**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

**Order Form**

CALL-OFF REFERENCE: **1.11.4.4556**

THE BUYER: **Health & Safety Executive**

BUYER ADDRESS **Redgrave Court**

**Bootle,**

**Merseyside**

**L20 7HS**

THE SUPPLIER:  **Stone Technologies Limited**

SUPPLIER ADDRESS: **Granite One Hundred,**

**Acton Gate, STAFFORD,**

**Staffordshire,**

**ST18 9AA,**

REGISTRATION NUMBER: **2658501**

DUNS NUMBER: **770082022**

SID4GOV ID: **Not known**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 26th March 2024

It’s issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):

Lot 1 Hardware and Software and Associated Services

Lot 4 Information Assured Technology

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:

* Joint Schedules for RM6098
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + [Joint Schedule 6 (Key Subcontractors) ]
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)
* Call-Off Schedules for RM6098
  + [Call-Off Schedule 5 (Pricing Details) ]
  + [Call-Off Schedule 6 (ICT Services) including Annexes A to E]
  + [Call-Off Schedule 7 (Key Supplier Staff) ]
  + [Call-Off Schedule 11 (Installation Works) ]
  + [Call-Off Schedule 15 (Call-Off Contract Management) ]
  + [Call-Off Schedule 20 (Call-Off Specification) ]

1. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
2. Joint Schedule 5 (Corporate Social Responsibility) RM6098

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

[None]

CALL-OFF START DATE: **26th March 2024**

CALL-OFF EXPIRY DATE: **25th March 2027 with the option for 2 x 1 year extensions**

CALL-OFF INITIAL PERIOD: **36 months (3 Years)**

CALL-OFF DELIVERABLES

**See details in Call-Off Schedule 20 (Call-Off Specification)]**

LOCATION FOR DELIVERY

**The location for delivery is the suppliers bonded warehouse until called off by the Buyer to be delivered to HSE Offices as per Statement of Works**

DATES FOR DELIVERY

**Delivery to Suppliers bonded warehouse by March 31st 2024.**

TESTING OF DELIVERABLES

**In accordance with the suppliers proposal**

WARRANTY PERIOD

**In accordance with Suppliers proposal**

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is **£** **£403,216.25**

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£** **£403,216.25. (exc VAT)**

**Charges for Year2 = £46,330.14 (ex VAT)**

**Charges for Year 3 = £46,330.14 (ex VAT)**

CALL-OFF CHARGES

**See details in Call-Off Schedule 5 (Pricing Details)**

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

All invoices raised must include the relevant Purchase Order number which will be issued by HSE Procurement Unit. Failure to include the Purchase Order Number may delay payment. Invoices should be submitted electronically in PDF format to APinvoices-HAS-U@gov.sscl.com.

Invoices should also include details of work satisfactorily carried out and any VAT properly chargeable.

HSE shall make payment of agreed costs, in arrears, within 30 days of the acceptance of the invoice. For all payment related queries please call the Shared Services Connected Limited (SSCL) Contact Centre on 0345 241 5356 quoting the relevant Purchase Order number.

In some instances HAS-finance-ap-enquiries@gov.sscl.com may be able to assist with payment queries.

The Contractor shall send a copy invoice along with details of any work satisfactory carried out to the HSE Contract Manager.

BUYER’S INVOICE ADDRESS:

**SSCL**

[**APinvoices-HAS-U@gov.sscl.com**](mailto:APinvoices-HAS-U@gov.sscl.com)**.**

BUYER’S AUTHORISED REPRESENTATIVE

BUYER’S ENVIRONMENTAL POLICY

**N/A**

BUYER’S SECURITY POLICY

N/A

SUPPLIER’S AUTHORISED REPRESENTATIVE

SUPPLIER’S CONTRACT MANAGER

PROGRESS REPORT FREQUENCY

**To be agreed by the Supplier and the Buyer**

PROGRESS MEETING FREQUENCY

**To be agreed by the Supplier and the Buyer**

KEY STAFF -

**[Insert** address]

**[Insert** contract details]

KEY SUBCONTRACTOR(S)

COMMERCIALLY SENSITIVE INFORMATION

N/A

SERVICE CREDITS

N/A

ADDITIONAL INSURANCES

N/A

GUARANTEE

N/A

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: |  | Signature: |  |
| Name: |  | Name: |  |
| Role: |  | Role: |  |
| Date: |  | Date: |  |

|  |  |  |
| --- | --- | --- |
| Framework Core Terms |  |  |
|  | **Joint Schedules** |  |
| Joint Schedule 2 (Variation Form) |  |  |
| Joint Schedule 3 (Insurance Requirements) |  |  |
| [Joint Schedule 6 (Key Subcontractors) |  |  |
| Joint Schedule 10 (Rectification Plan) |  |  |
| Joint Schedule 11 (Processing Data) |  |  |
|  | **Call Off Schedules** |  |
| Call-Off Schedule 4 – Call off Tender |  |  |
| Call-Off Schedule 5 (Pricing Details) |  | This is the presumed cost at award, any variation should be agreed by the Supplier and Buyer’s contact before any work is carried out. |
| [Call-Off Schedule 6 (ICT Services) including Annexes A to E] |  |  |
| [Call-Off Schedule 7 (Key Supplier Staff) |  |  |
| [Call-Off Schedule 11 (Installation Works) |  |  |
| [Call-Off Schedule 15 (Call-Off Contract Management) |  |  |
| [Call-Off Schedule 20 (Call-Off Specification) |  |  |