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| --- | --- |
| Wolflabs Colenso House 1 Deans Lane PocklingtonYork YO42 2PX | Our ref: ML23001Your ref: 2125413 V2Date: 4/12/2023 |
|  |  |

F.A.O

Dear

Ref: ML231001

Title: Laboratory Autoclave

I am pleased to inform you that the Environment Agency hereby accepts your quotation (Ref 2125413 V2) dated 19/10/23 in respect of the above contract. The contract shall be carried out in accordance with the Environment Agency conditions for the supply of goods (attached).

The price for this contract is as follows:

|  |  |  |
| --- | --- | --- |
| ACTIVITY | DUE DATE | COST |
| Laboratory Autoclave Supply, Installation and Commissioning Removal of existing unwanted Autoclave Delivered to: Environment AgencyML Starcross Laboratory - Staplake Mount Starcross ExeterDevon EX6 8FD | 25/01/2023 | £40238.62 |

A purchase order will be issued shortly after your receipt and acceptance.

The laboratory requires a minimum of five working days' notice of delivery. Faiulure to provide this notice may result in refusal to receive.

We will require you to quote the purchase order number on all invoices to ensure timely payment. Invoices should be sent to:

SSCL

Environment Agency

PO BOX 797

Newport

Gwent

NP10 8FZ

Alternatively a PDF copy of the invoice can be sent to APinvoices-ENV-U@gov.sscl.com

Invoices not containing the correct Purchase Order number will mean we are unable to process them and they will be returned to you.

The contract reference and title given above should be quoted on all correspondence.

The contract will be governed by the Environment Agency's conditions for Goods attached

below.

Please acknowledge receipt of this letter and confirm your acceptance by return.

Yours sincerely

Receipt and acceptance of award for the above contract, as per the Environment Agency’s award letter of 4/12/2023 acknowledged for Wolflabs

Name:

Signature:

Date:

