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**25 June 2021**

Dear Sue,

Re: Occupational Health and Employee Assistance Program Management System ref CA8716 (the “Proposed Contract”)

This is an Award Decision Notice pursuant to Regulation 86 of the Public Contracts Regulations 2015[[1]](#footnote-1) (the “Regulations”).

I am pleased to inform you that, following the evaluation process, Bradford College proposes to accept your offer in relation to the services as contained within document with reference CA8716 and dated 28 May 2021 (your “Offer”).

The evaluation criteria were based upon your performance during the written and presentation element. Your overall score against those criteria was 85.49%.

The reasons for the decision, including the characteristics and relative advantages of your winning tender, were as follows:-

* Strong alignment to our specification
* Flexibility to our workload
* Alignment to the advancement of the College’s future strategy
* Demonstration of high quality

I would like to request that you send across a contract in order to begin the formal review proceedings. In addition, can you contact Rosina Qureshi (r.qureshi@bradfordcollege.ac.uk) to begin mobilisation to ensure that we can safeguard the wellbeing of our colleagues within Radford College and that there is no gap in services.

Yours sincerely,



David Barraclough

Procurement & Contracts Manager

Bradford College

d.barraclough@bradfordcollege.ac.uk

Contact me on email or MS Teams

07872 052790

1. [↑](#footnote-ref-1)