

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: CPU 7909

THE BUYER: Nottingham City Council

BUYER ADDRESS: Loxley House, Station Street, Nottingham, NG2 3NG

THE SUPPLIER: RSM UK Restructuring Advisory LLP

SUPPLIER ADDRESS: 6th Floor, 25 Farringdon Street, London, EC4A 4AB,
United Kingdom

REGISTRATION NUMBER: OC325349

DUNS NUMBER: 672220725

SID4GOV ID:

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 18 August 2025.

It's issued under the Framework Contract with the reference number RM6269 for the provision of Restructuring and Insolvency Services.

CALL-OFF LOT(S):

Lot 1

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6269
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6269
 - Joint Schedule 1 (Definitions)
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Call-Off Schedules for RM6269
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 20 (Call-Off Specification)]

4. CCS Core Terms (version 3.0.11)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

None

CALL-OFF START DATE: 18th August 2025

CALL-OFF EXPIRY DATE: 30th November 2025

CALL-OFF INITIAL PERIOD: 3 months and 12 days

CALL-OFF DELIVERABLES

Option A: RSM proposal below. Terms of Business referenced in the RSM proposal will be superseded by these CCS RM6269 Framework Terms and Conditions.



Scope and
approach.pdf

SECURITY

Short form security requirements apply

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is £1m in place of that stated in Clause 11.2 of the Core Terms, as agreed with Andrew Spice, Director of Commercial and Procurement, given the scale of the work.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £37,000 (plus VAT and out of pocket expenses), this is the total contract value for the duration of the contract (3 months and 12 days).

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details).

REIMBURSABLE EXPENSES

Recoverable as stated in the Call-Off Deliverables.

PAYMENT METHOD

30 days by BACS. Invoices to be sent to NCCinvoices@emss.org.uk.

BUYER'S INVOICE ADDRESS:

East Midlands Shared Service, Loxley House, Station Street, Nottingham, NG2 3NG
NCCinvoices@emss.org.uk

BUYER'S AUTHORISED REPRESENTATIVE

Andrew Spice
Director of Commercial and Procurement
Andrew.spice@nottinghamcity.gov.uk
Nottingham City Council, Loxley House, Station Street, Nottingham, NG2 3NG

BUYER'S ENVIRONMENTAL POLICY

<https://www.nottinghamcity.gov.uk/your-council/about-the-council/carbon-neutral-nottingham-2028/>

BUYER'S SECURITY POLICY

Please refer to Call-Off Schedule 9 – Security (Part A)

SUPPLIER'S AUTHORISED REPRESENTATIVE

Ben Collett
Partner
ben.collett@rsmuk.com
RSM UK Restructuring Advisory LLP
103 Colmore Row
Birmingham
B3 3AG

SUPPLIER'S CONTRACT MANAGER

Richard Leach

Director
richard.leach@rsmuk.com
RSM UK Restructuring Advisory LLP
103 Colmore Row
Birmingham
B3 3AG

PROGRESS REPORT FREQUENCY

Interim summary of findings to be submitted by 9th September 2025

KEY STAFF

Philip Marshall
philip.marshall@rsmuk.com
RSM UK Restructuring Advisory LLP
Executive
103 Colmore Row
Birmingham
B3 3AG

KEY SUBCONTRACTOR(S)

Not Applicable

COMMERCIALLY SENSITIVE INFORMATION

All findings and outcomes of the contract will be Commercially Sensitive to Nottingham City Council.

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	<i>bt collett</i>	Signature:	<i>Andrew Sme</i>
Name:	BT Collett	Name:	ANDREW Sme
Role:	Partner	Role:	<i>Director</i>
Date:	5 September 2025	Date:	<i>11. September 2025</i>

