

Standard Contract for Goods and/or Services - Order Form

1. Purchase Order Number	[Insert Customer's purchase order number] - TBC	
2. Customer	Natural England Foss House, Kings Pool, 1-2 Peasholme Green York YO1 7PX United Kingdom	
3. Contractor(s)	Huw Grays Registered Office: Llangefni Industrial Estate, Llangefni, Anglesey, LL77 7JA	
4. Defra Group Members	The following Defra Group members will receive the benefit of the Deliverables: Natural England.	
5. The Agreement	<p>This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.</p> <p>The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):</p> <ul style="list-style-type: none"> a) this Order; b) the terms and conditions at Appendix 1; and c) the remaining Appendices (if any) in equal order of precedence. 	
6. Deliverables	Applicable Deliverables	Goods Only: <input checked="" type="checkbox"/> Services Only: <input type="checkbox"/> Good and Services: <input type="checkbox"/>
	Goods	None.
	Services	Please see Appendix 2 – Specification/Description
7. Start Date	3 rd January 2025.	
8. Expiry Date	30 th March 2025.	
9. Charges	The Charges for the Goods and/or Services shall be as set out in [Appendix 3 – Charges]. The Charges are fixed for the duration of the Agreement.	
10. Payment	Payments will be made in GBP by BACS transfer using the details provided by the supplier on submission of a compliant invoice.	
11. Contractor's Liability Cap (Clause 13.2.1)	A sum equal to £5,000,000.	
12. Customer's Authorised Representative(s)	<p>For general liaison your contact will continue to be [Redacted under FOIA Section 40 Personal Information]</p> <p>or, in their absence another member of the SSSI Monitoring and Evaluation Team will respond.</p>	

13. Contractor's Authorised Representative	For general liaison your contact will continue to be Redacted under FOIA Section 40 Personal Information
14. Optional Intellectual Property Rights ("IPR") Clauses	The Customer has chosen Option [B(Default Option)] in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions.
15. Progress Meetings and Progress Reports	An initial inception meeting will be arranged on contract start up. The contractor will then be expected to report regularly to NE, providing a clear understanding of progress.
16. Address for notices	Customer: Contractor: Redacted under FOIA Section 40 Personal Information
17. Key Personnel of the Contractor	Key Personnel Role: Key Personnel Name: Contact Details: Redacted under FOIA Section 40 Personal Information
18. Procedures and Policies	For the purposes of the Agreement: [The Customer's Staff Vetting Procedures are: The Tenderer must demonstrate their commitment and ability to manage sensitive tenure information according to GDPR guidelines and in line with Natural England's policies and best practice. Describe your track record in this area, detail your existing policies, systems and processes with regard to data privacy and security and explain how these would be implemented in the delivery of this contract. Tenderers should demonstrate that all staff likely to be involved in this contract already have, or would receive, training in GDPR and its implications for dealing with sensitive tenure information in a public-facing environment using both written (emails and letters) and verbal (telephone calls) communication. The Customer's security / data security requirements are: Compliance with General Data Protection Regulations (2018). The Customer's additional sustainability requirements are: Suppliers are expected to have an understanding of the Sustainable Development Goals, the interconnections between them and the relevance to the goods, services and works procured on the Client's behalf. The Customer's equality and diversity policy/requirements and instructions related to equality Law [and] environmental policy is: The Client is striving to create a diverse and inclusive working environment where every individual has equality of opportunity to progress and to apply their unique insights to making the UK a great place for living. The Service Provider is expected to respect this commitment in all dealings with Natural England staff and service users.
19. Special Terms	N/A

20. Additional Insurance	N/A
21. Further Data Protection Provisions	<p>The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:</p> <p>Yes: <input checked="" type="checkbox"/></p> <p>No: <input type="checkbox"/></p>

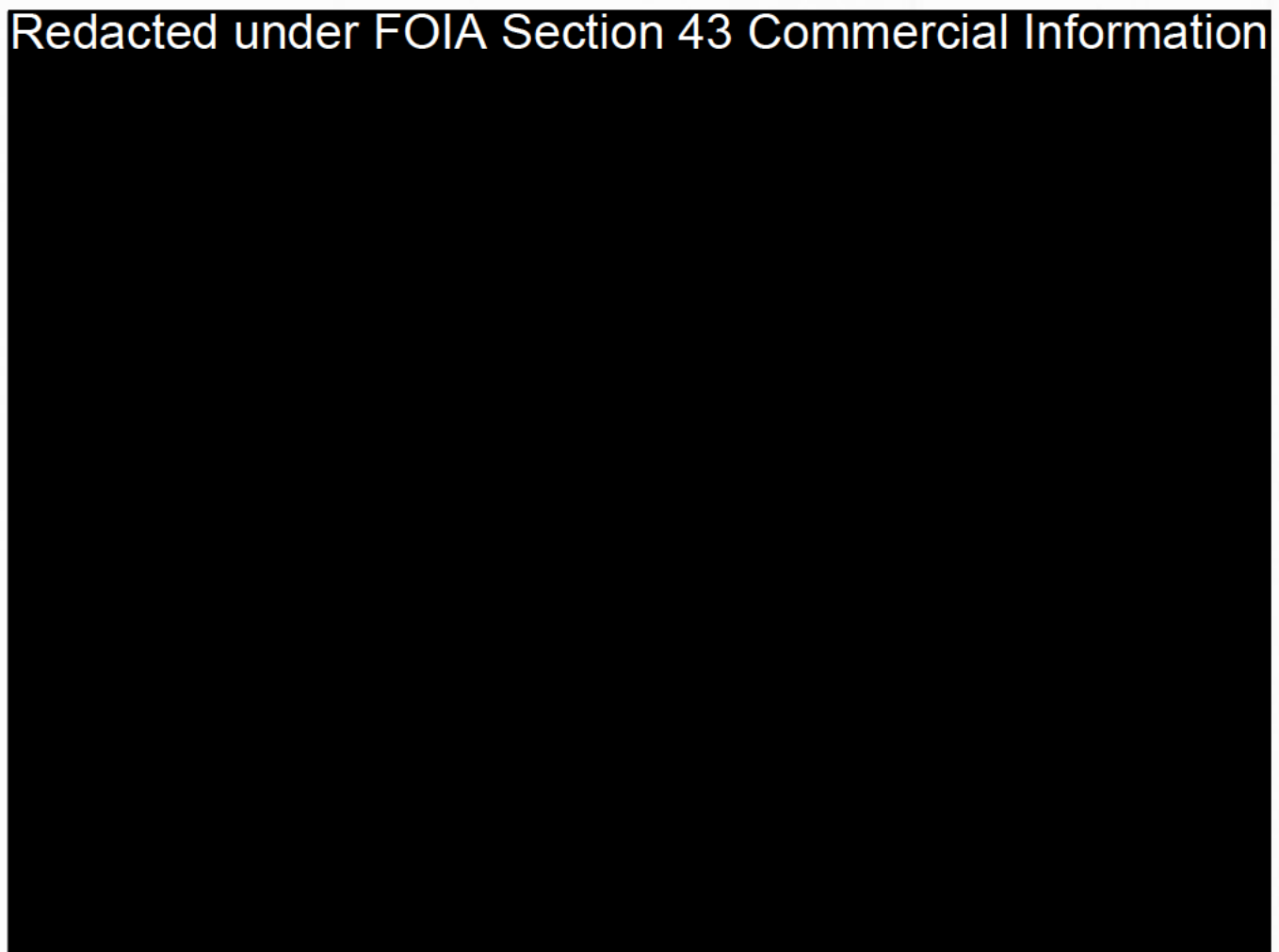
Signed for and on behalf of the Customer	Signed for and on behalf of the Contractor
Name:	Name:
<div style="background-color: black; color: white; padding: 10px; text-align: center;"> <p>Redacted under FOIA Section 40 Personal Information</p> </div>	

Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](#) and which are called 'Standard Goods & Services Terms and Conditions'

Appendix 2: Specification/Description

Redacted under FOIA Section 43 Commercial Information



Total excl. VAT	49605.28			
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Appendix 4: Processing Personal Data

Contract:	contract
Date:	[03/1/25]
Description of authorised processing	Details
Identity of Controller and Processor for each category of Personal Data	<p>The Parties acknowledge that for the purposes of the Data Protection Legislation the Controller and Processor are:</p> <p>Controller: Natural England at Foss House, Kings Pool, 1-2 Peasholme Green, York, YO1 7PX</p> <p>Processor:</p>
Subject matter of the processing	Supply of materials to culvert an existing ditch (materials only)
Duration of the processing	The processing will be for the duration of the contract only.
Nature and purposes of the processing	Landowner/occupier contact details will be sent to the contractor for the purposes of the contractor contacting the owner/occupiers for permission to access their land. The contractor will update these contact details if the owner/occupier details change.
Type of Personal Data	Name, relationship to land (owner/occupier/management influence/agent) telephone numbers, addresses, email addresses.
Categories of Data Subject	Customer contact details.
Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data	The contractor will return the amended owner/occupier details to Natural England at the end of the contract. The contractor will destroy the data no more than 7 years after the end of the contract, in line with the NE GDPR policy.
Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement	
Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach	