

Standard Contract for Goods and/or Services - Order Form

1. Purchase Order Number	To be confirmed once awarded	
2. Customer	<p>Redacted under FOIA Section 40 Personal Information</p> <p>Natural England,</p> <p>Redacted under FOIA Section 40 Personal Information</p>	
3. Contractor(s)	TBC	
4. Defra Group Members	The following Defra Group members will receive the benefit of the Deliverables: Natural England	
5. The Agreement	<p>This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.</p> <p>The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):</p> <ul style="list-style-type: none"> a) this Order; b) the terms and conditions at Appendix 1; and c) the remaining Appendices (if any) in equal order of precedence. 	
6. Deliverables	Applicable Deliverables Goods	<p>Goods Only: <input checked="" type="checkbox"/></p> <p>Services Only: <input type="checkbox"/></p> <p>Good and Services: <input type="checkbox"/></p> <p>Kilworth Tractor Mounted Backhoe – Standard Spec GRE-19 – 1.9m Dig Depth, Suitable for 20 to 40hp Tractor. Fitted with Independent Hydraulic Pump and Tank Kit (Recommended by Manufacturer) and 12" Digging Bucket. Delivery 4 to 6 weeks</p> <p>Discounted Price £8,800.00</p> <p>Bateson PT56 16' x 7' Triple Axle Hydraulic Tipping Trailer Specification – Gross Capacity 3500kg, Unladen Weight 850kg, Load Capacity 2,650kg, Tyre Size 195-50x10, Led Lights, Ramp Tailgate and Fitted with Optional Sides and Headboard. Delivery 4 to 6 weeks</p>

	<p>Discounted Price £5,850.00</p> <p>Please Note – The above pricing includes delivery to Castle Eden and handover training for the operators.</p> <p>All prices quoted exclude Vat</p> <p>The Goods are to be Delivered in accordance with the following instructions:</p> <p>Delivery Address: Redacted under FOIA Section 40 Personal Information</p> <p>Date of Delivery: before 30-03-2025</p> <p>Packaging Instructions: Natural England is the public sector organisation responsible for the conservation, enhancement, and management of the natural environment across the whole of England. Although the environment is our primary concern there is also a social dimension to our work, through our relationships with suppliers and the local communities in which we operate. We are therefore committed to understanding and managing the environmental and social impacts of our operations, including the procurement of goods and services.</p> <p>The successful respondent for this request for quote will be required to provide a copy of their environmental policy and evidence of any environmental or sustainability accreditation schemes that they hold. Natural England is committed to minimise our environmental impact and deliver community benefits through better selection and improved usage of products and services.</p> <p>Additional Delivery Instructions: <i>N/A</i></p> <p>Warranty Period: Appropriate documentation would be expected with the vehicle/ kit as well as a good level of warranty period.</p>	
	Services	None
7. Start Date	ASAP after contract awarded	
8. Expiry Date		
9. Charges		
10. Payment	<p>Payments will be made to:</p> <p>payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice.</p>	
11. Contractor's Liability Cap (Clause 13.2.1)	The default level of liability is £5m and this is reflected in clause 13.2.1	

12. Customer's Authorised Representative(s)	For general liaison your contact will continue to be Redacted under FOIA Section 40 Personal Information		
13. Contractor's Authorised Representative	For general liaison your contact will continue to be Redacted under FOIA Section 40 Personal Information		
14. Optional Intellectual Property Rights ("IPR") Clauses	<p>The Customer has chosen Option B in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions.</p> <p>Default Option- Option B: Customer ownership of all New IPR with limited Contractor rights to all New IPR in order to deliver the Agreement.</p> <p>Option B reflects a more standard position on ownership of IPRs and should be considered the default option. This should be used where the Customer should retain ownership of any New IPR and ensure that the Contractor cannot use it outside of Agreement delivery.</p>		
15. Progress Meetings and Progress Reports	Not applicable		
16. Address for notices	<div style="display: flex; justify-content: space-between;"> Customer: Contractor: </div> Redacted under FOIA Section 40 Personal Information		
17. Key Personnel of the Contractor	Key Personnel Role:	Key Personnel Name:	Contact Details:
18. Procedures and Policies	N/A		
19. Special Terms	N/A		
20. Additional Insurance	N/A		
21. Further Data Protection Provisions	<p>The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:</p> <p>Yes: <input type="checkbox"/></p> <p>No: <input checked="" type="checkbox"/></p>		

Signed for and on behalf of the **Customer**

Signed for and on behalf of the **Contractor**

Redacted under FOIA Section 40 Personal Information

Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the Natural England Website and which are called 'Standard Goods & Services Terms and Conditions'

Appendix 2: Specification/Description

Machinery Specification

The Castle Eden Dene NNR team has a requirement for a small backhoe with bucket and a 16x7ft tri-axel trailer. The backhoe will need to be suitable for attachment to a small compact tractor such as an ISEKI TH5370HST, the backhoe will primarily be used for clearing draining ditches within the gorge woodland of Castle Eden Dene. The trailer will be used to transport machinery and vehicles to and from other sites. It will be required to transport a small compact tractor such as an ISEKI TH5370HST or a quad bike and attachments.

The required minimum specification for the machinery is as follows:

- NEW 16 x 7 ft TRI-AXEL TRAILER WITH LED LIGHTING, FULL REAR RAMP, EIGHT LASHING POINTS, HEADBOARD WITH REMOVABLE SIDES (Please state the Gross Wt, Unladen Wt of trailer).
- NEW BACKHOE C/W BUCKET (suitable for use with an ISEKI TH5370HST compact tractor).

Appropriate documentation would be expected with all kit, as well as a good level of warranty period. Options for servicing packages would also be required.

Prices

Prices must be submitted in £ sterling.

Quote format

The quote provided should be kept in a simple format specifying the make, model and specification of the vehicle along with a statement of price and VAT. Details of availability/timeframe and delivery should also be included. Any extras should be itemised with separate prices and VAT for each item.

Quote for service should be included with a minimum service cover of three years if possible.

Appendix 3: Charges

Appendix 4: Processing Personal Data

Contract:		
Date:		
Description of authorised processing	Details	
Identity of Controller and Processor for each category of Personal Data		
Subject matter of the processing		
Duration of the processing		
Nature and purposes of the processing		
Type of Personal Data		
Categories of Data Subject		
Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data		
Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement		
Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach		