
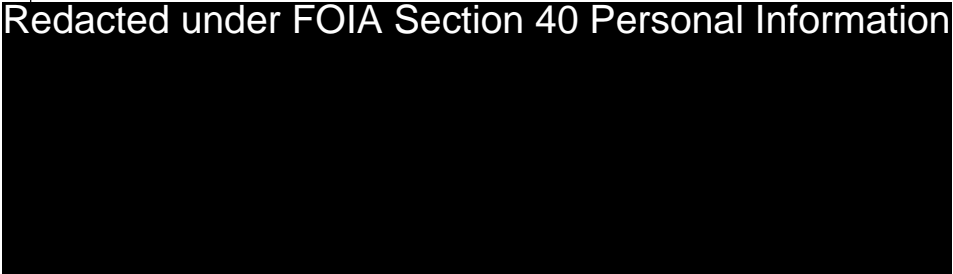
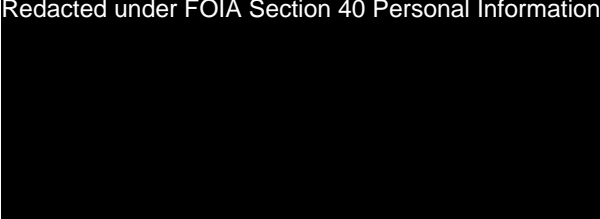




Standard Contract for Goods and/or Services - Order Form

1. Purchase Order Number	[Insert Customer's purchase order number to be Confirmed]	
2. Customer	Redacted under FOIA Section 40 on behalf of Natural England Natural England, Redacted under FOIA Section 40 Personal Information	
3. Contractor(s)	QTS Group, Rench Farm, Drumclog, Strathaven, ML10 6QJ, UK. SC346116	
4. Defra Group Members	The following Defra Group members will receive the benefit of the Deliverables: Natural England	
5. The Agreement	<p>This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.</p> <p>The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):</p> <ul style="list-style-type: none">a) this Order;b) the terms and conditions at Appendix 1; andc) the remaining Appendices (if any) in equal order of precedence.	
6. Deliverables	Applicable Deliverables	Goods Only: <input type="checkbox"/> Services Only: <input type="checkbox"/> Good and Services: <input checked="" type="checkbox"/>
	Goods	Materials as required
	Services	To use plant machinery to install a new fence line, as described more fully in the RFQ Redacted under FOIA Section 40 Personal Information is
7. Start Date	6 th January 2025	

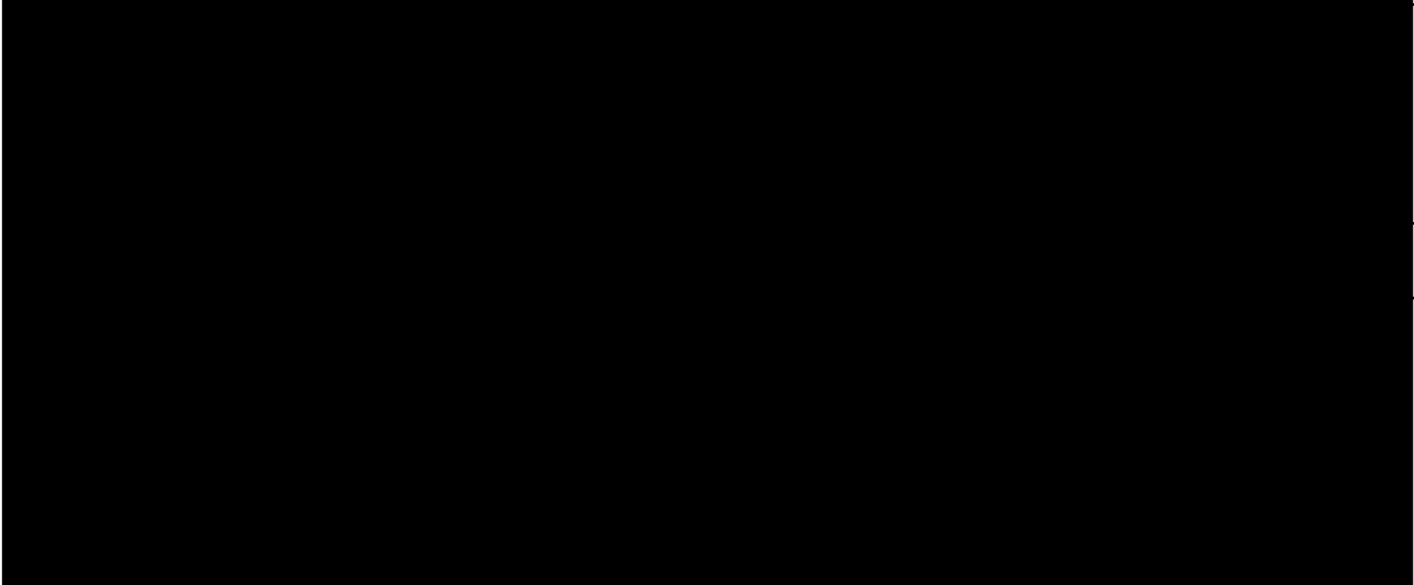
8. Expiry Date	28th February 2025
9. Charges	The Charges for the Goods and/or Services shall be as set out below. The Charges are fixed for the duration of the Agreement.
10. Payment	Payments will be made to <i>Payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice</i>
11. Contractor's Liability Cap (Clause 13.2.1)	A sum equal to £5,000,000.
12. Customer's Authorised Representative(s)	For general liaison your contact will continue to be Redacted under FOIA Section 40 Personal Information 
13. Contractor's Authorised Representative	For general liaison your contact will continue to be Redacted under FOIA Section 40 Personal Information 
14. Optional Intellectual Property Rights ("IPR") Clauses	The Customer has chosen Option B <i>Customer ownership of all New IPR with limited Contractor rights to all New IPR in order to deliver the Agreement</i> in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions.
15. Progress Meetings and Progress Reports	<ul style="list-style-type: none"> • The Contractor shall attend progress meetings with the Customer every week. • The Contractor shall provide the Customer with progress reports every week
16. Address for notices	Redacted under FOIA Section 40 Personal Information  Contractor:

17. Key Personnel of the Contractor	<table border="1"> <thead> <tr> <th>Key Personnel Role:</th> <th>Key Personnel Name:</th> <th>Contact Details:</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Key Personnel Role:	Key Personnel Name:	Contact Details:			
Key Personnel Role:	Key Personnel Name:	Contact Details:					
18. Procedures and Policies	<p>For the purposes of the Agreement:</p> <p>[The Customer's Staff Vetting Procedures are:</p> <p>/Not all roles within the company require identical levels of assessment but as a minimum all employees have the following vetted. Right to work in the UK. as per government legislation. Identity verification. Competency and qualification verification in line with job role and responsibilities. Personal and Professional references covering a period of no less than 3 years. Further vetting is carried out based on role specific responsibilities and accessibility information as appropriate. We risk assess specific job roles to determine the level of threat and highlight roles which require a higher level of vetting to limit risk. .]</p> <p>[Example 2: Details of what the Customer considers to be a Relevant Conviction for the purposes of clause 6.4 of the terms and conditions].</p> <p>[The Customer's security / data security requirements are: 18. QTS Group IT and Communications Policy, 18. General Data Protection Regulation Policy].</p> <p>[The Customer's additional sustainability requirements are: : 18. Sustainability Policy].</p> <p>[The Customer's equality and diversity policy/requirements and instructions related to equality Law [and] environmental policy [is/are]] 18. Equal Opportunities Policy, 18. Integrated Policy].</p> <p>[The Customer's health and safety policy is:] 18. Integrated Policy].</p>						
19. Special Terms	N/A						
20. Additional Insurance							
21. Further Data Protection Provisions	<p>The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:</p> <p>Yes: <input type="checkbox"/></p> <p>No: <input checked="" type="checkbox"/></p>						

Signed for and on behalf of the **Customer**

Signed for and on behalf of the **Contractor**

Redacted under FOIA Section 40 Personal Information



Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](#) and which are called 'Standard Goods & Services Terms and Conditions'

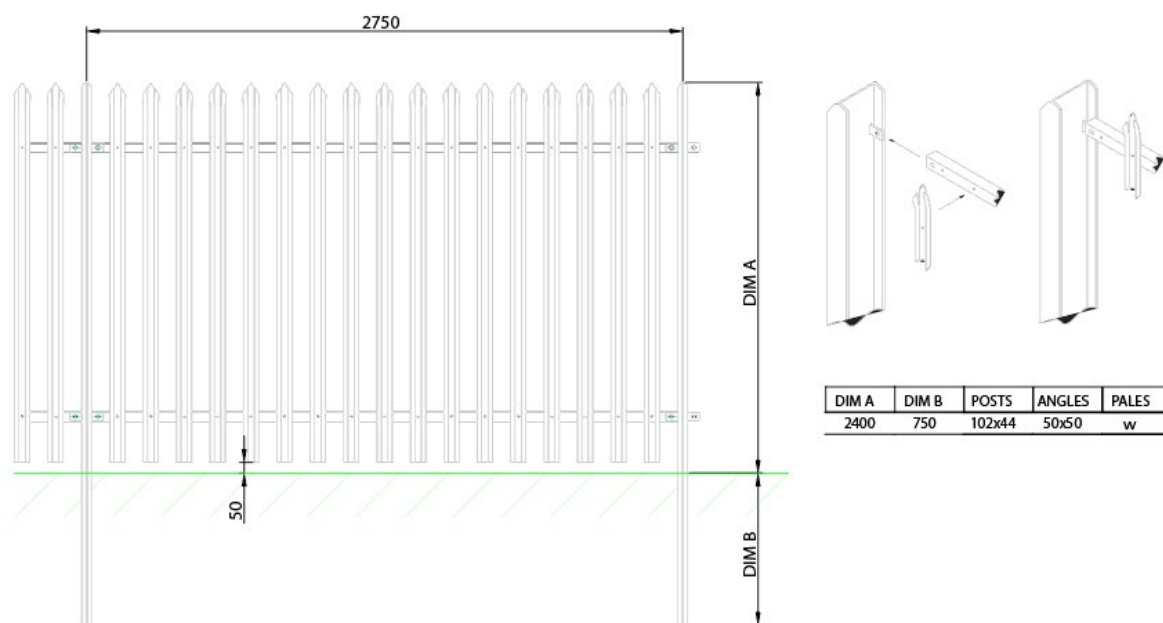
Appendix 2: Specification/Description

The office and machinery depot at Collyweston Great Wood NNR requires a robust and secure boundary fence around the site. The existing chain link fence, and concrete posts are coming to the end of their usable life and need total replacement.

FYI – Full consideration must be given to ensure that the integrity and security of the site is always maintained whilst work is underway. The site must not be left insecure at evenings and weekends.

Fencing specification

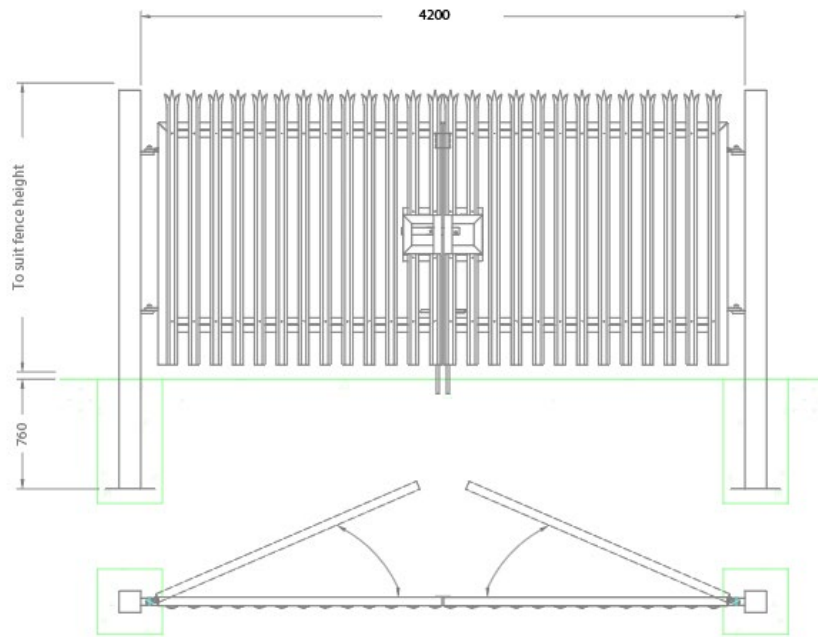
The existing chain link fence and concrete posts are to be replaced with palisade fencing to the following specification:



In addition to the fence panels themselves several other elements need to be taken into consideration:

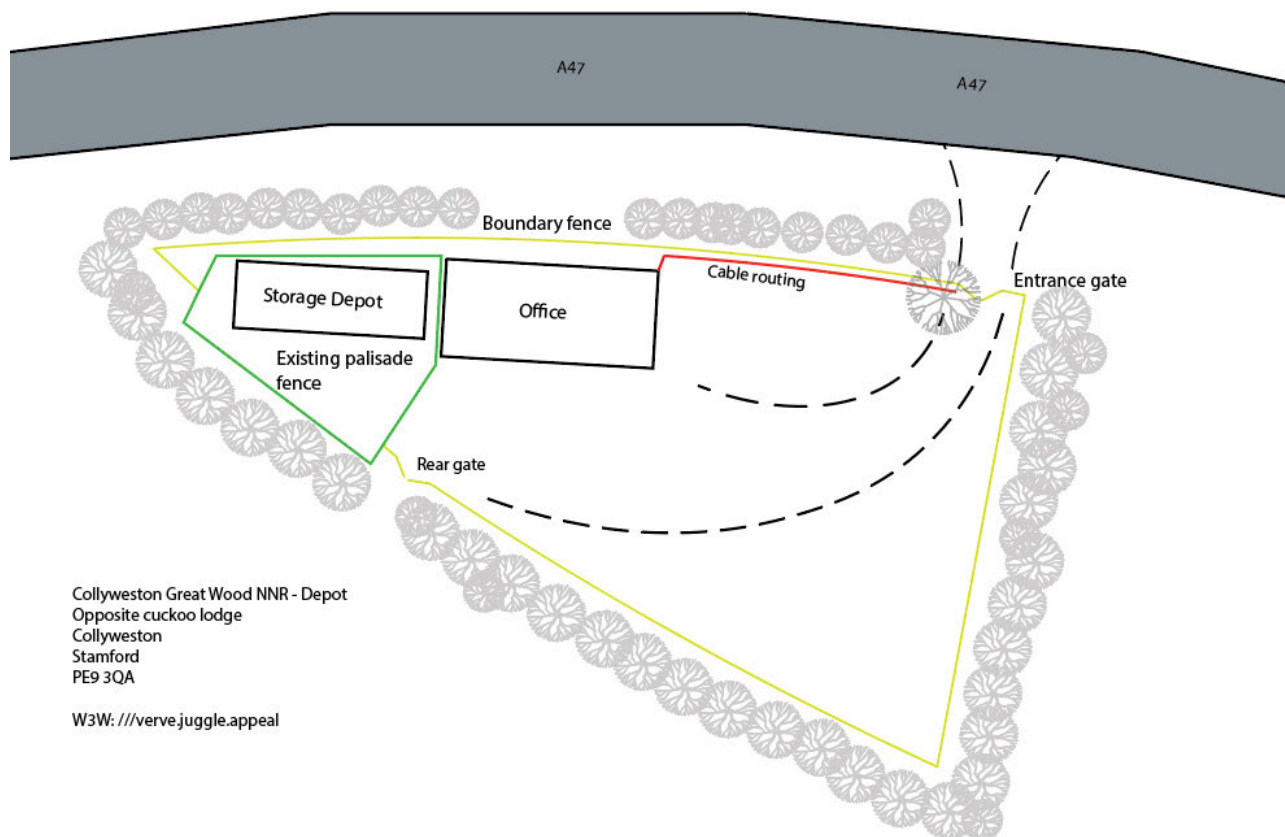
- Existing infrastructure: a small section of palisade fencing already exists within the compound that will need to be tied in with the new fence. The existing fencing is 1.8m high and its location is detailed on the map below.
- A new cantilever gate is to be installed at the main entrance and some flexibility will be required to tie into the structure which may be installed at a similar time, or later, to the fencing. This main gate forms the basis of a separate RFQ and should not be included within this quote.
- A gate to the rear of the compound is required, the specifications of which are shown below, the cost for the supply and erection of this gate should be included with your quote. There is some flexibility in the opening width of the gate should the displayed width not be readily available, please include details/options with your quote.
- Fence and gate posts should be secured firmly in the ground by means of concrete/postcrete.
- All the chain link fencing, concrete posts and other fencing materials that form the existing fence line must be removed from site and disposed of in accordance with all relevant waste regulations.

Gate specification – rear of compound



Map

The following map shows the extent of the works. It has been estimated by using GIS that the fence line is approximately 230 Metres in length excluding any gates or existing palisade fencing. This distance should be used as a guide only. You should undertake your own survey to determine the full extent of the fence line to be replaced.



Site Designations

The works will take place on the woodland site of Collyweston Great Wood NNR which is designated as a SSSI. Whilst the compound itself isn't within the SSSI the surrounding land outside the fence is and as such damage to this sensitive site must be kept to a minimum when undertaking the works. The works must be completed before the beginning of the flowering and invertebrate / Bird nesting season (February 28th onwards).

Any vegetation impeding the fencing works will be cleared prior to installation.

Appendix 3: Charges

Descriptions of Tasks and / or Products	Cost per product / or Cost per Hour / Day (i.e. rate)	No of products / Hours / Days	Total Cost per Task
Redacted under FOIA Section 43 Commercial Information			
Total Overall Cost			£29,867.56

Appendix 4: Processing Personal Data

Contract:	[XXXX]
Date:	[XXXX]
Description of authorised processing	Details
Identity of Controller and Processor for each category of Personal Data	
Subject matter of the processing	
Duration of the processing	
Nature and purposes of the processing	
Type of Personal Data	
Categories of Data Subject	
Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data	
Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement	
Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach	