



Standard Contract for Goods and/or Services - Order Form

1. Purchase Order Number	To be confirmed	
2. Customer	Natural England, County Hall, Dorchester office, DT1 1XJ	
3. Contractor(s)	Suttle Projects Ltd	
4. Defra Group Members	The following Defra Group members will receive the benefit of the Deliverables: Natural England	
5. The Agreement	<p>This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.</p> <p>The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):</p> <ul style="list-style-type: none"> a) this Order; b) the terms and conditions at Appendix 1; and c) the remaining Appendices (if any) in equal order of precedence. 	
6. Deliverables	Applicable Deliverables	Goods Only: <input checked="" type="checkbox"/> Services Only: <input type="checkbox"/> Good and Services: <input type="checkbox"/>
	Goods	<p>The Goods are to be Delivered in accordance with the following instructions: The specification and site location details are also set out in the attached Maps and specification drawings.</p> <p>Job 1 – Container access step extension and repair Approx 14.5m x 0.5m x 0.25m new concrete. Break out and make good broken areas. Infill and extend existing step to area shown on plan & dimensions above. Dig out under and make good broken areas along sill. Remove all debris including tree stumps and soil etc. including behind step area.</p> <p>Job 2 – Concrete floor replacement between Welfare Unit and small container Area approx. 5.1m x 8.7m. Remove old concrete base and shingle areanext to welfare unit. Dig out and install compacted sub-base type 1 material 100mm depth, with 200mm depth concrete laid on top.</p> <p>Job 3 - Concrete access ramp To be carried out in conjunction with jobs 1 & 2. Size area 2m x 3m new concrete. Dig out and install compacted sub-base type 1 material 100mm depth, with 200mm depth concrete laid on top</p> <p>Job 4 - Shingle replacement in front of containers Approx. 14.5m x 3m. Remove shingle excavate and install compacted sub-base type 1 material100mm depth, with 200mm depth concrete laid on top.</p> <p>All excavated materials to be removed from site and disposed of by the contractor, adhering to all waste disposal regulations and</p>

		<p>requirements. Shingles may be re-used to form part of compacted sub-base as appropriate and to reduce waste.</p> <p>Date of Delivery: No later than end March 2025</p> <p>Packaging Instructions: <i>N/A</i></p> <p>Additional Delivery Instructions: <i>N/A</i></p> <p>Warranty Period: N/A</p>
	Services	None
7. Start Date	10/02/25	
8. Expiry Date	28/03/25	
9. Charges	The Charges for the Goods and/or Services shall be as set out in Appendix 3 – Charges. The Charges are fixed for the duration of the Agreement.	
10. Payment	Payments will be made to purchase order. Payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice.]	
11. Contractor's Liability Cap (Clause 13.2.1)	[A sum equal to £5,000,000].	
12. Customer's Authorised Representative(s)	<p>For general liaison your contact will continue to be</p> <p>Redacted under FOIA Section 40 Personal Information</p>	
13. Contractor's Authorised Representative	<p>For general liaison your contact will continue to be</p> <p>Redacted under FOIA Section 40 Personal Information</p>	
14. Optional Intellectual Property Rights ("IPR") Clauses	<p>The Customer has chosen Option [A][B(Default Option)][C] in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions.</p> <p>N/A</p>	
15. Progress Meetings and Progress Reports	Not applicable	
16. Address for notices	<p>Customer: Contractor:</p> <p>Redacted under FOIA Section 40 Personal Information</p>	

17. Key Personnel of the Contractor	<div>Key Personnel Role:</div> <div>Key Personnel Name:</div> <div>Contact Details:</div> N/A
18. Procedures and Policies	N/A
19. Special Terms	N/A
20. Additional Insurance	N/A
21. Further Data Protection Provisions	The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below: Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/> N/A

Signed for and on behalf of the Customer	Signed for and on behalf of the Contractor
---	---

Redacted under FOIA Section 40 Personal Information

Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](#) and which are called 'Standard Goods & Services Terms and Conditions'

Specification

Undercliffs NNR Pinhay Groundworks Concreting contract 2025

Background to Natural England

Natural England works for people, places and nature, to enhance biodiversity, landscapes and wildlife in rural, urban, coastal and marine areas; promoting access, recreation and public well-being, and contributing to the way natural resources are managed so that they can be enjoyed now and in the future.

Natural England is working towards the delivery of four strategic outcomes, which together deliver on our purpose to conserve, enhance and manage the natural environment for the benefit of current and future generations.

- A healthy natural environment: England's natural environment will be conserved and enhanced.
- Enjoyment of the natural environment: more people enjoying, understanding and acting to improve, the natural environment, more often.
- Sustainable use of the natural environment: the use and management of the natural environment is more sustainable.
- A secure environmental future: decisions which collectively secure the future of the natural environment

Background to the specific work area relevant to this purchase

In order to satisfy Health and Safety requirements Natural England requires groundwork improvements to the small Undercliffs NNR workbase near Lyme Regis. Specifically removal and disposal of broken and unstable concrete and shingles, installation/extension of concrete step, installation of concrete access ramp.

Requirement

The specification and site location details are also set out in the attached Maps and specification drawings.

Job 1 – Container access step extension and repair

Approx 14.5m x 0.5m x 0.25m new concrete. Break out and make good broken areas. Infill and extend existing step to area shown on plan & dimensions above. Dig out under and make good broken areas along sill. Remove all debris including tree stumps and soil etc. including behind step area.

Job 2 – Concrete floor replacement between Welfare Unit and small container

Area approx. 5.1m x 8.7m. Remove old concrete base and shingle area next to welfare unit. Dig out and install compacted sub-base type 1 material 100mm depth, with 200mm depth concrete laid on top.

Job 3 - Concrete access ramp

To be carried out in conjunction with jobs 1 & 2. Size area 2m x 3m new concrete. Dig out and install compacted sub-base type 1 material 100mm depth, with 200mm depth concrete laid on top

Job 4 - Shingle replacement in front of containers

Approx. 14.5m x 3m. Remove shingle excavate and install compacted sub-base type 1 material 100mm depth, with 200mm depth concrete laid on top.

All excavated materials to be removed from site and disposed of by the contractor, adhering to all waste disposal regulations and requirements. Shingles may be re-used to form part of compacted sub-base as appropriate and to reduce waste.

Health and Safety

Contractors may wish to familiarise themselves with the site before tendering. The site is located within a working estate, there are tenants and other residents. If you wish to access the site to look at the work please contact the Project Officer to arrange a visit. Please be considerate and take precautions to ensure

Appendix 3: Charges

Appendix 4: Processing Personal Data

N/A

Contract:	[XXXX]
Date:	[XXXX]
Description of authorised processing	Details
Identity of Controller and Processor for each category of Personal Data	
Subject matter of the processing	
Duration of the processing	
Nature and purposes of the processing	
Type of Personal Data	
Categories of Data Subject	
Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data	
Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement	

Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach	
--	--