

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

| | |
|----------------------|---|
| CALL-OFF REFERENCE: | CPU 3857 |
| THE BUYER: | Nottingham City Council |
| BUYER ADDRESS | Nottingham City Council, Loxley House, Station Street, Nottingham, Nottinghamshire, NG2 3NG |
| THE SUPPLIER: | Insight Direct (UK) Limited |
| SUPPLIER ADDRESS: | 1 st Floor St Paul's Place, 121 Norfolk Street, Sheffield S1 2JF |
| REGISTRATION NUMBER: | 02579852 |
| DUNS NUMBER: | 76-938-7739 |
| SID4GOV ID: | 208171 |

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 29 October 2025.

It's issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):

Lot 1 Hardware and Software and Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

RM6098 Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6098
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
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 - Call-Off Schedules for RM6098
 - Call-Off Schedule 6 (ICT Services)
5. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
6. Joint Schedule 5 (Corporate Social Responsibility) RM6098
7. [Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.]
8. [Annexes A-E to Call-Off Schedule 6 (ICT Services)]

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

Not Applicable

CALL-OFF START DATE: 01/10/2025

CALL-OFF EXPIRY DATE: 30/09/2026

CALL-OFF INITIAL PERIOD: 12-month period

CALL-OFF DELIVERABLES

Cohesity/Veritas ALTA SAAS Backup Licences.

| Licence | Quantity |
|--|-----------------|
| VERITAS ALTA SAAS PROTECTION ENTERPRISE PLUS ADDITIONAL STORAGE LIMIT 5 FRONT END TB HOSTED STANDARD SUBSCRIPTION LICENSE 12MO | 20 |
| VERITAS ALTA SAAS PROTECTION ENTERPRISE PLUS MICROSOFT 365 SUITE 1 USER HOSTED STANDARD SUBSCRIPTION LICENSE 12MO | 7700 |

We understand that the following changes have been made since the specification was drawn up. Please take the following into account:

As Veritas has been acquired by Cohesity, the licences may have changed from the ones specified above. If this is the case, then please ensure that the equivalent replacement licence is listed instead.

These licences must provide backup protection for:
7700 Office365 users

There must be 100TB of additional FETB storage licences.

LOCATION FOR DELIVERY

Nottingham City Council, Loxley House, Station Street, Nottingham,
Nottinghamshire, NG2 3NG

DATES FOR DELIVERY

01/10/2025 (PROVISIONAL)

TESTING OF DELIVERABLES

None

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£177,160.80 excluding VAT.**

CALL-OFF CHARGES

| Licence | Quantity | Unit Price | Price (£) |
|--|-----------------|-------------------|---------------------------------------|
| VERITAS ALTA SAAS PROTECTION ENTERPRISE PLUS ADDITIONAL STORAGE LIMIT 5 FRONT END TB HOSTED STANDARD SUBSCRIPTION LICENSE 12MO | 20 | 1,727.84 | £34,556.80 |
| VERITAS ALTA SAAS PROTECTION ENTERPRISE PLUS MICROSOFT 365 SUITE 1 USER HOSTED STANDARD SUBSCRIPTION LICENSE 12MO | 7700 | 18.52 | £142,604.00 |
| | | | £177,160.80 excluding VAT. |

REIMBURSABLE EXPENSES

Recoverable as stated in the Framework Contract

PAYMENT METHOD

Payment in full within 30 days of receipt of valid invoice.

BUYER'S INVOICE ADDRESS:

Nottingham City Council, Loxley House, Station Street, Nottingham,
Nottinghamshire, NG2 3NG

BUYER'S AUTHORISED REPRESENTATIVE

ROBERT SMITHARD
Server Infrastructure Manager
Robert.smithard@nottinghamcity.gov.uk

BUYER'S ENVIRONMENTAL POLICY

Available on
<https://www.nottinghamcity.gov.uk/media/2619917/2028-carbon-neutral-action-plan-v2-160620.pdf>

BUYER'S SECURITY POLICY

Attached:



Information
Security Policy 2018.

SUPPLIER'S AUTHORISED REPRESENTATIVE

Guy Beaudin
Public Sector Business Development Director
guy.beaudin@insight.com
3 Hardman Street, 8th Floor Spinningfields, Manchester M3 3HF

SUPPLIER'S CONTRACT MANAGER

Alex Bruce
Account Executive
alex.bruce@insight.com
3 Hardman Street, 8th Floor Spinningfields, Manchester M3 3HF

SUPPLIER'S CONTRACT SPECIALIST

Tina Adams
Commercial Contracts Specialist
3 Hardman Street, 8th Floor, Manchester, M3 3HF
Tina.Adams@insight.com

SUPPLIER'S LEGAL REFERENCE NUMBER

20974

PROGRESS REPORT FREQUENCY

Not applicable

PROGRESS MEETING FREQUENCY

Not applicable

KEY STAFF

As above.

KEY SUBCONTRACTOR(S)

Celerity Limited
11 St George's Court, St. Georges Park, Kirkham, Preston, England, PR4 2EF

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

| For and on behalf of the Supplier: | | For and on behalf of the Buyer: | |
|------------------------------------|---|---------------------------------|---|
| Signature: | | Signature: |  |
| Name: | Guy Beaudin | Name: | Alex Billing |
| Role: | Public Sector Business Development Director | Role: | IT Infrastructure Manager |
| Date: | | Date: | 29/10/2025 |