

Crown Commercial Service

Call-Off Order Form for RM6187 Management Consultancy Framework Three (MCF3)

This document includes guidance that you will need to edit or delete before finalising this order form

Framework Schedule 6 (Order Form and Call-Off Schedules)

Order Form

Call-off reference:	AGEMCSU/TRANS/21/1127
The buyer:	NHS Arden and Greater East Midlands Commissioning Support Unit
Buyer address:	Cardinal Square, 10 Nottingham Road, Derby DE1 3QT
The supplier:	[Arcadis Consulting (UK) Limited]
Supplier address:	[80 Fenchurch Street, London, EC3M 4BY]
Registration number:	[02212959]
DUNS number:	[39-808-0739]
Sid4gov id:	[39-808-0739]

[Buyer guidance: This Order Form, when completed and executed (signed) by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system. If an electronic purchasing system is used instead of signing as a hard-copy, text below must be copied into the electronic order form starting from 'applicable framework contract' and up to, but not including, the Signature block. It is essential that if you, as the Buyer, add to or amend any aspect of any Call-Off Schedule, then you must send any updated Schedule(s) with the Order Form to the Supplier].

Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated

07/01/22

It is issued under the Framework Contract with the reference number RM6187 for the provision of management consultancy services.

Call-off lot:

Lot 2: Strategy & Policy

Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

Joint Schedules for RM6187 Management Consultancy Framework Three

- Joint Schedule 1 (Definitions)
- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 7 (Financial Difficulties)
- Joint Schedule 8 (Guarantee)
- Joint Schedule 9 (Minimum Standards of Reliability)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

Call-Off Schedules

- Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.7)

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

Call-off start date: [10 January 2022]

Call-off expiry date: [31 March 2022]

Call-off initial period: [3 months]

Call-off deliverables:

See details in Call-Off Schedule 20 (Call-Off Specification)

Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are:

Call-off charges

See details in Call-Off Schedule 5 (Pricing Details)

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Benchmarking using Call-Off Schedule 16 (Benchmarking)

Reimbursable expenses

None

Payment method

Payment upon completion of contract

Buyer's invoice address

[insert name]
[insert role]
[insert email address]
[insert address]

Buyer's authorised representative

[insert name]
[insert role]
[insert email address]
[insert address]

Supplier's authorised representative

[Sach Baig]
[Associate]
[sachio.baig@arcadis.com]
[Cornerblock, 2 Cornwall Street, Birmingham, B3 2DX]

Supplier's contract manager

[Michael Booth]
[Project Director]
[michael.booth@arcadis.com]
[10 Medawar Road, The Surrey Research Park, Guildford, GU2 7AR]

Progress report frequency

Weekly update by the Supplier to the Authority

Key staff

[Sach Baig]
[Associate]
[sachio.baig@arcadis.com]
[Cornerblock, 2 Cornwall Street, Birmingham, B3 2DX]

Key subcontractor(s)

[Not applicable]

Commercially sensitive information

[Not applicable]

Service credits

Not applicable

Additional insurances

Not applicable

Guarantee

Not applicable

Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

For and on behalf of the Supplier:

Signature: 

Name: Tej Bahia

Role: Business Director – Highways Consultancy

Date: 16th December 2021

For and on behalf of the Buyer:

Signature: 

Name: Ketan Lad

Role: Head of PMO

Date: 18/01/22