



**Standards
& Testing
Agency**

**Standards and Testing Agency
53-55 Butts Road
Coventry
CV1 3BH**

The Chief Executive Officer

Capita Business Services Ltd

30 Berners Street

London

W1T 3LR

11 July 2018

Attention: Jon Lewis

Dear Jon

**Services Agreement for the delivery of Test Operations Services
Contract Number: STA 1000**

Pursuant to Clause 3.2 of the above-captioned agreement (the Contract), STA requires an extension of the Contract to cover the delivery of the contracted services for the 2024 Test Cycle by Capita Business Services Limited.

The extension of the Contract shall take effect from the date of this letter and shall be in accordance with the terms and conditions of the Contract.

Kindly acknowledge by return your receipt of this letter on the duplicate enclosed.

We look forward to a mutually rewarding relationship with yourselves.

Yours sincerely,

Una Bennett

(Deputy Director, Test Operations)

I hereby acknowledge receipt for and on behalf of Capita Business Services Ltd.

Name: JONATHAN LEWIS

Date: 11-7-18

Signature: