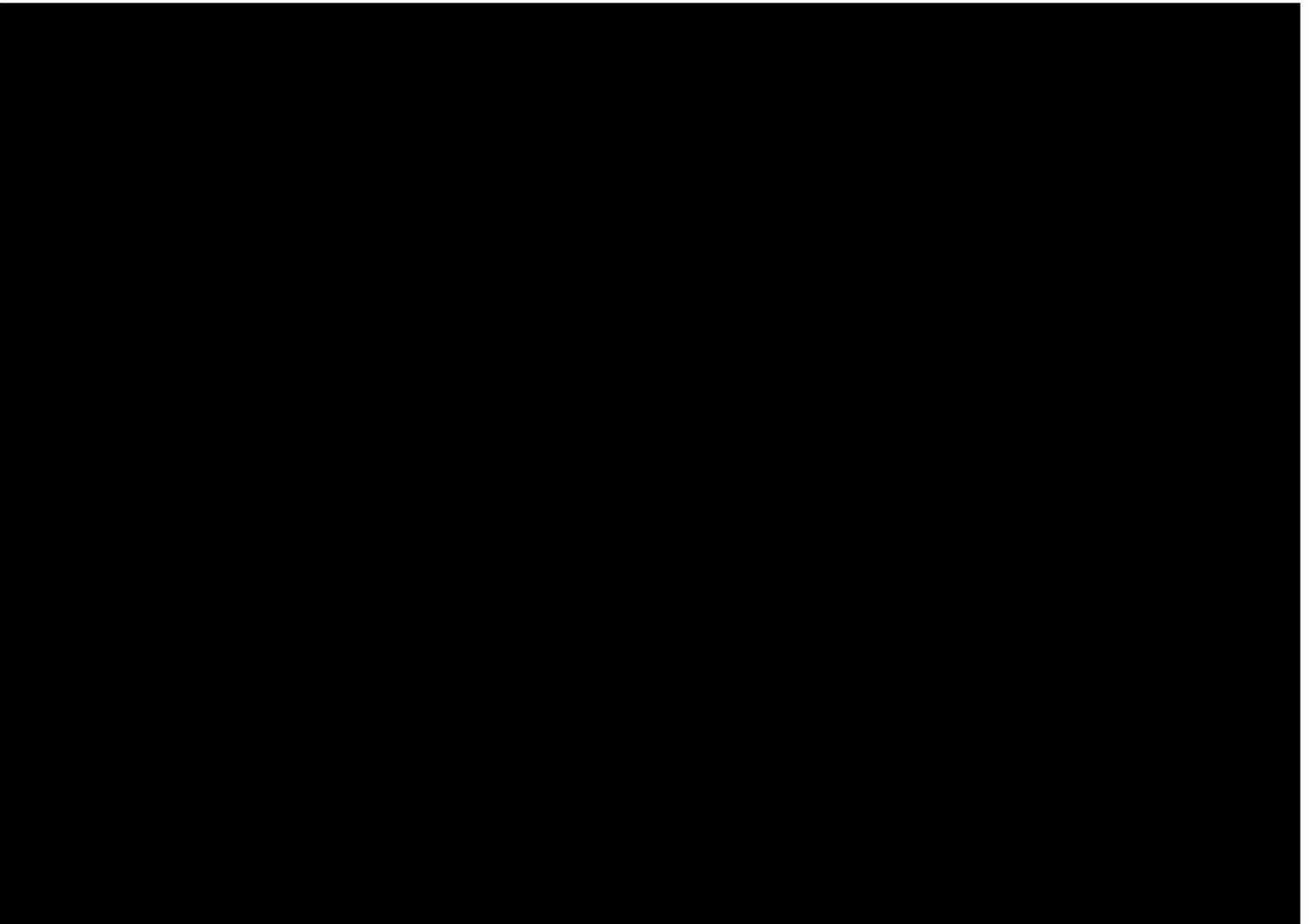
Natural England will provide the boundaries of study sites within the monads by week commencing 2<sup>nd</sup> January 2025.

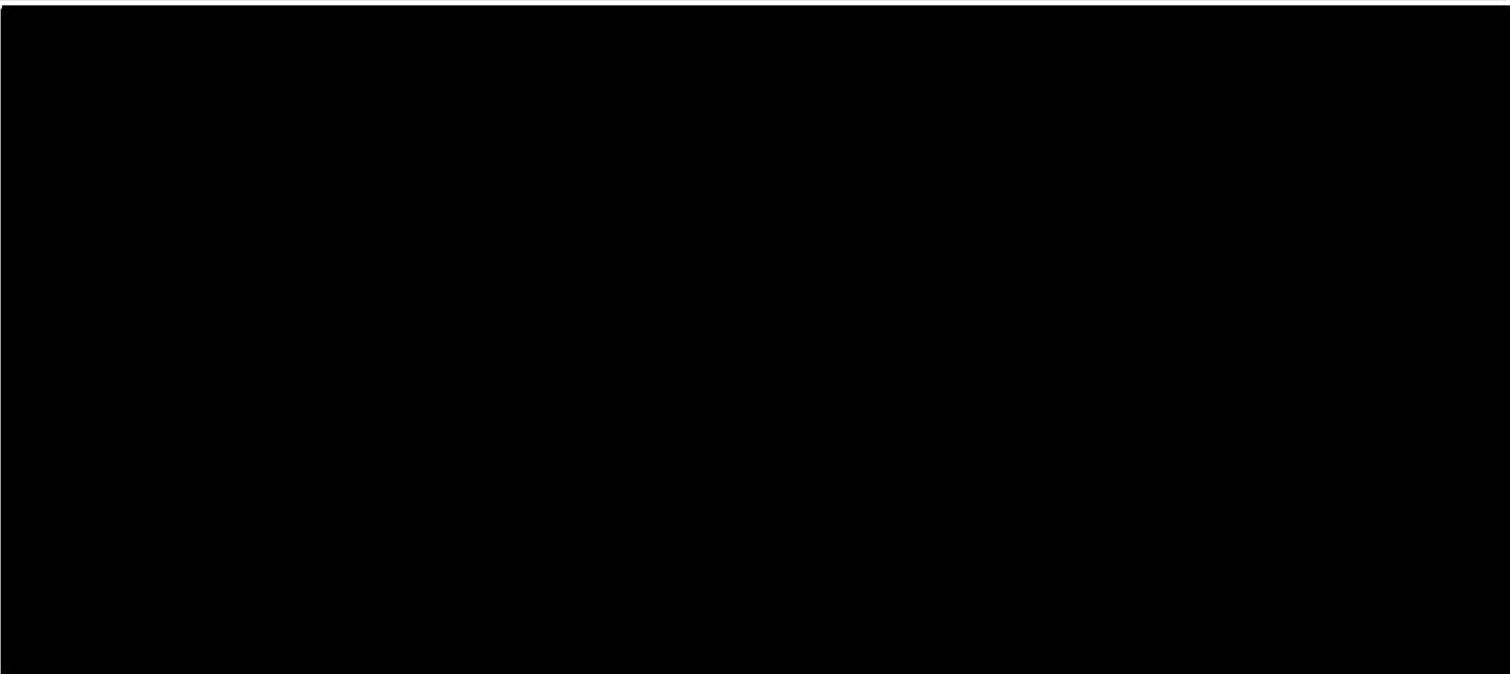
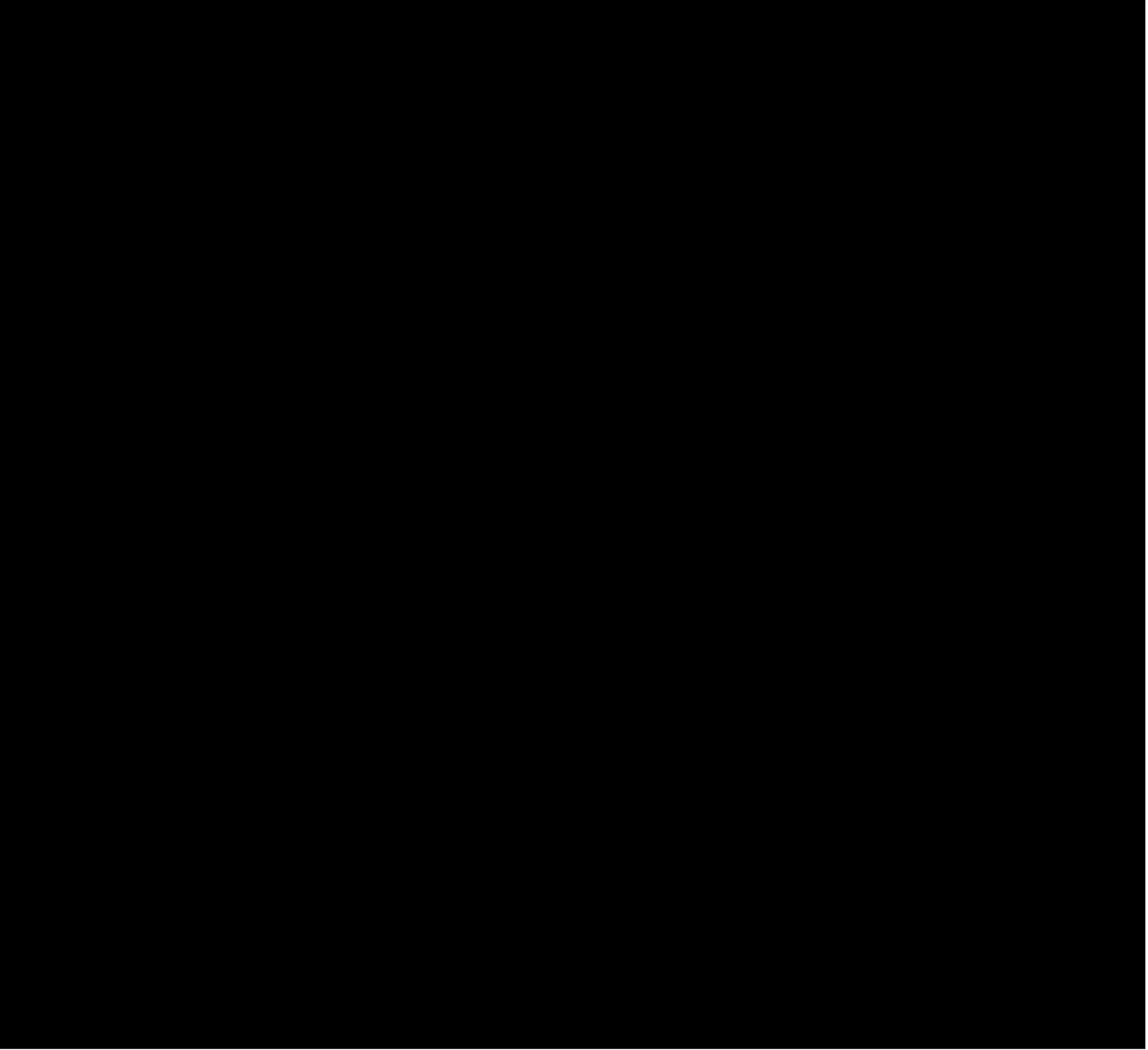
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#### Sustainability

Natural England protects and improves the environment and is committed to reducing the sustainability impacts of its activities directly and through its supply chains. We expect the supplier to share this commitment and adopt a sound, proactive sustainable approach in keeping with the 25 yr environmental plan/our commitments compliant with all applicable legislation. This includes understanding and reducing direct and indirect sustainability impacts and realising opportunities, including but not restricted to; resilience to climate change, reducing greenhouse gas emissions, water use and quality, biosecurity, resource efficiency and waste, reducing the risk of pollution, biodiversity, modern slavery and equality, diversity & inclusion, negative community impacts.

As a delivery partner, the successful supplier is expected to pursue sustainability in their operations, thereby ensuring the Contracting Authority is not contracting with a supplier whose operational outputs run contrary to the Contracting Authority's objectives. The successful supplier will need to approach the project with a focus on the entire life cycle of the project.



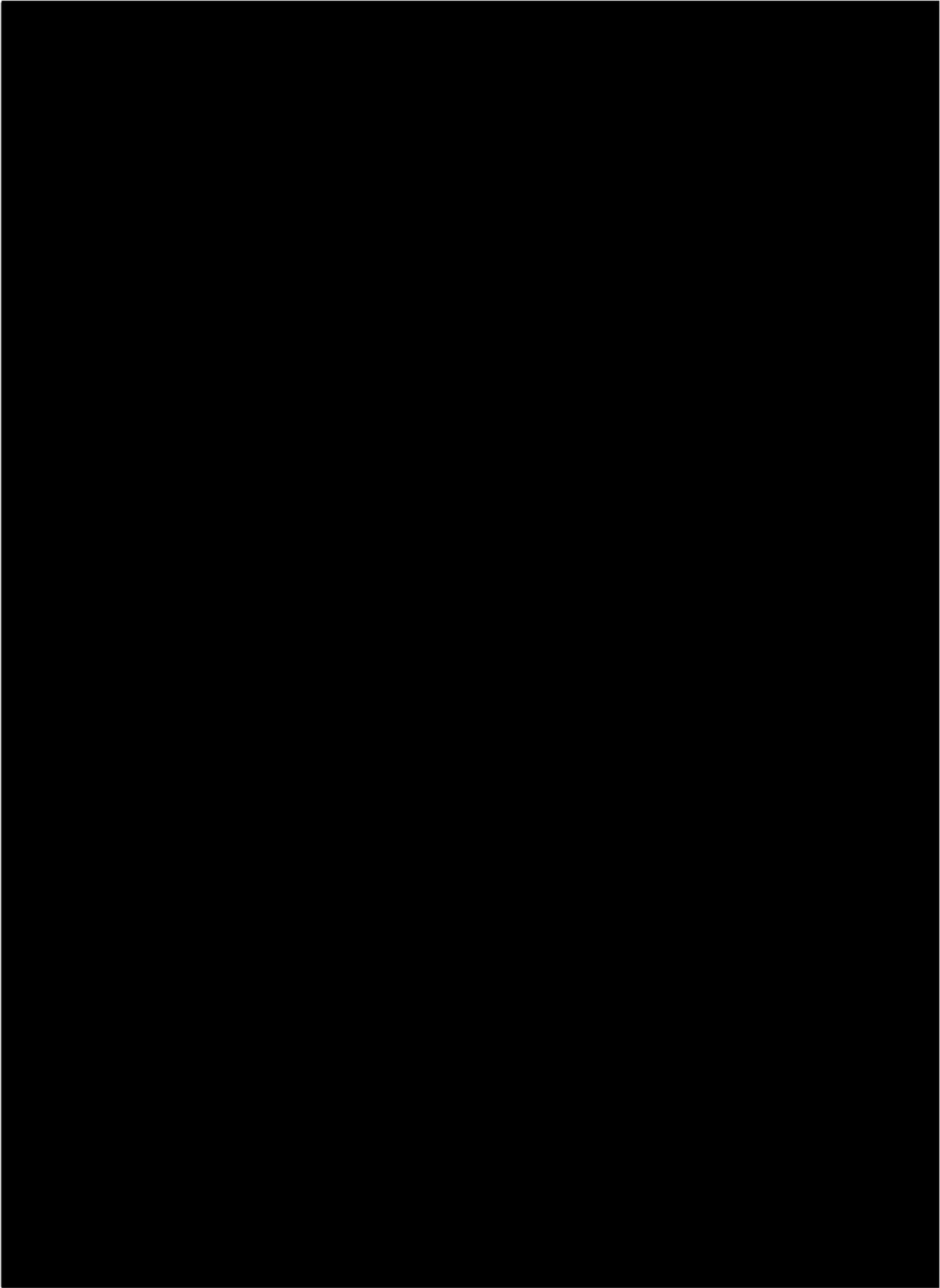


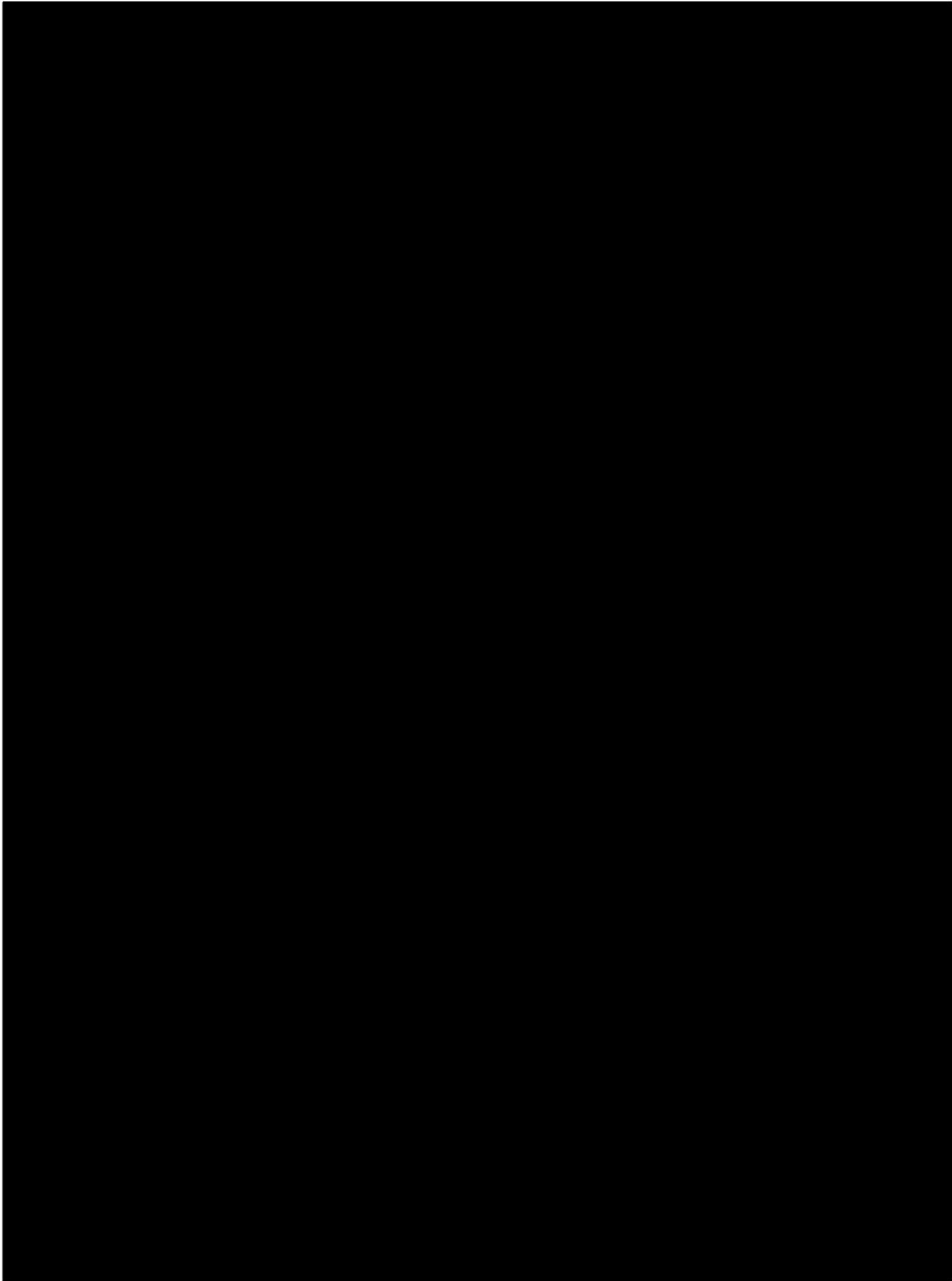




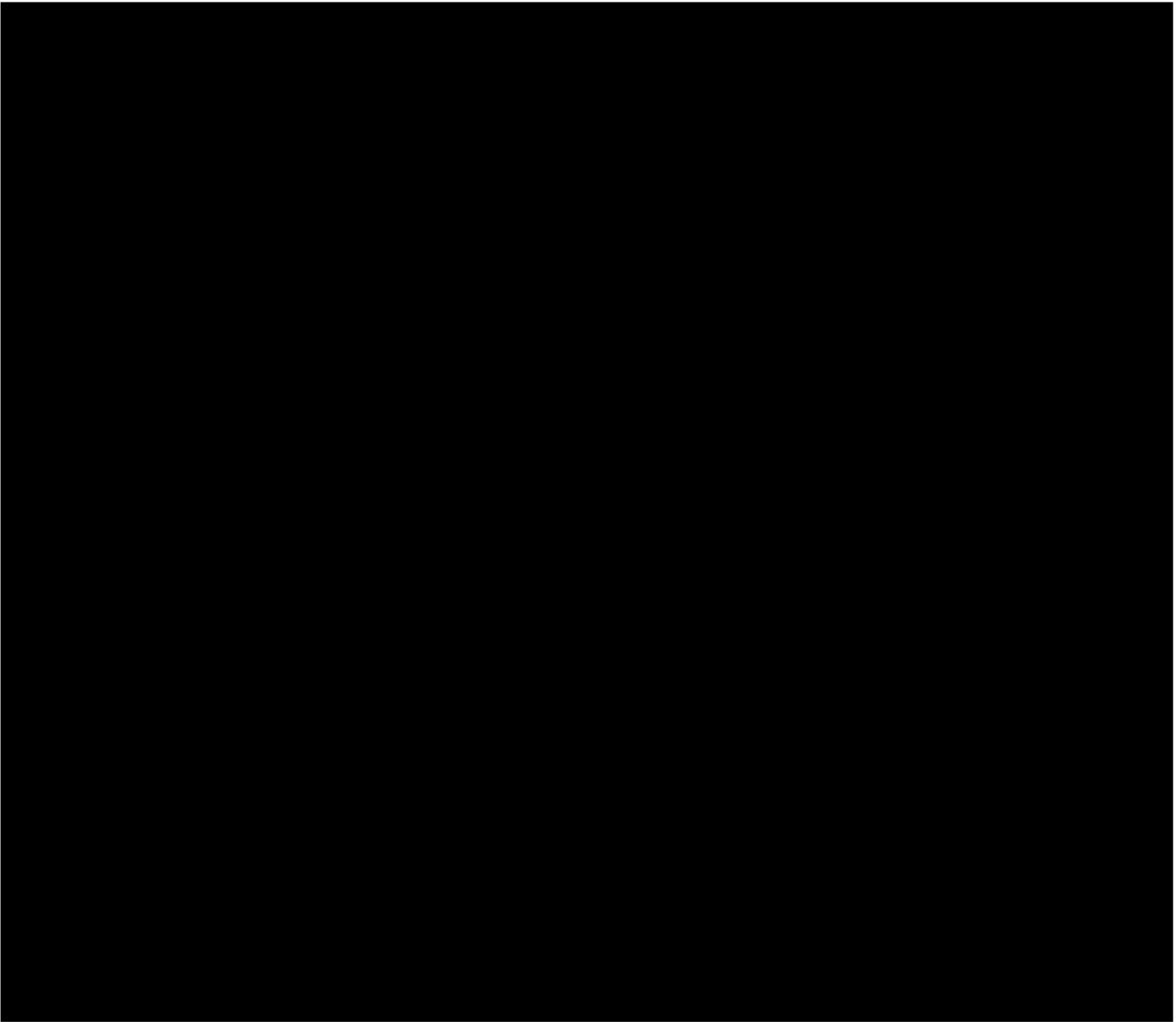


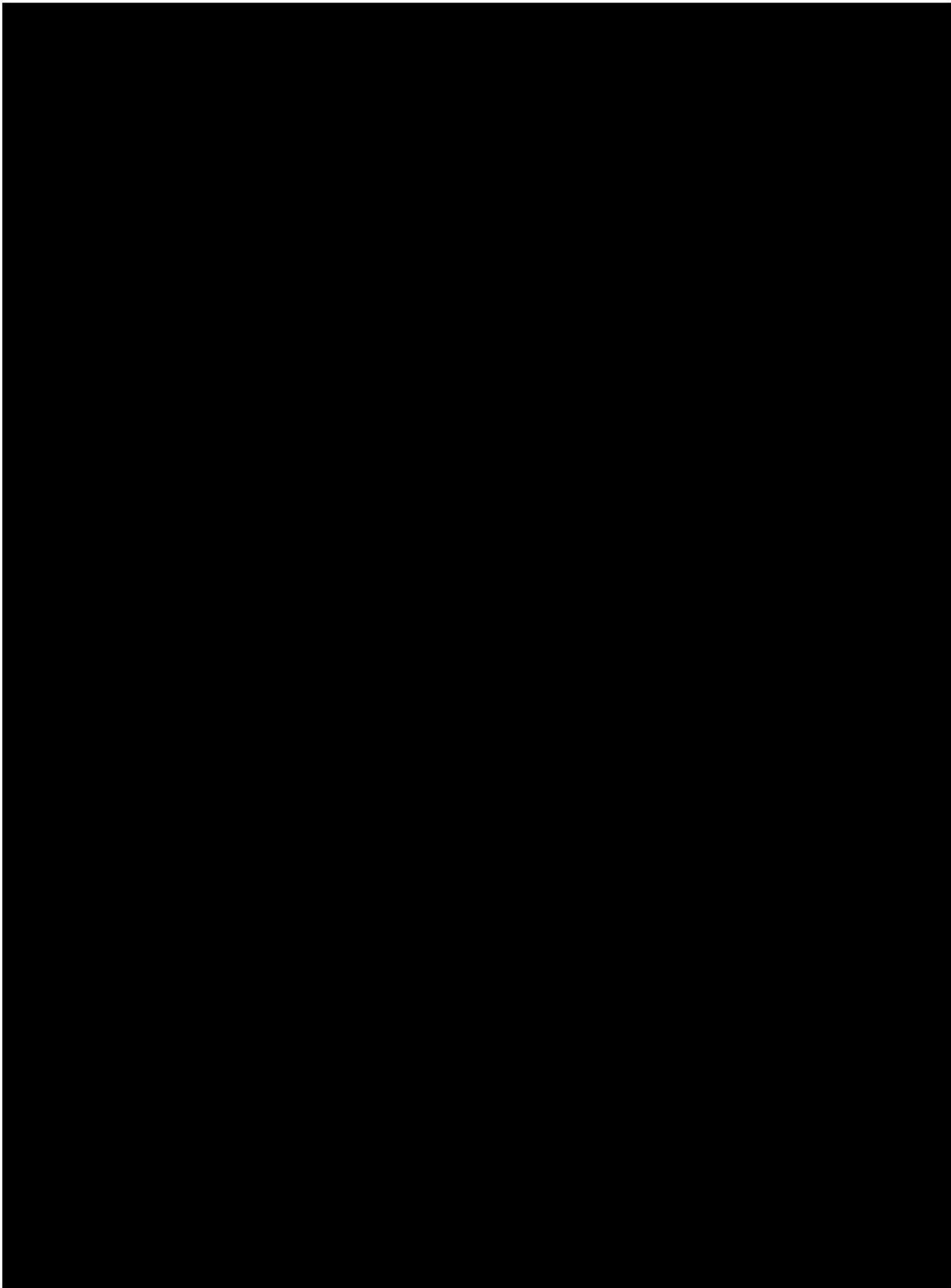




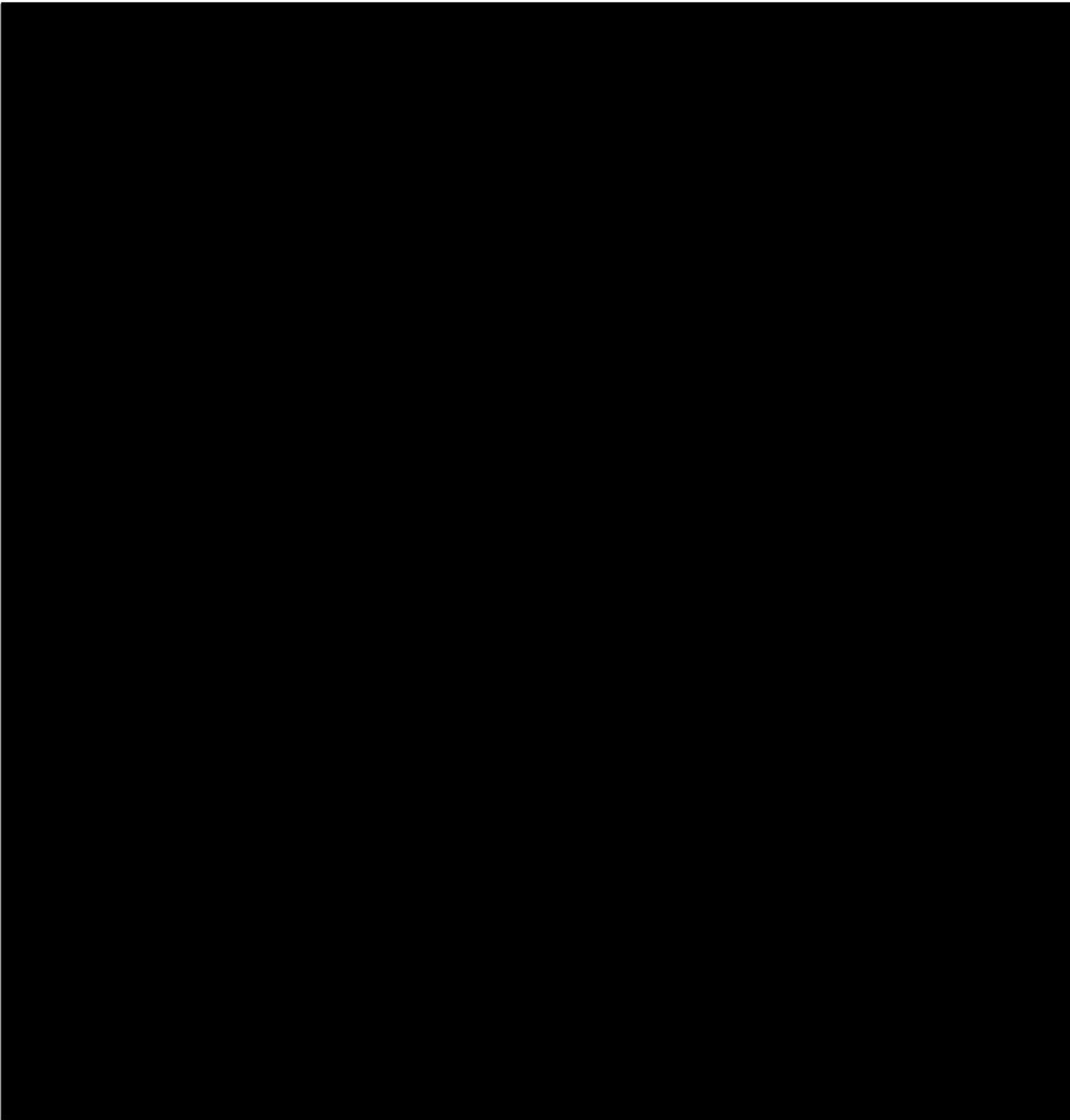




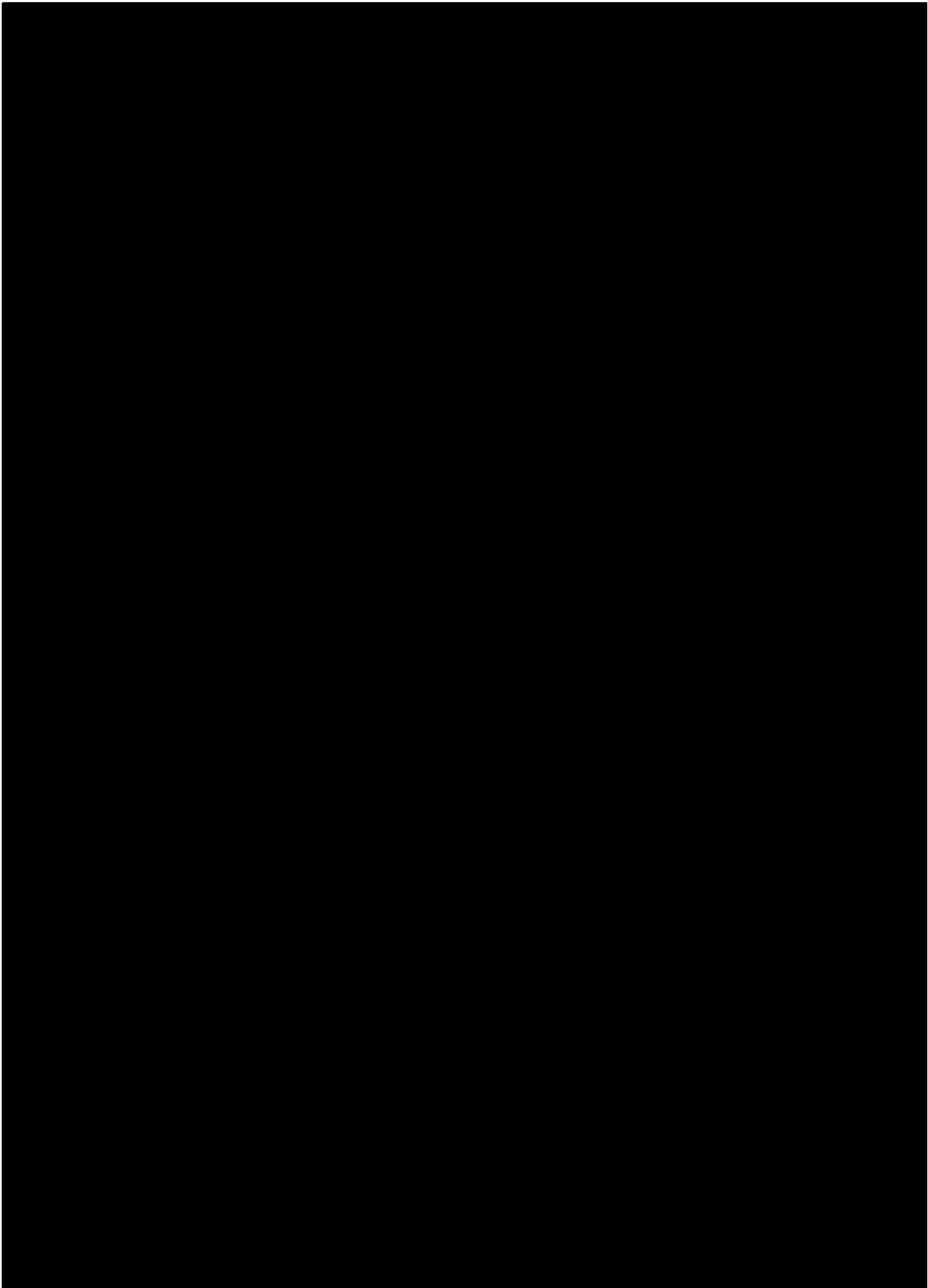


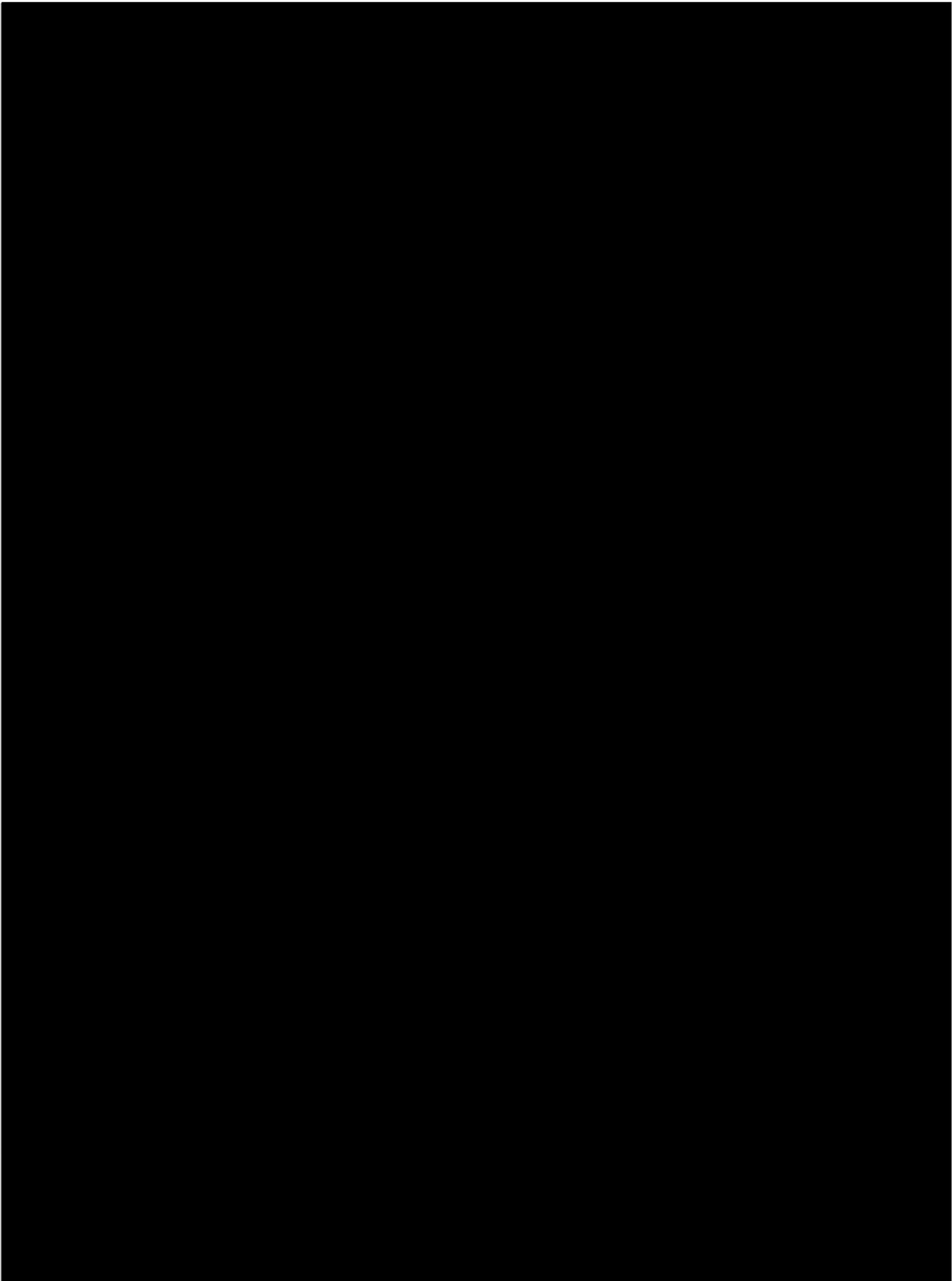


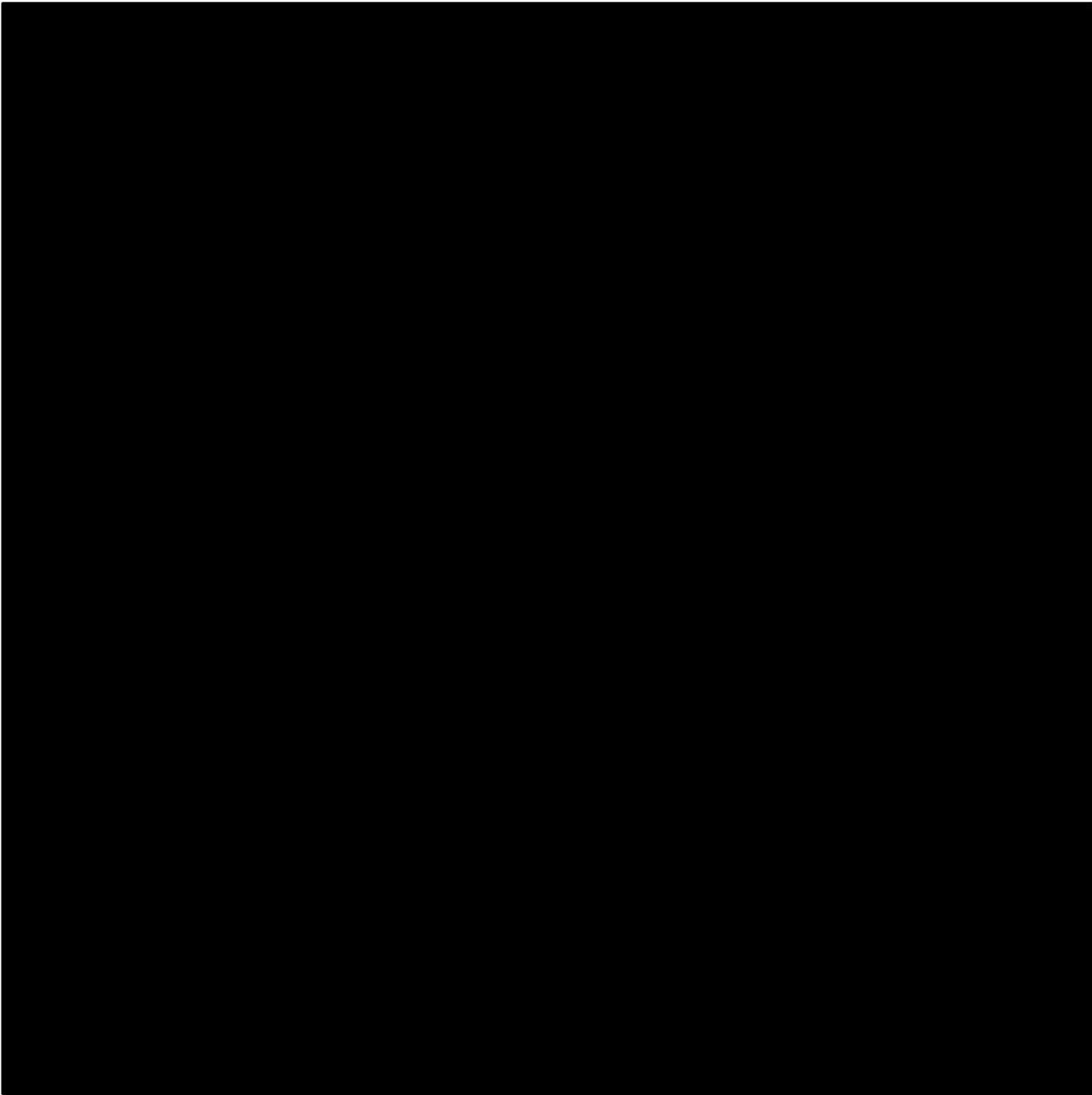


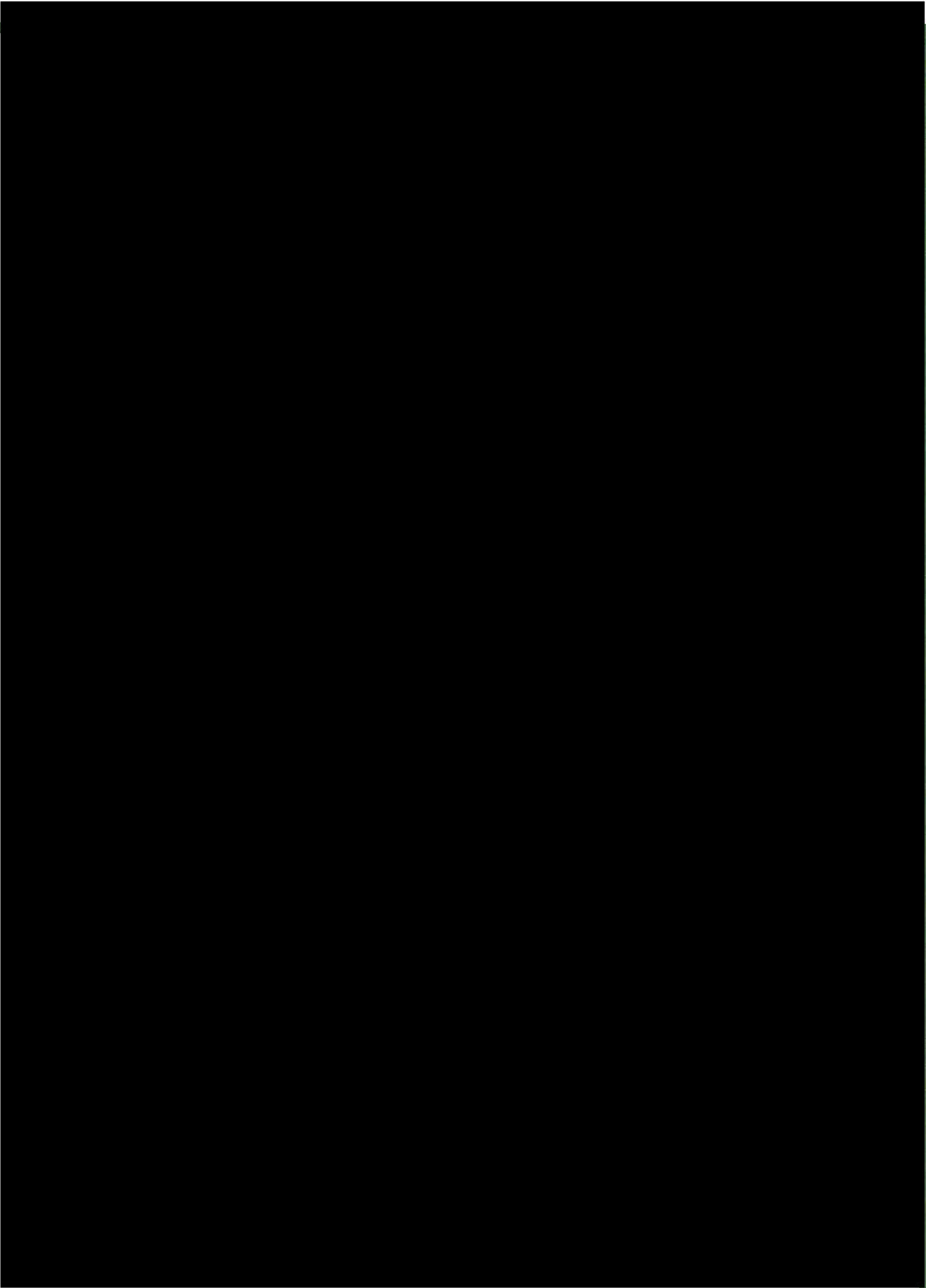




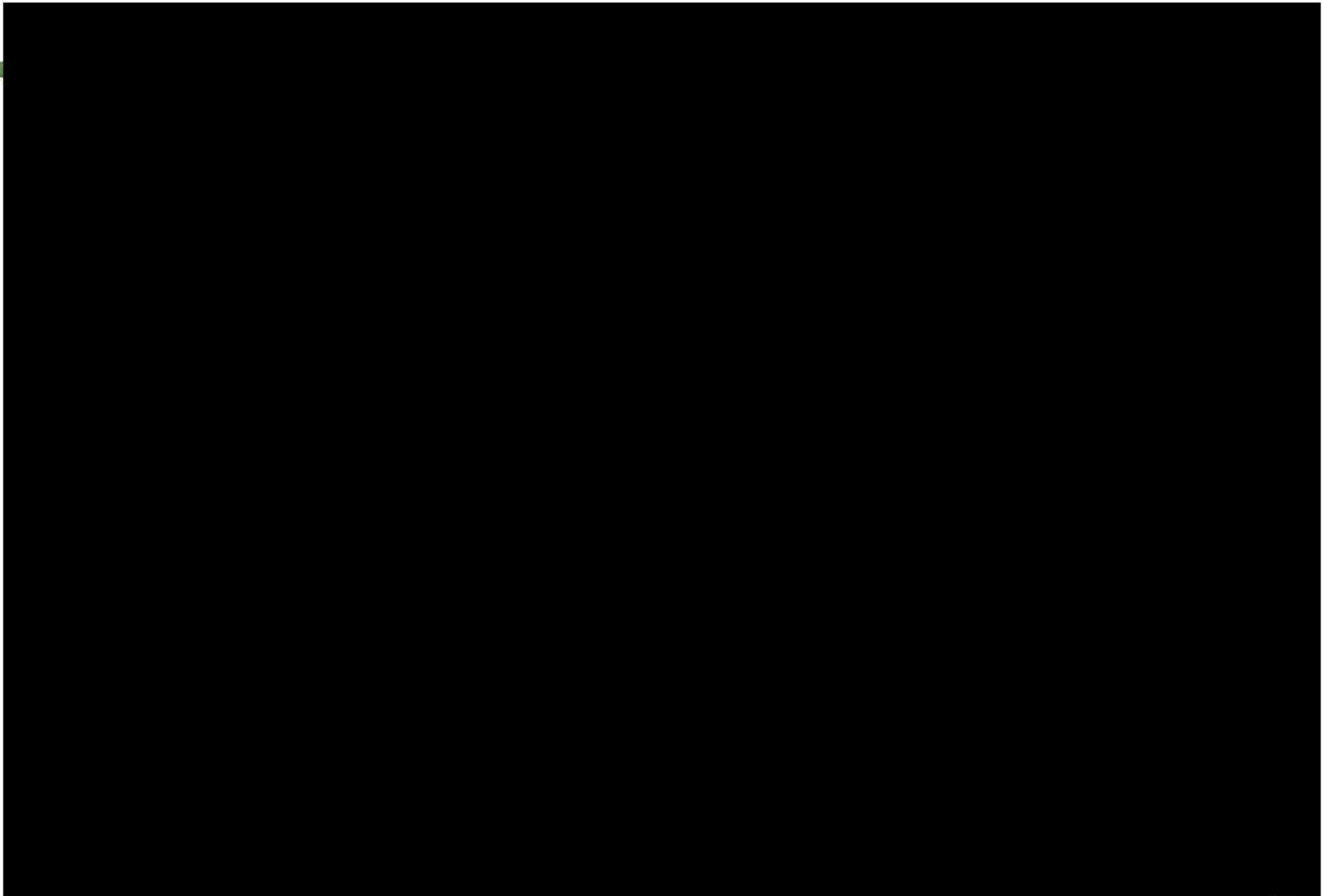




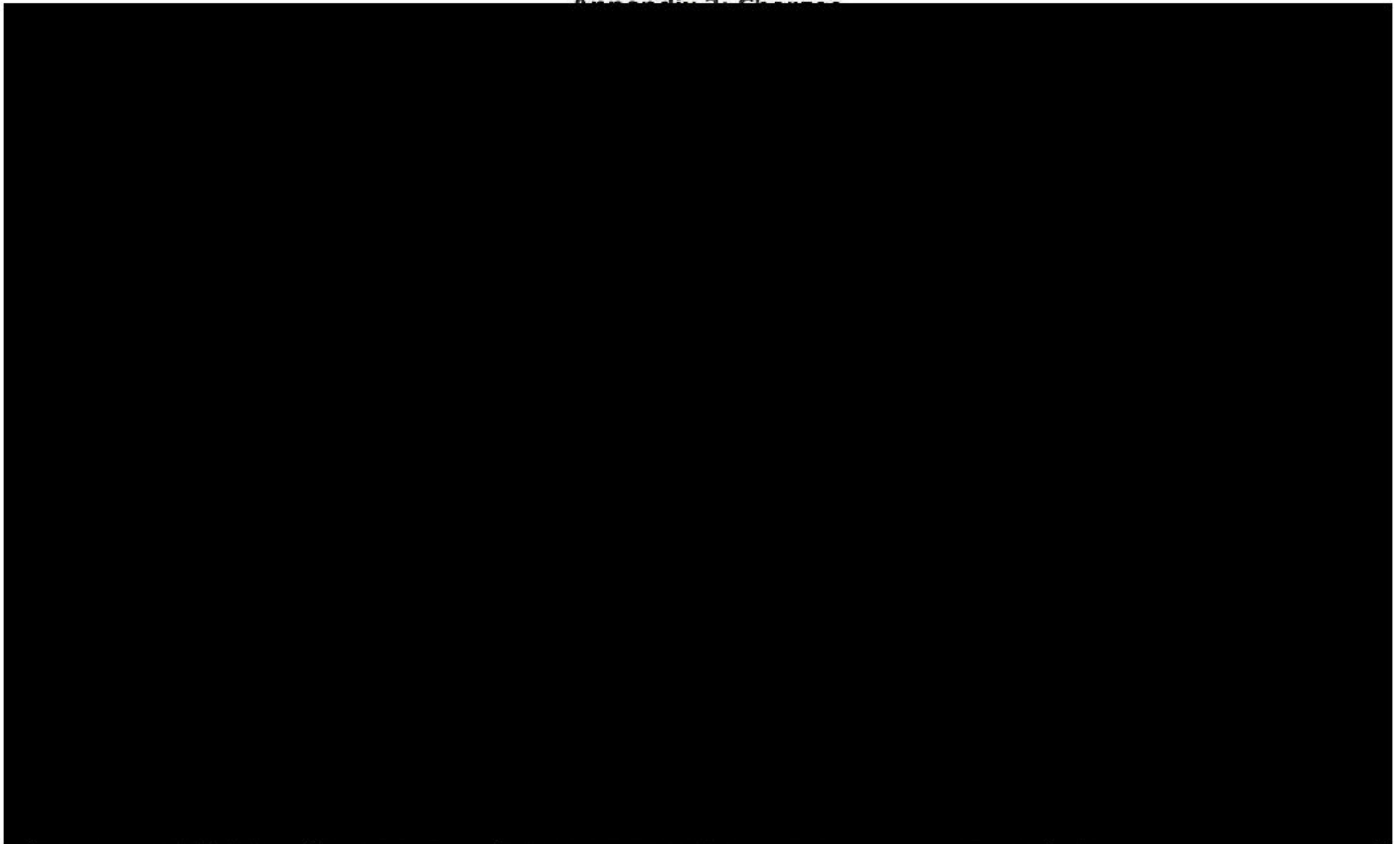








### Appendix 3: Glossary



Total Overall Cost	£12,000
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#### Appendix 4: Processing Personal Data

<b>Contract:</b>	[xxxxx]
<b>Date:</b>	[xxxxx]
<b>Description of authorised processing</b>	<b>Details</b>
Identity of Controller and Processor for each category of Personal Data	
Subject matter of the processing	
Duration of the processing	
Nature and purposes of the processing	
Type of Personal Data	
Categories of Data Subject	
Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data	
Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement	
Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach	

