



Our ref: N_Staff_0002

Your ref:

Date: 20/06/2023

Dear

Title: North Staffordshire Groundwater Model Feasibility Study

I am pleased to inform you that Environment Agency hereby accepts your Response dated 2nd June 2023 in respect of the above contract. The contract shall be carried out in accordance with:

This contract award letter

Our Request for Quotation dated: 5/05/2023

Your response received dated: 02/06/2023

The price for this contract is as follows:

Activity	Due Date	Cost
Task 1 Review of		
geographical and climatic		
data		
Task 2 Review of geological		
data and geological model		
Task 3 Review of artificial		
influences		
Task 4 Groundwater level		
analysis		
Task 5 Review of river flow		
and stage data		
Task 6 Review of aquifer		
properties		
Task 7 Hydrochemistry		
Task 8 Rapid runoff and		
recharge calculations		

Activity	Due Date	Cost
Task 9 Development of water balances		
Task 10 Development of the conceptual hydrogeological model		
Task 11 Severn Trent Whitmore, Hatton and Mill Meece Preliminary Resource Assessment		
Task 12 Reporting and deliverables		
Total		

These prices will remain fixed for the duration of the contract.

The contract is awarded for a period of 8 months, from 23/06/2023 to 29/02/2024.

Shared Services Connected Limited will issue you with an electronic purchase order number.

It is our preference that all invoices are sent electronically, quoting a valid Purchase Order number to

Alternatively, you may post to:

We will require you to quote your Purchase Order number on all invoices to ensure timely payment. Invoices not containing the correct Purchase Order number will not be processed and returned to you.

The agreed terms & conditions governing this contract, as contained within the original request for quotation, shall apply to the Purchase Order.

This contract will be managed on behalf of Environment Agency by _______, phone ______, email: _______ The contract reference and title given above should be quoted on all correspondence. Please acknowledge receipt of this letter and confirm your acceptance by completing the box below and returning to the authority.

Yours faithfully

Receipt and acceptance of award for the above contract, as per the Environment Agency award letter of 20/06/2023 acknowledged for supplier name by:
Name:
Signature:
Date: