

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **ORR / CT / 23-21**

THE BUYER: Jeremy Pewton (ORR Procurement Manager)

BUYER ADDRESS 25 Cabot Square, London, E14 4QZ

THE SUPPLIER: Softcat PLC

SUPPLIER ADDRESS: Softcat plc (Head Office, Fieldhouse Ln, Marlow
SL7 1LW

REGISTRATION NUMBER: 02174990

DUNS NUMBER:

SID4GOV ID:

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 24 July 2023.

It's issued under the Framework Contract with the reference number **RM6194** for the **Provision of Back Office Software**.

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6194
3. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6194**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)

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- [Joint Schedule 6 (Key Subcontractors) – n/a]
- [Joint Schedule 7 (Financial Difficulties) – n/a]
- [Joint Schedule 8 (Guarantee) – n/a]
- [Joint Schedule 9 (Minimum Standards of Reliability) – n/a]
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- [Joint Schedule 12 (Supply Chain Visibility) – n/a]
- Call-Off Schedules for **RM6194**
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - [Call-Off Schedule 5 (Pricing Details)]
 - [Call-Off Schedule 7 (Key Supplier Staff) – n/a]
 - [Call-Off Schedule 8 (Business Continuity and Disaster Recovery) – n/a]
 - [Call-Off Schedule 9 (Security) – n/a]
 - [Call-Off Schedule 10 (Exit Management) – n/a]
 - [Call-Off Schedule 11 (Installation Works) – n/a]
 - [Call-Off Schedule 12 (Clustering) – n/a]
 - [Call-Off Schedule 13 (Implementation Plan and Testing) – n/a]
 - [Call-Off Schedule 14 (Service Levels) – n/a]
 - [Call-Off Schedule 15 (Call-Off Contract Management) – n/a]
 - [Call-Off Schedule 16 (Benchmarking) – n/a]
 - [Call-Off Schedule 17 (MOD Terms) – n/a]
 - [Call-Off Schedule 18 (Background Checks) – n/a]
 - [Call-Off Schedule 19 (Scottish Law) – n/a]
 - [Call-Off Schedule 20 (Call-Off Specification) – n/a]
 - [Call-off Schedule 21 (Northern Ireland Law) – n/a]
 - [Call-off Schedule 22 (Lease Terms) – n/a]
 - [Call-Off Schedule 23 (Supplier-Furnished Terms) – n/a]
- 4. CCS Core Terms (version 3.0.10)
- 5. Joint Schedule 5 (Corporate Social Responsibility) RM6194
- 6. [Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above. – n/a]

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

N/A

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The following Special Terms are incorporated into this Call-Off Contract:

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[None]

CALL-OFF START DATE: 23 July 2023

CALL-OFF EXPIRY DATE: 22 July 2026

CALL-OFF INITIAL PERIOD: 3 Years

CALL-OFF DELIVERABLES:

100 x Adobe Acrobat Pro licenses

5 x Creative Cloud All apps' licences

Reseller: SOFTCAT LIMITED

VIP Number: D7901FAFA26CB095140A

Membership: VIP Select – Level 4

3-year Select Agreement which holds the price for the length of the agreement – below quote will be billed annually

MAXIMUM LIABILITY:

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£18,720.35**

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

REIMBURSABLE EXPENSES:

None

PAYMENT METHOD:

BACS (Invoice)

BUYER'S INVOICE ADDRESS:

Accounts Payable

25 Cabot Square
London
E14 4QZ

BUYER'S AUTHORISED REPRESENTATIVE:



BUYER'S ENVIRONMENTAL POLICY

N/A

BUYER'S SECURITY POLICY

N/A

SUPPLIER'S AUTHORISED REPRESENTATIVE:

[REDACTED]

SUPPLIER'S CONTRACT MANAGER:

[REDACTED]

PROGRESS REPORT FREQUENCY

N/A

PROGRESS MEETING FREQUENCY

N/A

KEY STAFF

N/A

KEY SUBCONTRACTOR(S):

N/A

COMMERCIALLY SENSITIVE INFORMATION

Not applicable



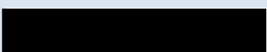
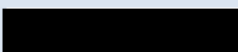


ADDITIONAL INSURANCES

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:	21/07/2023	Date:	24/07/2023

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