Our Ref: SW101123

Date: 18th December 2023

Enquiries to: Sara Clark

Tel: 01284 755211

Email: finance@sebertwood.co.uk

Matthew Carnell

The Lunchtime Company Ltd

17 Barnwell House

Barnwell Drive

Cambridge

CB5 8UU

Email: matthew.carnell@lunchtime.co.uk

Dear Matthew,

**SW101123 Catering Service for Sebert Wood Primary School**

Thank you for your tender in response to the above, I write to inform you that the 10 day ‘standstill period’ has now been completed and your tender has been accepted for the period to 5th February 2024 to 4th February 2027.

Please find enclosed a copy of the terms and conditions of contract could you please complete and acknowledge in writing, acceptance of the terms and conditions of this letter no later than Friday 22nd December 2023.

May I thank you for the interest you have shown in this opportunity.

Yours sincerely,

Sara Clark

Finance Manager

Sebert Wood Community Primary School