|  |  |
| --- | --- |
| Commercial Directorate | |
| DVLA  Longview Road  Morriston  Swansea SA6 7JL | |
| Phone: |  |
|  |  |
| www.gov.uk/browse/driving | |
| @dvlagovuk | |
| Your ref: |  |
| Our ref: | PS/21/11 |
| Date: | 12 February 2021 |

The Digital Accessibility Centre

Suite 18

Llan Coed House

Darcy Business Park

Llandarcy

Neath

SA10 6FG

Dear ,

**CONTRACT AWARD LETTER**

**G CLOUD 12 FRAMEWORK AGREEMENT – RM1557.12**

**PS/21/11 – Accessibility, Audit and Accessible User Testing of DVLA’s Digital Services**

On behalf of the Secretary of State for Transport, this letter and the documents listed below form a binding contract between you and the Department for Transport.

1. G-Cloud-11-Call-Off-Contract
2. The terms and conditions for Framework reference RM1557.12

The period of the contract will be 24 Monthscommencing on 15 February 2021 and expiring on 14 February April 2023.

|  |
| --- |
| The firm price for this contract is £60,000 |

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA’s Invoicing Procedures below.



**Please ensure invoices are sent to SSa and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.**

Please contact the Contract Owner via email: to discuss arrangements for commencement of the contract.

Please acknowledge your receipt of this letter by signing in the allocated space below and completing the supplier bank details (Annex A, see below) and return to me via email:

Accepted for and on behalf of Pluralsight by:-

Signature:

Name:

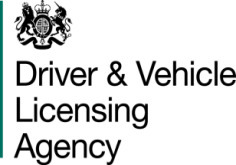
Capacity:

Date:

Yours sincerely,

(*Unsigned Sent via e-mail)*

|  |
| --- |
| Category Specialist |
| Commercial Directorate |

Annex A

SUPPLIER DETAILS

**Supplier Name:**

**Supplier Address:**

**Country:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Postcode:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Telephone Number:**

**Mobile Number:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Account Manager Name:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Account Manager Email:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Business Email:** *(if not Basware enabled, this is the address purchase orders and remittance advice notes will be sent)*

**UK VAT Registered?**

**Yes** ❑ **No** ❑

**UK VAT Registration Number:**

**If Non UK Supplier, is Supply Type:**

**Goods** ❑ **Services** ❑

**DUNS Number:**

# BANK/BUILDING SOCIETY DETAILS

**Bank Account** ❑ **Building Society** ❑

**Bank/Building Society Name:**

**Sort Code:**

**Account Number:**

**Roll Number:**

**IBAN:**

**SWIFT/BIC:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# CONSTRUCTION INDUSTRY TAX DEDUCUTION SCHEME

**Address of Registered Office:**

**Company Registered Number:**

**Subcontractor Tax Certificate Type:**

**Subcontractor Tax Certificate Number:**

**Date of Expiry of the Tax Certificate:**