



Standard Contract for Goods and/or Services - Order Form

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| 1. Purchase Order Number | 10070041725 | |
| 2. Customer | Natural England, Foss House, Kings Pool, 1-2 Peasholme Green, York. YO1 7PX | |
| 3. Contractor(s) | School of Environmental Sciences, University of East Anglia, Norwich Research Park, Norwich. NR4 7TJ | |
| 4. Defra Group Members | The following Defra Group members will receive the benefit of the Deliverables: Natural England | |
| 5. The Agreement | <p>This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.</p> <p>The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):</p> <ul style="list-style-type: none"> a) this Order; b) the terms and conditions at Appendix 1; and c) the remaining Appendices (if any) in equal order of precedence. | |
| 6. Deliverables | Applicable Deliverables | Goods Only: <input type="checkbox"/> Services Only: <input checked="" type="checkbox"/> Good and Services: <input type="checkbox"/> |
| | Goods | None. |
| | Services | As set out in Appendix 2 – Specification / Description To be performed at contractors premises. Date(s) of Delivery: <i>September 2024 – March 2025</i> |
| 7. Start Date | 16.09.24 | |
| 8. Expiry Date | 28.03.25 | |
| 9. Charges | The Charges for the Goods and/or Services shall be as set out in Appendix 3 – Charges. The Charges are fixed for the duration of the Agreement. | |
| 10. Payment | Payments will be made to University of East Anglia. | |
| 11. Contractor's Liability Cap (Clause 13.2.1) | A sum equal to £5,000,000. | |

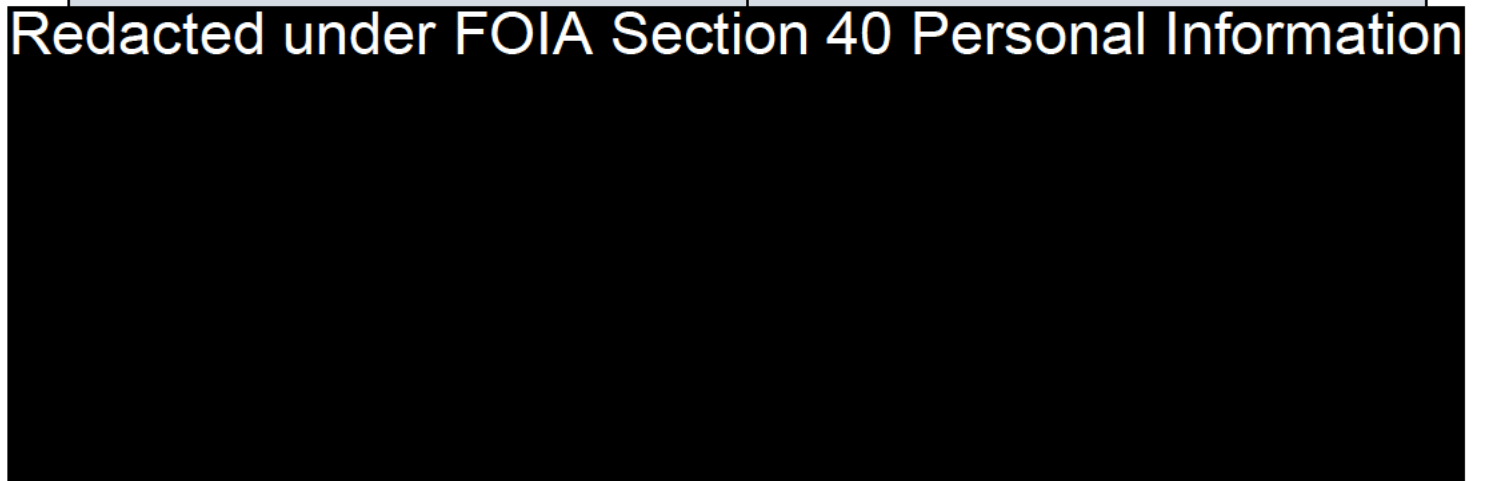
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| 12. Customer's Authorised Representative(s) | For general liaison your contact will continue to be Redacted under FOIA Section 40 Personal Information [Redacted] [Redacted] |
| 13. Contractor's Authorised Representative | For general liaison your contact will continue to be Redacted under FOIA Section 40 Personal Information [Redacted] |
| 14. Optional Intellectual Property Rights ("IPR") Clauses | The Customer has chosen Option B in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions. <i>Option B: Customer ownership of all New IPR with limited Contractor rights to all New IPR in order to deliver the Agreement.</i> |
| 15. Progress Meetings and Progress Reports | <ul style="list-style-type: none"> The Contractor shall attend progress meetings with the Customer every 2 weeks |
| 16. Address for notices | <div style="display: flex; justify-content: space-between;"> <div>Customer:</div> <div>Contractor:</div> </div> Redacted under FOIA Section 40 Personal Information [Redacted] |
| 17. Key Personnel of the Contractor | <div style="display: flex; justify-content: space-between;"> <div>Key Personnel Role:</div> <div>Key Personnel</div> <div>Contact Details:</div> </div> Redacted under FOIA Section 40 Personal Information [Redacted] |
| 18. Procedures and Policies | N/A |
| 19. Special Terms | N/A |
| 20. Additional Insurance | N/A |
| 21. Further Data Protection Provisions | The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below: Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/> |

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|---|---|
| Signed for and on behalf of the Customer | Signed for and on behalf of the Contractor |
| | |

Name:

Name:

Redacted under FOIA Section 40 Personal Information



Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](#) and which are called 'Standard Goods & Services Terms and Conditions'

Appendix 2: Specification/Description

Workstream 1: Mapping review and refresh.

Update the Mapping of diverse public engagements with nature to bring further granularity and detail to the ways in which diverse publics are engaging with nature and provide a record of changes in this space following the 22/23 mapping pilot. Expected completion date of this workstream is March 2025 with interim milestones as follows:

| | |
|----------------------|--|
| By October 2024 | <ul style="list-style-type: none">• Scoping of mapping exercise and preparation for crowdsourcing of cases.• Agreement of methodology and next steps by the Laboratory Steering Group |
| By end December 2024 | <ul style="list-style-type: none">• Completion of crowdsourcing of cases for mapping refresh. |
| By end March 2025 | <ul style="list-style-type: none">• Production of revised mapping.• Agreement of next steps by Laboratory Steering Group. |

Workstream 2: develop a repository/platform for sharing Laboratory mappings and knowledge.

Identify and develop methods of sharing mapping data and other relevant learning and information across the organisation as a resource for other teams to draw upon. Expected completion date of this workstream is March 2025 with interim milestones as follows:

| | |
|----------------------|---|
| By October 2024 | <ul style="list-style-type: none">• Scoping of potential models for a data repository/platform function.• Agreement of next steps by the Laboratory Steering Group |
| By end December 2024 | <ul style="list-style-type: none">• Analysis of platform design options and recommendations on next steps. |
| By end March 2025 | <ul style="list-style-type: none">• Final proposal for platform with associated business case.• Agreement of next steps by Laboratory Steering Group. |

Workstream 3: Experiments.

To continue to work on the Laboratory experiments and initiate further experiments where appropriate to develop the functions of the Laboratory e.g. evaluation and learning, the refresh of Conservation 21. Indicative Milestones:

| | |
|-----------------|---|
| By October 2024 | <ul style="list-style-type: none">• Finalisation and reporting of Experiments from 23/24 and sharing of lessons learned.• Review of methodology for shortlisting of experiments for 24/25.• Final shortlist of experiment agreed with PEL Steering Group. |
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| By end March 2025 | <ul style="list-style-type: none"> • Delivery of experiments. • Reporting and dissemination of experiments. |
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Workstream 4: development of a business case for creation of the Laboratory as a discrete entity.

Review of funding sources to support the next iteration of the Laboratory as a discrete entity and the development of a business case or other evidence that demonstrates and evaluates the impact of the Laboratory within and external to the organisation and partnership. Expected completion date of this workstream is March 2025 with interim milestones as follows:

| | |
|---------------------|---|
| By October 2024 | <ul style="list-style-type: none"> • Review of possible funding source |
| By end January 2025 | <ul style="list-style-type: none"> • Gather evidence of the impact of the Laboratory activities and experiments. • Draft business plan/research application for discussion with Steering group. |
| By end March 2025 | <ul style="list-style-type: none"> • Final draft business plan/research funding application for agreement with Steering Group. |

Appendix 3: Charges

Annex A. Costs

The overall financial contribution by Natural England is £49,999 to cover the cost of this research.

Timings for payments:

| Delivery Phase | Outcome/Output | Date for completion | Pay milestone £ and date |
|---|----------------|---------------------|-----------------------------|
| Redacted under FOIA Section 43 Commercial Information | | | £21,451 15 November 2024 |
| | | | £14,822 15 January 2025 |
| | | | £ 13,726 31 March 2025 |

Appendix 4: Processing Personal Data

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| Contract: | [XXXX] |
| Date: | [XXXX] |
| Description of authorised processing | Details |
| Identity of Controller and Processor for each category of Personal Data | |
| Subject matter of the processing | |
| Duration of the processing | |
| Nature and purposes of the processing | |
| Type of Personal Data | |
| Categories of Data Subject | |
| Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data | |
| Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement | |
| Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach | |