



Standard Contract for Goods and/or Services - Order Form

1. Purchase Order Number	To be confirmed	
2. Customer	Natural England	
3. Contractor(s)	Alba Trees Ltd	
4. Defra Group Members	The following Defra Group members will receive the benefit of the Deliverables: Natural England	
5. The Agreement	<p>This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.</p> <p>The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):</p> <ul style="list-style-type: none">a) this Order;b) the terms and conditions at Appendix 1; andc) the remaining Appendices (if any) in equal order of precedence.	
6. Deliverables	Applicable Deliverables	Goods Only: <input checked="" type="checkbox"/> Services Only: <input type="checkbox"/> Good and Services: <input type="checkbox"/>
	Goods	<p>The Goods are to be Delivered in accordance with the following instructions: Total of 35,800 native hardwood saplings to be delivered in 15 deliveries to three locations.</p> <p>Delivery Address: Hawthorn House, Parsley Hay, Buxton, Derbyshire, SK17 0DG</p> <p>Date of Delivery: 4x bi-monthly deliveries: September 2024, November 2024, January 2025, March 2025, to be confirmed in advance with contact.</p> <p>Packaging Instructions: Saplings are to be appropriately packaged for safe delivery in good condition for planting.</p> <p>Redacted under FOIA Section 40 Personal Information</p>

		Redacted under FOIA Section 40 Personal Information
	Services	None.
7. Start Date	02/09/2024	
8. Expiry Date	28/03/2025	
9. Charges	The Charges for the Goods and/or Services shall be as set out as in the Commercial Response. Charges are fixed for the duration of the Agreement.	
10. Payment	Redacted under FOIA Section 40 Personal Information	
11. Contractor's Liability Cap (Clause 13.2.1)	A sum up to £5,000,000.	
12. Customer's Authorised Representative(s)	For general liaison your contact will continue to be Redacted under FOIA Section 40 Personal Information	
13. Contractor's Authorised Representative	For general liaison your contact will continue to be To be confirmed or, in their absence, To be confirmed	
14. Optional Intellectual Property Rights ("IPR") Clauses	The Customer has chosen Option B in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions.	
15. Progress Meetings and Progress Reports	Not applicable	
16. Address for notices	Customer:	Contractor:
	Redacted under FOIA Section 40 Personal Information	

17. Key Personnel of the Contractor	<table><tr><th>Key Personnel Role:</th><th>Key Personnel</th><th>Contact Details:</th></tr><tr><td colspan="3">Redacted under FOIA Section 40 Personal Information</td></tr></table>	Key Personnel Role:	Key Personnel	Contact Details:	Redacted under FOIA Section 40 Personal Information		
Key Personnel Role:	Key Personnel	Contact Details:					
Redacted under FOIA Section 40 Personal Information							
18. Procedures and Policies	<p>For the purposes of the Agreement: The Customer's Standard goods and services terms and conditions are available for reference here: Standard goods and services terms and conditions (£10,000 to £50,000) - GOV.UK (www.gov.uk)</p> <p>The Customer's additional sustainability requirements are: all planting stock must be UK and Ireland Sources and Grown (UKISG), the seed provenance zone must be identified and provided and plant passports must be provided at the time(s) of delivery.</p>						
19. Special Terms	Not applicable.						
20. Additional Insurance	Not applicable.						
21. Further Data Protection Provisions	<p>The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:</p> <p>Yes: <input type="checkbox"/></p> <p>No: <input checked="" type="checkbox"/></p>						

Signed for and on behalf of the Customer	Signed for and on behalf of the Contractor
Name:	Name:

Redacted under FOIA Section 40 Personal Information

Appendix 1: Terms and Conditions

The Customer's Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](#) and which are called 'Standard Goods & Services Terms and Conditions'

Redacted under FOIA Section 43 Commercial Information



Appendix 3: Charges

Redacted under FOIA Section 43 Commercial Information

Total (net) - £22,217.10 + VAT at 20% - £26,660.52

Appendix 4: Processing Personal Data

Contract:	[XXXX]
Date:	[XXXX]
Description of authorised processing	Details
Identity of Controller and Processor for each category of Personal Data	
Subject matter of the processing	
Duration of the processing	
Nature and purposes of the processing	
Type of Personal Data	
Categories of Data Subject	
Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data	
Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement	
Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach	