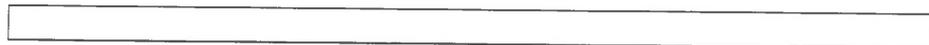


Short Contract

**A contract between The Medical Research Council
and The Austin Company UK Ltd.
for Technical Support on the electrical Infrastructure Upgrade,
Fajara, The Gambia**

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Contract Data

The *Client* is

Name The Medical Research Council The Gambia

Address The Gambia, Atlantic Boulevard, Fajara, Banjul, The Gambia

Telephone REDACTED

E-mail address

The *services* are Technical Support

The *starting date* is 01 / January / 2017

The *completion date* is 31 / March / 2018

The *delay damages* for late Completion are Nil per day.

The *law of the contract* is English Law

The *period for reply* is 2 weeks.

The *defects date* is 52 weeks after Completion.

The *assessment day* is the Last Day of each month.

If the period for payment is not four weeks

The period for payment is 30 days

The interest rate on late payment is Nil % per complete week of delay.

Contract Data

The *Consultant* provides the following insurance cover

Insurance against	Minimum amount of cover	Period following Completion or earlier termination
Failure of the <i>Consultant</i> to use the skill and care normally used by professionals providing services similar to the services	£1,000,000 in the aggregate	5 Years
Death of or bodily injury to a person (not an employee of the <i>Consultant</i>) or loss of or damage to property resulting from an action or failure to take action by the <i>Consultant</i>	in respect of each claim, without limit to the number of claims £5,000,000	5 Years
Death of or bodily injury to employees of the <i>Consultant</i> arising out of and in the course of their employment in connection with this contract	£5,000,000 in respect of each claim, without limit to the number of claims	2 Years

The *Client* provides the following insurance cover

No Insurance provided by the Client

Contract Data

The *Consultant's* total liability to the *Client* for matters for which insurance is provided is limited to £1,000,000

The *Consultant's* total liability to the *Client* for other matters is limited to £1,000,000

The *tribunal* is Arbitration

If the *tribunal* is arbitration, the arbitration procedure is Arbitration Act 1996

The place where the arbitration is to be held is London

The person who will choose the arbitrator if the Parties cannot agree is Chair of RICS

The *conditions of contract* are the NEC3 Professional Services Short Contract (April 2013) and the following additional conditions.

Z1 - The Contractor shall provide all assistance to enable UK SBS and/or its clients to comply with any request received under the Freedom of Information Act 2000 and/or the Environmental Information Regulations should either be applicable to UK SBS.

In no event shall the Contractor or its Subcontractors respond directly to a Request for Information unless expressly authorised to do so by UK SBS.

The Consultant's Offer

The *Consultant* is

Name The Austin Company UK Ltd

Address Cardinal Point, Park Road, Rickmansworth Herts, WD3 1RE

Telephone REDACTED

E-mail address

The *Consultant* offers to Provide the Services in accordance with the *conditions of contract* for an amount to be determined in accordance with the *conditions of conditions*.

The name, job, qualifications and experience of *Consultant's* key people are in

The *staff rates* are

person or job	unit of measurement	rate
Project Leader	Hour	REDACTED
Director	Hour	REDACTED
Engineer	Hour	REDACTED
Section Head	Hour	REDACTED
People not stated here are at open market or competitively tendered rates		

The offered total of the Prices is £35,000 plus VAT

**Enter the total of the Prices from the Price List.
If all work is to be carried out on a time charge basis, enter 'Not Applicable'.**

Signed on behalf of the *Consultant*

Name .REDACTED

Position .REDACTED

Signature REDACTED_ Date .REDACTED ..

The *Client's* Acceptance

The *Client* accepts the *Consultant's* Offer to Provide the Services

Signed on behalf of the *Client*

Name *REDACTED*

Position *REDACTED*

Signature *REDACTED* Date

Price List

Entries in the first four columns are made either by the *Client* or the tenderer.

For each row:

- If the *Consultant* is to be paid an amount for the item which is not adjusted if the quantity of work in the item changes, the tenderer enters the amount in the Price column only.
- If the *Consultant* is to be paid an amount for the item of work and which is the rate for the work multiplied by the quantity completed, the tenderer enters the rate which is then multiplied by the Expected quantity to produce the Price, which is also entered.
- If the work is to be paid on a time charge basis, only expenses should be included.

Costs incurred by the *Consultant* other than the listed expenses are included in the Rates and Prices and the *staff rates*. If expenses are paid at cost, then 'at cost' should be entered into the Rate column.

Delete or strike through unused rows.

Item number	Description	Unit	Expected quantity	Rate	Price
.....	Review tender returns	included
.....	Pre-Start meeting	included
.....	Progress meetings	included
.....	Technical assistance	included
.....	Commissioning assistance (part)	REDACTED+VAT
.....

Expenses

.Travel Expenses will be paid upon presentation of evidence (invoices/travel costs)

..... .Gambia site visit . nr.. ... REDACTED REDACTED .. REDACTED +VAT

The total of the Prices

£35,000

+VAT

Scope

The Scope should be a complete and precise statement of the *Client's* requirements. If it is incomplete or imprecise, there is a risk that the *Consultant* will interpret it differently from the *Client's* intention. Information provided by the *Consultant* should be listed in the Scope only if the *Client* is satisfied that it is required, is part of a complete statement of the *Client's* requirements and is consistent with other parts of the Scope.

1 Purpose of the *services*

Provide a brief summary of why the *services* are being commissioned and what they will be used for.

Provide technical support during the construction of the electrical infrastructure upgrade works for the MRC's Fajara Unit in The Gambia

2 Description of the *services*

Give a complete and precise description of what the *Consultant* is required to do.

If items of work have to be provided by a stated date, include a table describing the work and stating the date when it is to be provided.

To undertake a review of the tender returns for technical compliance and understanding of the works to be carried out. The review will be with specific emphasis on system integration and consideration being given to disruptions on the site during the upgrade works.

In conjunction with the MRC, through a telephone conference, attend a pre-start meeting in the UK with the Contractor. The agenda will include programme, health and safety, record keeping, building works/local labour support, phasing and logistics and risk management. This will include lessons learnt from works previously undertaken on the site. Austin construction director Adrian Ward, who has construction experience on the Unit, will also attend the pre-start meeting

Attend site every three to four weeks to chair progress meetings with the Contractor and the MRC Estates Department in The Gambia. These meetings will be essential to programming shutdown requests and plan disruptions that may occur to site during the changeover activities.

During the site attendance, undertake inspections of the electrical installation as it progresses, including associated builders work for technical compliance and workmanship. Prepare site visit reports with findings, relay these to the MRC Estates team for their information and to the contractor/s for rectification.

Assist the contractor with any technical requirements in connection with the production of method statements for the testing and commissioning activities.

Attend commissioning activities where practical and prepare reports for performance and compliance with the design intent.

3 Existing information

List existing information which is relevant to the *services*. This can include documents which the *Consultant* is to further develop.

Design documentation as developed by Austin Company UK Ltd. for this project

Scope

4 Specifications and standards

List the specifications and standards that apply to this contract.

Not applicable

5 Constraints on how the *Consultant* is to Provide the Services

State any constraints on sequence and timing of work and on method and conduct of work including the requirements for any work by the *Client*.

Set out any requirements for a quality management system.

Include a dispute resolution procedure if required.

Not applicable

Scope

6 Requirements for the programme

State whether a programme is required and, if it is, state what form it is to be in, what information is to be shown on it, when it is to be submitted and when it is to be updated.

Practical Completion by 31st March 2018

7 Information and other things provided by the *Client*

Describe what information and other things the *Client* is to provide and by when. Information is that which is not currently available, but will become available during the contract. Other things could include access to a person, place (such as office space or a site) or the *Client's* information technology systems.

Item

Date by which it
will be provided

N/A