



Standard Contract for Goods and/or Services - Order Form

1. Purchase Order Number	To be confirmed	
2. Customer	Natural England	
3. Contractor(s)	Envitia Limited North Heath Industrial Estate North Heath Lane Horsham West Sussex RH12 5UX Company registration number: 2348404	
4. Defra Group Members	The following Defra Group members will receive the benefit of the Deliverables: Natural England	
5. The Agreement	<p>This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.</p> <p>The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):</p> <ul style="list-style-type: none">a) this Order;b) the terms and conditions at Appendix 1; andc) the remaining Appendices (if any) in equal order of precedence.	
6. Deliverables	Applicable Deliverables	Goods Only: <input type="checkbox"/> Services Only: <input type="checkbox"/> Good and Services: <input checked="" type="checkbox"/>
	Goods	The Goods as described in Appendix 2 are to be Delivered in accordance with the following instructions: Delivery Address: Redacted under FOIA Section 40, Personal Information Date of Delivery: No later than 31 March 2024 Packaging Instructions: N/A Additional Delivery Instructions: N/A Warranty Period: N/A
	Services	None

7. Start Date	18 January 2024				
8. Expiry Date	31 March 2024				
9. Charges	The Charges for the Goods and/or Services shall be as set out in Appendix 3 – Charges. The Charges are fixed for the duration of the Agreement.				
10. Payment	Payments will be made to Envitia Ltd via Electronic Funds Transfer 12-12-68 06034755				
11. Contractor's Liability Cap (Clause 13.2.1)	A sum equal to £5,000,000.				
12. Customer's Authorised Representative(s)	For general liaison your contact will continue to be Redacted under FOIA Section 40, Personal Information <div></div>				
13. Contractor's Authorised Representative	Redacted under FOIA Section 40, Personal Information <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>				
14. Optional Intellectual Property Rights ("IPR") Clauses	The Customer has chosen Option B (Default Option) in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions.				
15. Progress Meetings and Progress Reports	<ul style="list-style-type: none">The Contractor shall attend progress meetings with the Customer every week				
16. Address for notices	<table><tr><td>Customer:</td><td>Contractor:</td></tr><tr><td>Natural England</td><td>Envitia Ltd</td></tr></table> Redacted under FOIA Section 40, Personal Information <div></div>	Customer:	Contractor:	Natural England	Envitia Ltd
Customer:	Contractor:				
Natural England	Envitia Ltd				
17. Key Personnel of the Contractor	<table><tr><td>Key Personnel Role:</td><td>Key Personnel Name:</td><td>Contact Details:</td></tr></table> Redacted under FOIA Section 40, Personal Information <div></div>	Key Personnel Role:	Key Personnel Name:	Contact Details:	
Key Personnel Role:	Key Personnel Name:	Contact Details:			

18. Procedures and Policies	<p>For the purposes of the Agreement the Customer's:</p> <ul style="list-style-type: none"> • security / data security • additional • equality and diversity policy/requirements and instructions related to equality Law and environmental policy <p>are contained in the Request For Quotation document.</p>
19. Special Terms	N/A
20. Additional Insurance	N/A
21. Further Data Protection Provisions	<p>The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:</p> <p>Yes: <input type="checkbox"/></p> <p>No: <input checked="" type="checkbox"/></p>

Signed for and on behalf of the Customer	Signed for and on behalf of the Contractor
Name: <small>Redacted under FOIA Section 40, Personal Information</small> <div></div>	Name: <small>Redacted under FOIA Section 40, Personal Information</small> <div></div>
Date:	Date: 18 January 2024
Signature:	Signature:
<div>Redacted under FOIA Section 40, Personal Information</div>	

Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](#) and which are called 'Standard Goods & Services Terms and Conditions'

Appendix 2: Specification/Description

Natural England's Specification document:



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Envitia's response to Q1.1 & 1.2

Redacted under FOIA Section 43, Commercial Information

Appendix 3: Charges

Descriptions of Tasks	Cost per Day	No of Days	Total Cost per Task
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Redacted under FOIA Section 43, Commercial Information

Total Overall Cost	£18,499.00
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Appendix 4: Processing Personal Data

N/A