

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	BE25025 - Furniture pods
THE BUYER:	UK Research and Innovation
BUYER ADDRESS	Polaris House, North Star Avenue, Swindon, SN2 1FL
THE SUPPLIER:	SENATOR INTERNATIONAL LIMITED
SUPPLIER ADDRESS:	Syke Side Drive, Altham Business Park Accrington BB5 5YE United Kingdom
REGISTRATION NUMBER:	01323955
DUNS NUMBER:	213239189
APPLICABLE FRAMEWORK CONTRACT	

This Order Form is for the provision of the Call-Off Deliverables and dated 4th February 2025.

It's issued under the Framework Contract with the reference number **RM6308** for the provision of **BE25025 - Furniture pods**

CALL-OFF LOT(S):
Lot 1: Office Furniture (Standard & Government Corporate)

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) **RM6308**
3. Framework Special Terms

Framework Schedule 6 (Order Form and Call-Off Schedules)
 Crown Copyright 2023

4. The following Schedules in equal order of precedence:

- Joint Schedules for **RM6308** framework reference number]
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
- Call-Off Schedules for **BE25025 - Furniture pods**
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)

5. CCS Core Terms (version 3.0.11)

6. Joint Schedule 5 (Corporate Social Responsibility) **RM6308**

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

Not Applicable

CALL-OFF START DATE:

Wednesday 5th February 2025

CALL-OFF EXPIRY DATE:

The date of which all items have been delivered and installed. Estimated 6 weeks.

CALL-OFF INITIAL PERIOD:

6 – 8 Weeks

CALL-OFF DELIVERABLES

See Annex 1:

Deliverables in alignment with Senator Quotation Reference: [REDACTED]

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £49,800.00 excluding VAT.

GUARANTEE PERIOD FOR DELIVERABLES

The Guarantee Period for Deliverables is as set out in Framework Schedule 1 (Specification) unless otherwise specified in this Order Form.

Framework Schedule 6 (Order Form and Call-Off Schedules)
Crown Copyright 2023

CALL-OFF CHARGES

The total value of this contract shall not exceed £49,800.00 excluding VAT as per the breakdown below:

[REDACTED]

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Payment shall be made via BACS within 30 days. Subject to receipt of valid invoice and Purchase Order.

BUYERS INVOICE ADDRESS:

UKRI
C/O UK Shared Business Services Ltd
Polaris House
North Star Avenue
Swindon
SN2 1UH

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

N/A

BUYER'S SECURITY POLICY

N/A

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIERS CONTRACT MANAGER

[REDACTED]

PROGRESS REPORT FREQUENCY

On the first working day of each calendar month

PROGRESS MEETING FREQUENCY

On the first working day of each calendar month.

COMMERCIALLY SENSITIVE INFORMATION

As per Joint Schedule 4 – (Commercially Sensitive Information)

Framework Schedule 6 (Order Form and Call-Off Schedules)
 Crown Copyright 2023

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	██████████	Signature:	██████████
Name:	██████████	Name:	██████████
Role:	██████████	Role:	██████████
Date:	██████████	Date:	██████████

Framework Schedule 6 (Order Form and Call-Off Schedules)

Crown Copyright 2023

Annex 1

