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| --- | --- |
| Scientific Laboratory Supplies Ltd  Wilford Ind Est  Ruddington Lane  Wilford  Nottingham  NG11 7EP | Our ref: ML230701  Your ref: QUO71845-1  Date: 11/09/2023 |
|  |  |

F.A.O

Dear

Ref: ML230701

Title: Supply of Microbiological Media Plate Stacker

I am pleased to inform you that the Environment Agency hereby accepts your quotation (Ref QUO71845-1) dated 9th August 2023 in respect of the above contract. The contract shall be carried out in accordance with the Environment Agency conditions for the supply of goods (attached).

The price for this contract is as follows:

|  |  |  |
| --- | --- | --- |
| ACTIVITY | DUE DATE | COST |
| Supply, delivery and installation of Mediajet Vario Plate Stacker and accessories (as detailed) in QUO71845-1  Delivered to:  Microbiology Team  Environment Agency  ML Starcross Laboratory  Staplake Mount, Starcross  Exeter EX6 8FD | 31/10/2023 | £30869.68 |

A purchase order will be issued shortly after your receipt and acceptance.

It is our preference that invoices are sent electronically, quoting a valid Purchase Order number to Invoices should be sent to:

APinvoices-ENV-U@gov.sscl.com

Alternatively, you may post the invoice to;

SSCL

Environment Agency

PO BOX 797

Newport

Gwent

NP10 8FZ

Invoices not containing the correct Purchase Order number will mean we are unable to process them and they will be returned to you.

The contract reference and title given above should be quoted on all correspondence.

The contract will be governed by the Environment Agency's conditions for Goods attached below.

Please acknowledge receipt of this letter and confirm your acceptance by return.

Yours sincerely

Receipt and acceptance of award for the above contract, as per the Environment Agency’s award letter of /08/2023, acknowledged for Scientific Laboratory Supplies

Name:

Signature:

Date:

