



Ministry
of Defence

Contract for

700006665 –

**Service contract for laboratory ion
chromatography systems**

09 July 2020 to 08 July 2023

**Between the Secretary of State for Defence of And
the United Kingdom of Great Britain and
Northern Ireland**

Team Name and address:

Navy Commercial
Room 303
Building 1/080
Jago Road
HM Naval Base
Portsmouth
PO1 3LU

Contractor Name and Address

Thermo Electron Manufacturing Ltd, Trading as Thermo
Fisher Scientific
Stafford House
Boundary Way
Hemel Hempstead
Hertfordshire
HP2 7GE



Ministry of Defence

PURCHASE ORDER

Contract No: 700006665

Contract Name: Service contract for laboratory ion chromatography systems

Dated: 09 July 2020

Supply the Deliverables described in the Schedule to this Purchase Order.

Contractor	Quality Assurance Requirements (Clause 8)
Name: Thermo Electron Manufacturing, Trading as Thermo Fisher Scientific Registered Address: Stafford House Boundary Way Hemel Hempstead Hertfordshire HP2 7GE	
Consignor (if different from Contractor's registered address)	Transport Instructions (Clause 10)
Name: Address:	Select method of transport of Deliverables To be Delivered by the Contractor <input checked="" type="checkbox"/> To be Collected by the Authority <input type="checkbox"/> Each consignment of the Deliverables shall be accompanied by a Delivery Note

Progress Meetings (Clause 13)	Progress Reports (Clause 13)
<p>The Contractor shall be required to attend the following meetings:</p> <p>To be arranged if and when required unless already detailed in Statement of Requirements.</p>	<p>The Contractor is required to submit the following Reports:</p> <p>To be arranged if and when required unless already detailed in Statement of Requirements.</p>
Payment (Clause 14)	
<p>Payment is to be enabled by CP&F.</p>	
Forms and Documentation	Supply of Hazardous Deliverables (Clause 9)
<p>Forms can be obtained from the following websites:</p> <p>https://www.aof.mod.uk/aofcontent/tactical/toolkit (Registration is required).</p> <p>https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing</p> <p>https://www.dstan.mod.uk/ (Registration is required).</p> <p>The MOD Forms and Documentation referred to in the Conditions are available free of charge from:</p> <p>Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site Lower Arcott Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)</p> <p>Applications via email: DESLCSLS-OpsFormsandPubs@mod.uk</p> <p>If you require this document in a different format (i.e. in a larger font) please contact the Authority's Representative (Commercial Officer), detailed below.</p>	<p>A completed DEFFORM 68 and, if applicable, Safety Data Sheet(s) are to be provided by email with attachment(s) in Adobe PDF or MS WORD format to:</p> <p>a. The Commercial Officer detailed in the Purchase Order, and</p> <p>b. DSA-DLSR-MovTpt-DGHSIS@mod.uk</p> <p>by the following date:</p> <p>or if only hardcopy is available to the addresses below:</p> <p>Hazardous Stores Information System (HSIS) Defence Safety Authority (DSA) Movement Transport Safety Regulator (MTR) Hazel Building Level 1, #H019 MOD Abbey Wood (North) Bristol BS34 8QW</p>

Appendix - Addresses and Other Information

1. Commercial Officer:

Name:

Address: Room 303, Building 1/080, Jago Road, HMNB Portsmouth,
PO1 3LU

Email:

**2. Project Manager, Equipment Support Manager or PT Leader** (from whom technical information is available):

Name:

Address: Institute of Naval Medicine, Crescent Road, Alverstoke,
PO12 2DL

Email:

**3. Packaging Design Authority:**

Organisation and point of contact:

(where no address is shown please contact the Project Team in Box 2)

**4. (a) Supply/Support Management Branch or Order Manager Branch/Name:**

As per section 2



(b) U.I.N.

5. Drawings/Specifications are available from:**6. Intentionally Left Blank****7. Quality Assurance Representative:**

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and DEF STANs are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed]**8. Public Accounting Authority:**1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 53972. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5394**9. Consignment Instructions:**

The items are to be consigned as follows:

As detailed in Schedule of Requirements

10. Transport. The appropriate Ministry of Defence Transport Offices are:A. **DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH**Air Freight Centre**IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943
EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943**Surface Freight Centre**IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946
EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946**B. JSCS**JSCS Helpdesk ☎ 01869 256052 (option 2, then option 3); JSCS Fax No 01869 256837 www.freightcollection.com**11. The Invoice Paying Authority:**

Ministry of Defence ☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags

Liverpool, L2 3YL

Fax: 0151-242-2809

Website is:<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>**12. Forms and Documentation are available through *:**Ministry of Defence, Forms and Pubs Commodity Management
PO Box 2, Building C16, C Site

Lower Arcott

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

Applications via fax or email: Leidos-FormsPublications@teamleidos.mod.uk*** NOTE**1. Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site:<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>2. If the required forms or documentation are not available on the MOD Intranet site requests should be submitted through the Commercial Officer named in Section 1.

Schedule of Requirements

Deliverables									
Item Number	MOD Stock Reference No.	Part No. (where applicable)	Specification	Consignee Address Code	Packaging Requirements inc. PPQ and DofQ	Delivery Date (estimated dates to be confirmed on contract award)	Total Qty	Firm Price (£) Ex VAT	
								Per Item	Total inc. packaging (and delivery)
1			Initial Proactive Plan Preventive Maintenance Visit	XY	00	July 2020	1		
2			Coverage for all equipment under contractor's essential plan	XY	00	July 2020 – 31 March 2021	1		
3			Coverage for all equipment under contractor's essential plan	XY	00	Year 2 – April 2021 to March 2022	1		
4			Coverage for all equipment under contractor's essential plan	XY	00	Year 3 – April 2022 to March 2023	1		
								Maximum Total Firm Price	£30821.12

Item Number	Consignee Address (XY code only)
All	Institute of Naval Medicine, Alverstoke, PO12 2DL

Item Number	Payment Schedule
1	Payment to be made following initial visit
2 - 4	Payments for annual support to be made at the end of each contract year in which services were delivered

Statement of Requirements

Background

1. The INM Environmental and Industrial Hazards (EIH) Laboratories is a testing and calibration facility that has ISO17025 accreditation, as awarded by the United Kingdom Accreditation Service (UKAS). The laboratory performs chemical and microbiological testing of potable water for Navy, Operations, RFA, Army, Air and a variety of other UK and overseas land establishments. Other analysis performed for these customers includes diving waters, air, soil, effluent, urine and bulk samples.

2. The laboratory currently owns two Ion Chromatographs - a Dionex ICS-1100 and Integrion and an AS-AP Autosampler. The two systems are used for the analysis of fluoride, chlorite, chloride, nitrite, chlorate, bromide, nitrate, phosphate and sulphate (collectively known as anions).

Requirement

It is essential that a service contract is maintained for this equipment to ensure consistent operation of the instrumentation by means of repair & preventative maintenance by a suitably trained and certified engineer(s). Tenderers are to provide details of the training and certification requirements for field service engineers.

The equipment requiring service cover is as follows:

- i. Integrion Ion Chromatograph (s/n: 17021178)
- ii. Ion Chromatography System-1100 (s/n: DX09060204)
- iii. Eluent Regeneration Controller-10 (s/n: DX09050858)
- iv. AS-AP Autosampler (s/n: DX11113262)

The service contract must provide the following:

- i. One preventative maintenance visit per year. Dates to be agreed between The Authority and Supplier.
- ii. Unlimited call-outs to include travel and labour costs at MoD rate
- iii. Replacement factory certified parts that conform to the instrument manufacturers requirements and specifications. Tenderer to detail how these is priced.
- iv. PC and software support. The instrumentation uses Chromeleon, Version 7 Chromatography Data System. Tenderer to detail how this is priced.
- v. A call-out response time within 72 hours of notification to the supplier.
- vi. Technical support from application specialists via phone or email.
- vii. Tenderers are to provide details of training and certification requirements for field service engineers

