

Standard Contract for Goods and/or Services - Order Form

1. P	Purchase Order Number	To follow		
2. C	Customer	Natural England -		
	Contractor(s) Defra Group Members	Whistlejacket London The following Defra Group members will receive the benefit of the Deliverables:		
". "	Jona Group Moniboro			
		Natural England		
5. T	The Agreement	This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date. Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.		
		The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):		
		a)	this Order;	
		b)	the terms and conditions at Appendix 1; and	
		c)	the remaining Appendices (if any) in equal order of precedence.	
6. D	Deliverables	Applicable Deliverables	Goods Only: □ Services Only: ⊠ Good and Services: □	
		Goods	See appendix 2	
		Services	See Appendix 2 – Specification / Description]	
7. S	Start Date	17/07/24		
8. E	Expiry Date	17/09/24		
9. C	Charges	The Charges for the Goods and/or Services shall be as set out £5033.71 Appendix 3 – Charges. The Charges are fixed for the duration of the Agreement.		
10. P	Payment	Payments will be made to Whistlejacket London		
		Payments will be made in pounds by BACS transfer using the details provided the supplier on submission of a compliant invoice.		
	50% payment of completion of D1 to D4		completion of D1 to D4	

	50% payment on completion of D5 and D6
	30% payment on completion of D3 and D0
11. Contractor's Liability Cap (Clause 13.2.1)	A sum equal to £5,000,000.
12. Customer's Authorised	For general liaison your contact will continue to be
Representative(s)	Redacted under FOIA Section 40 Personal Information
13. Contractor's Authorised Representative	For general liaison your contact will continue to be
R	edacted under FOIA Section 40 Personal Information
14. Optional Intellectual Property Rights ("IPR") Clauses	The Customer has chosen Option B -Default Option in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions.
15. Progress Meetings and Progress Reports • The Contractor shall attend progress meetings with the Custome via teleconference	
	The Contractor shall provide the Customer with progress reports fortnightly
16. Address for notices	Customer: Contractor:
	Redacted under FOIA Section 40 Personal Information
17. Key Personnel of the	Key Personnel Role: Key Personnel Contact Details:
Contractor	Redacted under FOIA Section 40 Personal Information
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18. Procedures and Policies	N/A
19. Special Terms	N/A
20. Additional Insurance	N/A
21. Further Data Protection Provisions	The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below: Yes: □ No: ☒

Signed for and on behalf of the Customer	Signed for and on behalf of the Contractor
Name:	Name:

Redacted under FOIA Section 40 Personal Information

Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the <u>Natural England Website</u> and which are called 'Standard Goods & Services Terms and Conditions'

Appendix 2: Specification/Description
[Guidance note: Tender specification and Contractor's tender response to be included here (if applicable)]

Redacted under FOIA Section 43 Commercial Information

Appendix 3: Charges
[Guidance note: Include a clear breakdown of the charges in as much detail as necessary]

Please state the total overall cost for this requirement. Prices should exclude VAT.

Table 1: Commercial Response (to be completed by Supplier)

	Descriptions of Tasks and / or Products	Cost per Hour (We have developed a blended rate across	No of Hours	Total Cost per Task	
R	edacted under	FOIA Section	43 Commercial	cial Information	1
	Total Overall Cost			£5033.71	

Appendix 4: Processing Personal Data

Contract:	Natural England - Explore: Integrated Placemaking for People and Planet:	
Date:	17.7.24	
Description of authorised processing	Details	
Identity of Controller and Processor for each category of Personal Data	Redacted under FOIA Section 40 Personal Information	
Subject matter of the processing	Email addresses of Natural England Team	
Duration of the processing	July 172024 – August 31st 2024	
Nature and purposes of the processing	Email communication	
Type of Personal Data	Email addresses	
Categories of Data Subject	Email	
Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data	None Required	
Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement	UK	
Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed	We have a detailed <u>GDPR Policy</u> , <u>Cyber Policy</u> and <u>Data Protection</u> protocol which can be downloaded at the highlighted links.	
under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach	Whistlejacket is registered as a Data Controller with the Information Commissioner, Reference number ZA298607.	