

James Fisher

Marine Services



**PROJECT MONITORING AND PROCESS
MANAGEMENT PLAN**

Version	Date	Changes	Author	Approved



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1 Scope

When managing a service contract it is essential to ensure there are sufficient resources to cover the client's requirements, especially when faced with the loss of key personnel or unexpected changes to demand. Throughout the course of this contract, with our existing Overseers and our knowledge of the industry we have always been able to manage our resources to suit the Authority's requirements. As part of James Fisher & Sons plc we have good contacts for recruiting additional overseer personnel and we are actively looking for suitable candidates who would be approved by the MOD.

Should JFMS be successful in retaining this contract, the resources required will continue to be provided in the same way. We have a dedicated Project Co-coordinator who manages the sourcing and administration of the Overseers and ensures all WAF documentation is up to date. He is in regular contact with the individual Overseers and the Authority so that a high level of service is maintained.

JFMS endeavours to achieve best Value for Money in the management of its contracts. The overseers contract is no exception and the Project Co-coordinator makes every effort to save money for the Authority. As an example we would always try to provide an Overseer that is conveniently located to the worksite to avoid an overnight cost for the MOD.