

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	1642 - SCW End User Computer Refresh 2024-25
THE BUYER:	NHS England on behalf of South Central and West CSU
BUYER ADDRESS	Omega House, Southampton Road, Eastleigh, Hampshire, SO50 5PB
THE SUPPLIER:	Insight Direct (UK) Ltd
SUPPLIER ADDRESS:	Technology Building, Insight Campus, Terry Street, Sheffield, S9 2BU
REGISTRATION NUMBER:	2579852
DUNS NUMBER:	769387739
SID4GOV ID:	TBC

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables entered into on the date of the last signature.

It's issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):

Lot 1 Hardware and Software and Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

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1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6098
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
5. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
6. Joint Schedule 5 (Corporate Social Responsibility) RM6098

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None.

CALL-OFF START DATE: **18th March 2024**

CALL-OFF EXPIRY DATE: **17th March 2027**

CALL-OFF INITIAL PERIOD: **3 Years**
(Inclusive of 2-years Microsoft Extended Hardware Service for the laptops).

CALL-OFF DELIVERABLES

Option A:

Product Description	Quantity
Jabra Evolve2 60 Wireless Headset	■
Microsoft Surface Laptop 5: 15" screen / i7 / 16GB RAM / 256GB SSD	■
Microsoft Surface Laptop 5: 13.5" screen / i7 / 16GB RAM / 256GB SSD	■
Microsoft Surface Arc Wireless Mouse (R&D)	■
Microsoft Surface Wireless Keyboard (R&D)	■
Microsoft Surface Thunderbolt4 Dock (R&D)	■

Microsoft Surface Headphones2 Wireless (R&D)

Additional Optional Requirement:

Product Description	Quantity
2-Years Microsoft Extended Hardware Service (R&D) for Microsoft Surface Laptop 5: 15" screen / i7 / 16GB RAM / 256GB SSD	1
2-Years Microsoft Extended Hardware Service (R&D) for Microsoft Surface Laptop 5: 13.5" screen / i7 / 16GB RAM / 256GB SSD	1

Delivery of Hardware:

Location:

Delivery Terms: Incoterms 2020 DAP

LOCATION FOR DELIVERY

DATES FOR DELIVERY:

Maximum of **10-days** from receipt of an undisputed Purchase Order.

The supplier has quoted a 10-days lead time for delivery of the Hardware. Time is of the essence and SCW would appreciate delivery to the named Location ASAP please.

TESTING OF DELIVERABLES

Option A: None.

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be as per the warranty period stipulated by the Manufactures of the hardware products.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £50,964.00 exclusive of VAT.

CALL-OFF CHARGES

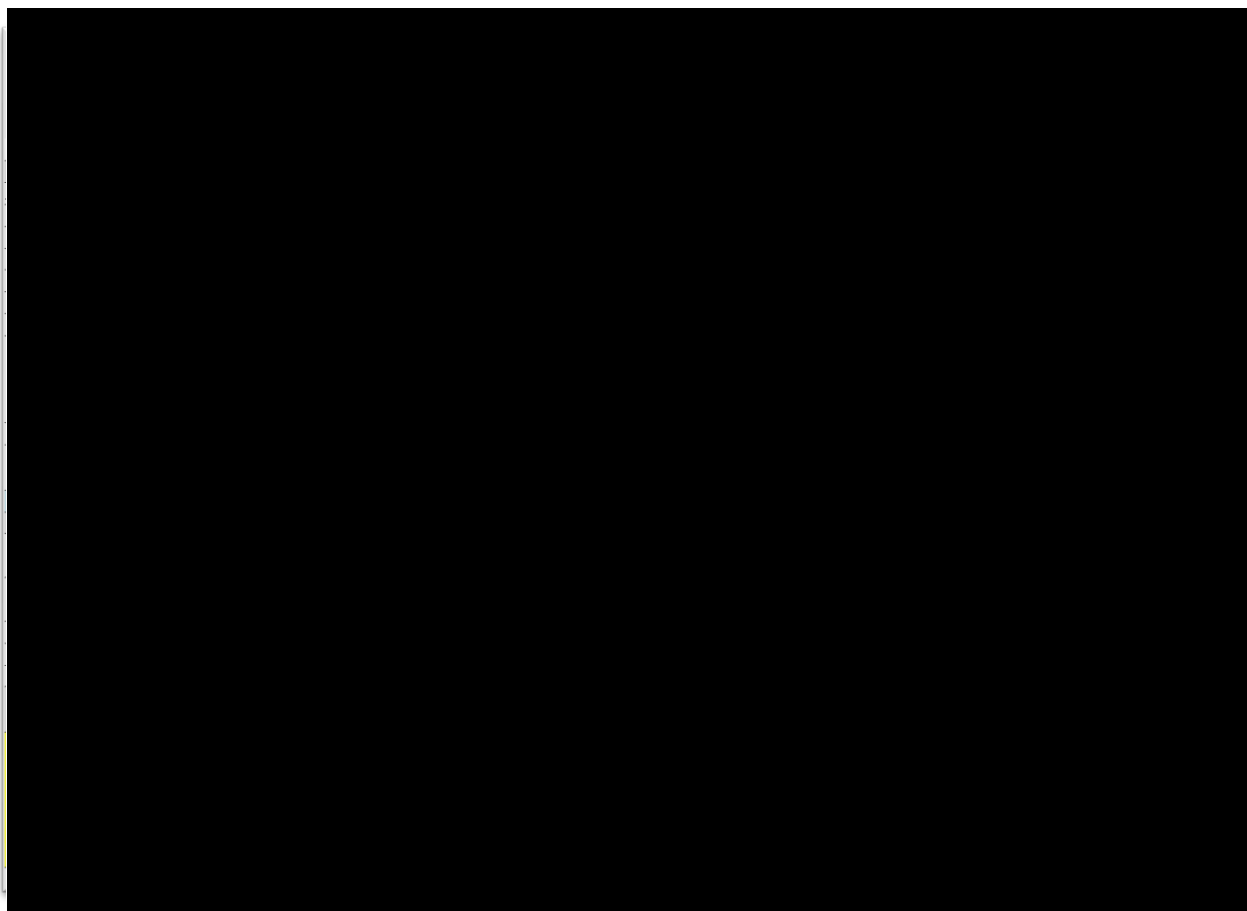
Option A:

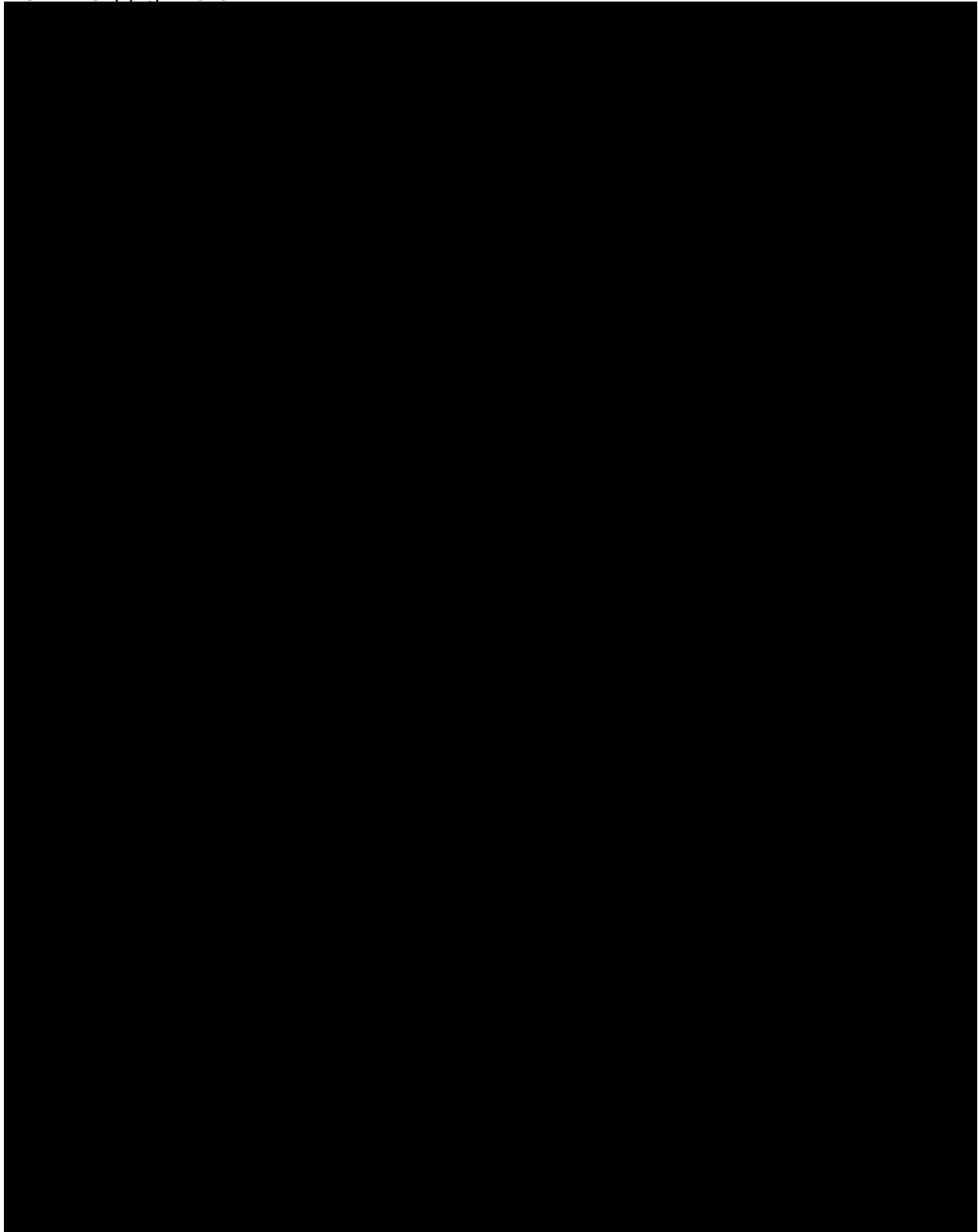
The financial model is based on Fixed Price for a contracted value of £51,120.00 exclusive of VAT. This is inclusive of the optional costs for provision of 2-years Microsoft Extended Hardware Service for the laptops.

Payment for the Goods and Services will be made within 30 days following delivery in full at the named location, and upon receipt of an undisputed invoice.



1642 - Financial
Template - Insight Dir





REIMBURSABLE EXPENSES

None.

PAYMENT METHOD

BACS.

BUYER'S INVOICE ADDRESS:

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Hard copies of invoices can be posted to the below invoice address, or electronic copies can be uploaded to Tradeshift (see <http://sbs.nhs.uk/supplier-invoicing> for further information).

NHS South, Central and West CSU
ODF Payables M425
PO BOX 312
Leeds
LS11 1HP

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SCW Service Asset and Configuration Manager

[REDACTED]

Omega House, Southampton Road, Eastleigh, Hampshire, SO50 5PB

BUYER'S ENVIRONMENTAL POLICY

Not applicable.

BUYER'S SECURITY POLICY

Not applicable.

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Public Sector Business Development Director

[REDACTED]

Technology Building, Insight Campus, Terry Street, Sheffield S9 2BU, UK

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

Public Sector Business Development Director

[REDACTED]

Technology Building, Insight Campus, Terry Street, Sheffield S9 2BU, UK

PROGRESS REPORT FREQUENCY

Not applicable.

PROGRESS MEETING FREQUENCY

Not applicable.

KEY STAFF

[REDACTED]

Public Sector Business Development Director

[REDACTED]

Technology Building, Insight Campus, Terry Street, Sheffield S9 2BU, UK

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KEY SUBCONTRACTOR(S)

Not Applicable.

COMMERCIALLY SENSITIVE INFORMATION

Not applicable.

SERVICE CREDITS

Not applicable.

ADDITIONAL INSURANCES

Not applicable.

GUARANTEE

Not applicable.

SOCIAL VALUE COMMITMENT

Not applicable.

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:	Public Sector Business Development Director	Role:	Executive Director of Finance
Date:	Mar 27, 2024	Date:	28/03/24

the 1990s, the number of people in the UK who are employed in the public sector has increased by 1.5 million, from 2.5 million in 1980 to 4 million in 1995. The public sector has become a major employer in the UK, and its growth has been a key factor in the overall growth of the economy.

The public sector has also become a major provider of social services, and its growth has been a key factor in the overall growth of the economy. The public sector has become a major provider of social services, and its growth has been a key factor in the overall growth of the economy.

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