

Standard Contract for Goods and/or Services - Order Form

1. Purchase Order Number	10070038474	
2. Customer	Natural England	
3. Contractor(s)	Cavill Associates Ltd Suite 13292, PO Box 4336 Manchester M61 0BW	
4. Defra Group Members	The following Defra Group members will receive the benefit of the Deliverables: - Natural England	
5. The Agreement	<p>This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.</p> <p>The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):</p> <ol style="list-style-type: none"> this Order; the terms and conditions at Appendix 1; and the remaining Appendices (if any) in equal order of precedence. 	
6. Deliverables	Applicable Deliverables	Goods Only: <input type="checkbox"/> Services Only: <input checked="" type="checkbox"/> Good and Services: <input type="checkbox"/>
	Goods	
	Services	<i>Creation of Standard Evaluation Framework for measuring the impact of outdoor interventions on health</i>
7. Start Date	January 2024	
8. Expiry Date	31 March 2024	
9. Charges	<p>The Charges for the Goods and/or Services shall be as set out below. The Charges are fixed for the duration of the Agreement:</p> <p>February (upon completion of Evidence review) £10,450.00 plus VAT End March (upon completion of Standard Evaluation Framework Draft) £10,450.00 plus VAT</p>	
10. Payment	Payments will be made to Cavill Associates Ltd Suite 13292, PO Box 4336 Manchester M61 0BW	
11. Contractor's Liability Cap (Clause 13.2.1)	A sum equal to £5,000,000.	

12. Customer's Authorised Representative(s)	<p>For general liaison your contact will continue to be <small>Redacted under FOIA Section 43 Personal Information</small></p>		
13. Contractor's Authorised Representative	<p>For general liaison your contact will continue to be <small>Redacted under FOIA Section 43 Personal Information</small></p>		
14. Optional Intellectual Property Rights ("IPR") Clauses	<p>The Customer has chosen Option B(Default Option) in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions..</p> <p>Default Option- Option B: Customer ownership of all New IPR with limited Contractor rights to all New IPR in order to deliver the Agreement.</p>		
15. Progress Meetings and Progress Reports	<ul style="list-style-type: none"> • The Contractor shall attend progress meetings with the Customer every week • The Contractor shall provide the Customer with progress reports every month 		
16. Address for notices	<p style="text-align: center;">Customer: Contractor:</p> <p style="text-align: center;"><small>Redacted under FOIA Section 43 Personal Information</small></p>		
17. Key Personnel of the Contractor	Key Personnel Role:	Key Personnel	Contact Details:
<p><small>Redacted under FOIA Section 43 Personal Information</small></p>			
18. Procedures and Policies	<p>For the purposes of the Agreement:</p> <p>The Customer's Staff Vetting Procedures are: <i>The Customer requires the Contractor to ensure that any person employed in the Delivery of the Goods and/or Services has undertaken a disclosure and barring service check.]</i></p> <p>[The Customer's security / data security requirements are: https://www.cavill.net/s/Cavill-Assoicates-data-protection-policy.pdf</p> <p>[The Customer's health and safety policy is: https://www.cavill.net/s/Cavill-Associates-health-and-safety-policy.pdf</p>		
19. Special Terms	<p>Special Term 1 – N/A</p>		

20. Additional Insurance	
21. Further Data Protection Provisions	The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below: Yes: <input type="checkbox"/> No: <input type="checkbox"/>

Signed for and on behalf of the Customer	Signed for and on behalf of the Contractor
Name: Redacted under FOIA Section 43 Personal Information	Name: Redacted under FOIA Section 43 Personal Information
Date: 21 May 2024	Date: 21 May 2024
Signature: Redacted under FOIA Section 43 Personal Information	Signature: Redacted under FOIA Section 43 Personal Information

Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](#) and which are called 'Standard Goods & Services Terms and Conditions'

Appendix 2: Specification/Description

Overview of Requirement

the 2023 'Environment Improvement Plan' commits to 'develop a Standard Evaluation Framework for examining the health impacts of outdoor interventions, so we can consistently measure the public health impacts from our work to increase access to the outdoors'.

Natural England is leading a cross-government working group to deliver this Standard Evaluation Framework, alongside the Office for Health Improvement and Disparities (Department of Health and Social Care), the Department for Environment, Food and Rural Affairs, Sport England and Active Travel England, as well as a wider stakeholder steering group.

The Project Aims are to develop the first Standard Evaluation Framework (SEF) to encourage more consistent measurement of health and well-being, and disparities outcomes for those evaluating outdoor interventions.

Scope of the works:

The broad Scope of the work is to build on existing identified evaluation guidance (see 'existing resources', in particular '[Demystifying Health Metrics](#)') to:

1. Decide on key health outcomes that are most aligned with evidence/theory as to the benefits of outdoor interventions. This is likely to include a range of health outcomes fitting within the following over-arching categories (but not limited to):
 - a. General health
 - b. Mental health and well-being
 - c. Physical activity and health
 - d. Birth and reproductive outcomes
 - e. Mortality
2. Decide on key demographic variables that enable evaluators to look at the impact of outdoor interventions on health inequalities. This will include variables at an individual (e.g., gender, age and ethnicity) and area level (e.g., area-level deprivation).
3. Decide on the most appropriate measure/s (validated and open-access where possible) for the measurement of health outcomes and demographic variables, which will involve:
 - a. Identifying measures for consideration
 - b. Specifying the desired end-point e.g., number of outcomes and measures for each; the need for a 'long' and 'short' list; whether to provide alternative short-forms or group-specific measures where available/relevant.
 - c. Outlining a systematic approach to deciding which measure/s are the most appropriate for recommendation e.g., a criteria for quality rating
 - d. Completing the decision-making process to produce a final list of outcomes and recommended measures
4. Bring insights (from Scope 1-3) together to form a 'Outdoor Interventions and Health SEF' which guides evaluations and funders in the measurement of health and well-being outcomes for those evaluating outdoor interventions. This should include:
 - a. Introductory content on who and what the 'Outdoor Interventions and Health SEF' is for
 - b. A quick look-up list of key health and demographic outcomes and the most appropriate measurement of these
 - c. A guide on how evaluators can use the 'Outdoor Interventions and Health SEF' as part of evaluation, including (but not limited to):
 - i. Using existing theory/evidence to develop research questions and theory of change

- ii. Using the 'Outdoor Interventions and Health SEF' to choose appropriate metrics for measurement
- iii. Designing a robust evaluation and following core ethical principals
- iv. Best practice data collection
- v. Appropriate data analysis/interpretation/communication
- d. Supplementary information on:
 - i. Using/accessing each recommended measure e.g., where possible providing full measures ready for use or information on 'how to access' if not publishable
 - ii. A section/document that details the methods and decision-making process that went into the framework construction, providing transparency and reassurance to users

Appendix 4: Processing Personal Data
No Personal Data Held Processed for this Project